



**Minutes: Board of Management, Meeting 9 (2015-2016)**  
 Monday June 20, 2016 6:30 PM  
 The 519, Room 204

**Board**

<b>Board Chair</b>	Jacob Porpossian (regrets)	Nadia Bello (7:15 PM)	Wesley Watson
<b>Vice Chair</b>	Nicki Monahan	Alwin Kong	Michelle Walker
<b>Treasurer</b>	Tom Lewis (regrets)	Luc Levasseur	Nichola Ward
<b>Secretary</b>	Tasnim Rehemtula	David Morris (regrets)	
<b>Ex-Officio</b>	Councillor, Kristyn Wong-Tam (absent)		

**Employees**

<b>Executive Director</b>	Maura Lawless
<b>Programs and Community Services, A/Senior Director</b>	Becky McFarlane
<b>Director of Philanthropy</b>	John Farrell
<b>Programs and Community Services A/Director</b>	Lisa Gore Duplessis
<b>Social Enterprise, Education and Advocacy A/Director</b>	Steven Little
<b>Director, Organizational Services</b>	Stacia Kean
<b>Senior Consultant, Knowledge Management</b>	Monica Notaro

**Guests**

<b>Event/Artist Director - Green Space Festival</b>	Ian Abinakle
<b>Community Organizers, Moss Park Project</b>	Curran Stikuts Jaymie Sampa Barb Besharat Shavaneil McLean



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Item	Minutes
1	<p>Nicki Monahan opened the meeting at 6:30 PM in lieu of Jacob on planned leave. Nicki invited the Board Members to introduce themselves in recognition of the new member of The 519 Staff, Stacia Kean, Director, Organizational Services. Nicki also confirmed quorum.</p> <p>Nicki spoke to the recent Orlando, Florida tragedy, thanking The 519 staff and volunteers in supporting a safe place to be and lead the meeting in a moment of silence.</p>
2	<p><b>Approve Agenda</b></p> <p>Nicki reviewed the agenda with the Board and motioned for approval with the inclusion of moving item 9 before item 6 to accommodate time constraints of the guests presenting on the Moss Park Project.</p> <p>Luc Levasseur noted that Ian Abinacle the Event/Artist Director for Green Space Festival will present the update report on behalf of the Fundraising, Philanthropy and Communications Committee.</p> <p><b>Motion</b></p> <p><b>Moved by</b> Nichola Ward  <b>Seconded by</b> Wesley Watson  <b>That</b> the Board approve the Agenda for Monday June 20, 2016 with the inclusion of moving item 9 before item 6 to accommodate time constraints of the guests presenting on the Moss Park Project. Luc Levasseur noted that Ian Abinacle the lead contractor for the Green Space Festival will present the update report on behalf of the Fundraising, Philanthropy and Communications Committee.  <b>Decision</b> carried</p>
3	<p><b>Approve Meeting Minutes</b></p> <p>Nicki motioned the Board to review and approve the Minutes for Monday April 25, 2016.</p> <p>Nichola Ward requested that item 8, Strategic and Program Planning (SPP) Committee Update: Community Safety Investment Grant, Motion 4 be adjusted to include in her point the terminology 'geographic community and a community of common bond' (These terms while not used in the Relationship Framework nor The 519 Constitution are in reference to Section 2.3 (c) of the Relationship Framework and Article II of The 519 Constitution).</p> <p>Nichola requested that each Board Member be listed according to their vote.</p>

	<p><b>Motion</b></p> <p><b>Moved by</b> Nichola Ward  <b>Seconded by</b> Alwin Kong  <b>That</b> the Board approve the Minutes for Monday May 30, 2016 with the requested adjustments of Nichola Ward to add the terms to include in her point the terminology 'geographic community and a community of common bond' in reference to item 8, Strategic and Program Planning (SPP) Committee Update: Community Safety Investment Grant, Motion 4; and, to list the Board Members according to their vote.  <b>Decision</b> carried</p>
4	<p><b>Declaration of Conflict of Interest(s)</b></p> <p>Nicki confirmed that no conflicts were declared.</p>
5	<p><b>Chair Report / Executive Committee</b></p> <p>Nicki noted there are no items to bring forward.</p>
<b>Agency Business</b>	
6	<p><b>Fundraising, Philanthropy and Communications Committee Update</b></p> <p>Ian presented on the Green Space Festival / Pride Toronto partnership highlighting the following:</p> <ul style="list-style-type: none"> <li>• The TD (Official Presenting Partner) pamphlet of all venue details is distributed and widely available</li> <li>• There is growing excitement and momentum</li> <li>• The 519 is ready and preparations continue to run as planned</li> <li>• The weather prediction is favourable</li> <li>• New elements that come with the Green Space Festival / Pride Partnership seem to be well integrated and advance the promotion, visibility, sponsorship and interest</li> <li>• It is anticipated that the Tree House event is likely to be the biggest closing event as it is the only one closing Pride celebrations</li> <li>• There are new performers from Israel and London</li> <li>• There will continue to be the familiar and much anticipated return of previous performers</li> <li>• Starry Night reception is anticipated to be the largest event with already 700 people noting their plans to attend</li> <li>• Starry Night reception opens at 5 PM (an hour earlier than previous years)</li> <li>• The 519 has secured a larger footprint with an extended space on one lane on Church street, by Barbara Hall Park and The 519</li> <li>• The events are promoted in Now magazine, special edition membership newsletter, and through our Sponsors such as Fleishman Hillard and National including media</li> </ul>

	<p>(Breakfast Television and Global)</p> <ul style="list-style-type: none"> <li>• The music will end as permit allows at 11:59 PM</li> </ul> <p>Ian noted that last year's request for a moment of silence is integrated into the Tran's March.</p> <p>The Thursday night Starry Night Reception anticipates receiving the City of Toronto's Mayor John Tory, Government of Ontario's Premier Kathleen Wynne and Canada's federal Finance Minister Bill Morneau.</p> <p>Ian presented on all details pertaining to performs and Sponsors, all of which are available on The 519 website and through the pamphlet and posters.</p> <p>Starry Night, Thursday June 30 from 5 PM – Midnight at Barbara Hall Park featuring:</p> <ul style="list-style-type: none"> <li>• Kim Richardson &amp; Band of Montreal</li> <li>• DJ Adora of Miami</li> <li>• Kim Chi of Chicago</li> </ul> <p>One World Where the Wild Things Are, Friday July 1 from 5 PM – Midnight at Barbara Hall Park (519 Church Street) featuring:</p> <ul style="list-style-type: none"> <li>• David Morales and Hector Romero, DEF Mix of New York City</li> <li>• Deko-Ze and Jerome Robins, Jungle Funk of Toronto</li> </ul> <p>Lipstick Jungle, Saturday July 2 from 1 PM – Midnight at Barbara Hall Park (519 Church Street) featuring:</p> <ul style="list-style-type: none"> <li>• Sandra Collins of Los Angeles</li> <li>• Alyson Calagna of Miami</li> <li>• Viviana Toscani of New York City</li> <li>• Tickty Ty</li> </ul> <p>Disco Disco, Sunday July 3 from 1 PM – Midnight at Barbara Hall Park (519 Church Street) featuring:</p> <ul style="list-style-type: none"> <li>• Honey Soundstream of San Francisco</li> <li>• A Digital Needles</li> <li>• Phil V</li> <li>• Diego Armand</li> <li>• Kris Steeves</li> <li>• Thorgy Thor of New York City</li> </ul> <p>Treehouse Party, Sunday July 3 from 1 PM – Midnight at Ryerson Quad *(Church &amp; Gerrard) featuring:</p> <ul style="list-style-type: none"> <li>• Isaac Escalante of Mexico</li> <li>• Alain Jackinsky of Montreal</li> <li>• Yinon Yahel of Tel Aviv</li> <li>• Sexshooters of London</li> </ul>
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	<p>A question was raised regarding a dedication of Green Space/Pride events in memoriam to the victims of the Orlando, Florida strategy. This question will be brought forward to the Green Space Committee and The 519 Staff.</p> <p>John noted that Starry Night is a great relationship building opportunity as ambassadors of The 519.</p> <p>John distributed the passes to the Board of Management membership.</p> <p>John encouraged Board volunteerism in two events:</p> <ol style="list-style-type: none"> <li>1. July 2 Pride and Remembrance</li> <li>2. Welcome Station</li> </ol> <p>A question was raised regarding what steps have been taken to review security?</p> <p>Maura responded that security precaution includes and not limited to:</p> <ul style="list-style-type: none"> <li>• review of security protocols</li> <li>• evacuation, fire protocols</li> <li>• training with security companies</li> <li>• extensive training on The 519 Trans101 training course</li> <li>• Smart Serve trained staff</li> <li>• Increased number of Staff with First Aid, CPR</li> </ul>
7	<p><b>Agency Business</b></p> <p>Becky introduced the Moss Park Community Organizers who provided an update on the Moss Park Project.</p> <p>Becky provide a detailed description on the United Way Anchor Agency application as per the May 30, 2016 Board Meeting Minutes.</p> <p>The United Way has changed its funding model with an implementation date of January 1, 2018. The 519 is applying through the Anchor Agency Funding Stream, which will support a group of 40-60 organizations across the Greater Toronto and York Region (UWGTYR) that will provide a foundation for UWGTYR's work with community-based services, community development, community-based social policy and research and/or community services sector building. These agencies will provide programs, initiatives and service that mitigate the effects of poverty, help people move out of poverty, and address the root causes of poverty.</p> <p>The Anchor Agency Stream will provide multi-year (5 year) renewable funding for both general operating costs and high impact programs that align with UWGTYR's Program Framework.</p>



	<p>In April, 2016 The 519 submitted a letter of intent related to this funding call and was invited to submit a full application due June 27, 2016.</p> <p>The 519 will be requesting the full \$250,000 to support the Program Infrastructure and Capital Costs, Management Costs, Social Policy and Research. The total funding ask as approved as directed by the Board is \$840,000 and it includes an application for all five program areas:</p> <ul style="list-style-type: none"> <li>• Early Learning and Parenting at \$75,000 (current allocation is \$59,400)</li> <li>• Homelessness and Homelessness Prevention at \$150,000 (current allocation is \$68,916)</li> <li>• Counselling and Mental Health at \$150,000 (current allocation is \$12,496)</li> <li>• Community Building and Connections at \$75,000 (current allocation is \$25,000)</li> <li>• Social and Systems Changes at \$140,000 (current allocation is \$59,400)</li> </ul> <p>Currently, The 519 receives \$194,318 in Member Agency funding. If successful at securing the full request, the funding would support a number of program costs that are currently unfunded or precariously funded through one-time grants as well as support on-going management and infrastructure costs and result in a dramatic increase in our capacity to meet the needs of our most marginalized community members.</p> <p>The grants announcement is anticipated in January 2017 prior to when grant application open in February 2017.</p> <p>There are three specific partnership expectation related to Anchor Agencies in the area of fundraising that may impact The 519 ability to reach out to corporations on the UWGTYR's 'Protected List'. However, the United Way has clarified that they will work with Anchor Agencies to review existing fundraising and sponsorship models. Strategic and Program Planning Committee will return to the Board to discuss next steps, parametres and implications of being an United Way Anchor Agency.</p>
	<p><b>Motion</b></p> <p><b>Moved by</b> Nichola Ward  <b>Seconded by</b> Wesley Watson  <b>That</b> the Board approve The 519 Staff recommendation to proceed with the Anchor Agency Application  <b>Decision</b> carried unanimously</p>
<b>Committee Business</b>	
8	<p><b>Strategic Program and Planning Committee Update</b></p> <p>None to report at this time</p>

9	<p><b>Executive Director Report</b></p> <p>Maura presented the Board Notable Calendar noting the successful turn out at the Human Rights Panels in June.</p>
10	<p><b>Finance Committee Update</b></p> <p>Alwin Kong presented the Finance Committee Report on behalf of Tom Lewis regarding the Core Budget and Process Timeline.</p> <p>Alwin presented a high level report regarding the new City of Toronto, 2017-2019 Core submission process and timelines as provided to the Association of Community Centre's (AOCC) on June 6, 2016. This year the City of Toronto Financial Planning has directed all City Agencies and internal departments to submit the 2017-2019 operating budgets in two phases.</p> <p>Phase 1: Interim 2016 adjustments of Base Budget therefore amend the Council Approved 2016 Base Budget</p> <p>Phase 2: Formal Core Budget submission for 2017-2019 including approved levels of Progression Pay, Cost of Living Allowance and Economic Factors.</p> <p>As per normal practice the Finance Committee and Board is responsible to receive, review, and approve (with any amendments) the Core Budget Submission.</p> <p>As Maura clarified, based on the timing of Board meetings (no meeting in July) and the City's new Core budget phasing require the delegation of approval to the Finance Committee to meet the City timeframes. Therefore Alwin requested a motion for approval on the following:</p> <ul style="list-style-type: none"> <li>• Finance Committee holds a July 2016 meeting to review the staff recommended Core budget submission detail; and</li> <li>• Board delegates authority for the Finance Committee to review and provide direction including interim approval of the staff recommended Core 2017-2019 budget submission and reports back to the August 29, 2016 on the Core submission detail.</li> </ul>
	<p><b>Motion</b></p> <p><b>Moved by</b> Luc Levasseur  <b>Seconded by</b> Michelle Walker  <b>That</b> the Board approve the Core Budget and Process Timeline specifically, to approve that the Finance Committee holds a July 2016 meeting to review the staff recommended Core budget submission detail; and that the Board delegates authority for the Finance Committee to review and provide direction including interim approval of</p>

	<p>the staff recommended Core 2017-2019 budget submission and reports back to the August 29, 2016 on the Core submission detail. <b>Decision</b> carried</p>
11	<p><b>Human Resources and Governance Committee Update</b></p> <p>Nadia Bello noted that the work of the Committee was coordinated with the Nomination Committee and that Michelle Walker, Vice Chair of the Nomination Committee would present both update and motions to the Board under item 12.</p>
12	<p><b>Nomination Committee</b></p> <p>Michelle Walker presented the following two items and out two motions forward to the Board for review and approval:</p> <ul style="list-style-type: none"> <li>• The 2016 Nominations Committee Terms of Reference was highlighted by Michelle regarding changes to emphasize that Board candidates must be qualified to fill a position</li> <li>• 2016 Board Recruitment Strategy Approve the 2016 Board Recruitment Strategy went under review for changes and Michelle highlighted the recruitment priorities:</li> </ul> <p><b>Diversity Priorities</b> include continuing to advance the representation of:</p> <ul style="list-style-type: none"> <li>• Women and trans people</li> <li>• Individuals from a cross-section of age groups</li> <li>• Members of diverse racial and ethno-cultural communities</li> </ul> <p><b>Skill and Experience Priorities</b> include:</p> <ul style="list-style-type: none"> <li>• <b>Primary focus for 2016-2017</b> Deep understanding and demonstrated competencies in: <ul style="list-style-type: none"> <li>• Philanthropy and Fundraising <ul style="list-style-type: none"> <li>○ sharing knowledge; leveraging extended networks; innovation; use of technology in fund development</li> </ul> </li> <li>• Board governance</li> <li>• Community and neighbourhood development and engagement</li> <li>• Recreation and health promotion planning</li> </ul> </li> <li>• <b>Continued focus 2016/2017</b> <ul style="list-style-type: none"> <li>• Policy expertise with Refugee and Newcomer and Homeless/ Housing Services</li> <li>• Diverse and demonstrated expertise and connections in government relations</li> <li>• Experience/understanding of marginalized communities</li> </ul> </li> </ul>



	<p>Michelle highlighted the next meeting of July 14 with a focus on the application process and reaching out to potential applicants. There are 5 vacancies for the 2016-2017 term with a minimum of 1 catchment position required and a maximum of 4 non-catchment positions available.</p> <p>A question was raised regarding how the recruitment priorities are clearly positioned and it was clarified that the recruitment priorities are guided by the Public Appointments Policy as well as reviewing the Board upcoming vacancies. It was also noted that recruitment looks at the priority and needs identified by the Board in consultation with the Human Resources Committee and the Nominations Committee. There are no specific formulas currently used to weigh a specific need and it is not expected that each Board member would need to meet all priorities.</p> <p>Luc clarified that while he has enjoyed being a Board Member since 2012 he will not running. The Board vacancy report will be updated as such.</p>
	<p><b>Motion</b></p> <p><b>Moved by</b> Nadia Bello <b>Seconded by</b> Alwin Kong <b>That</b> the Board approve the 2016 Nominations Committee Terms of Reference <b>Decision</b> carried</p>
	<p><b>Motion</b></p> <p><b>Moved by</b> Wesley Watson <b>Seconded by</b> Alwin Kong <b>That</b> the Board approve the 2016 Board Recruitment Strategy for 2016 <b>Decision</b> carried</p>
13	<p><b>Other Business / Emerging Issues</b></p> <p>Nicki confirmed that there was no additional business and Luc reminded the Board to take a look at the new donor wall located in the front entrance space of The 519.</p>
14	<p><b>Adjournment</b></p> <p>Nicki motioned to adjourn the meeting.</p>
	<p><b>Motion</b></p> <p><b>Moved by</b> Wesley Watson <b>Seconded by</b> Nadia Bello <b>That</b> the Board adjourn the meeting at 8:00 PM <b>Decision</b> carried</p>



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The 519, Room 204

<b>Item</b>	<b>Attached Document</b>
2	<ul style="list-style-type: none"><li>Monday June 20, 2016 Agenda</li></ul>
3	<ul style="list-style-type: none"><li>Monday May 30, 2016 Minutes</li></ul>
6	<ul style="list-style-type: none"><li>Board Notables Calendar</li></ul>
12	<ul style="list-style-type: none"><li>2016 Board Recruitment Strategy</li><li>2016 Nomination Committee Terms of Reference</li><li>Meeting 1 Report: Work Plan</li></ul>

**\*yellow highlight indicates in camera session**