



BOARD OF MANAGEMENT

of The 519 Church Street Community Centre

MEETING MINUTES

for the meeting held on May 26, 2014
2013-2014 Meeting # 8

Meeting Attendance	
Board Members and Staff	
Attending:	Michelle Walker, Tom Lewis, Jacob Porpossian, Tyler Fleming, Margo Foster, Dan Boyer, Stephen Menon, Luc Levasseur
Staff:	Maura Lawless (Executive Director), Becky McFarlane (Director, Programs and Community Services), Rick McCarty (Director, Finance and Facilities Services), John Farrell (Director, Development), Matthew Cutler (Director, Strategic Partnership Initiatives), Steven Little (Manager, Education and Training)
Recording Secretary:	Grant Lehmann (Senior Consultant – Policy, Administration and Executive Management)
Regrets:	Angeline Ico, Scott Bomhof, Paul Bent, Councillor Wong-Tam
Guests:	N/A

Meeting Minutes

Welcome

Tyler Fleming opened the meeting at 6:33 PM

1. Approval of agenda

MOVED BY Margo Foster

SECONDED BY Tom Lewis

THAT The agenda be approved as circulated, removing in-camera minutes which do not require Board approval, as well as verbal reports from the Strategic and Program Planning (SPP) and Human Resources and Governance Committees (written reports for information only).

DECISION Carried

2. Quorum Confirmed - Visitors

Confirmed a quorum.

Deputation scheduled during discussion on the proposed re-naming of Cawthra Square Park. Deputant not present at start of meeting.

3. Approval of minutes

MOVED BY Margo Foster

SECONDED BY Tyler Fleming

THAT The minutes of the Board of Management meeting for April 28, 2014 be approved as circulated.

DECISION Carried

4. Declaration of conflicts of interest

No declarations on conflict of interest.

5. Agency Business

Community Led Group Review

Becky provided update on review being funded by the Hunter Foundation. Object of the community led review to develop a better understanding of building users, space use, and the supports that be provided to groups, e.g. intersections with programs and services. The review will help determine the allocation of space in the future.

Currently have sent an electronic survey to over 400 groups who use space at The 519; approximately 50 responses received. Have discovered much of the group contact information is not current. Survey process is helpful in identifying up to date contacts for organizations. Overwhelmingly groups have indicated interest in the review process, with over 20 asking to be part of an advisory committee of community / building use. In Fall 2014, the agency will be organizing a summit of community groups, which will create intersections with other initiatives such as the Village Study.

World Pride Update

Reviewed list of upcoming events for World Pride, as circulated at the meeting. Briefing Note included details on how The 519's programs and services will be adjusted during the World Pride festival. Board Members invited to attend events, staff liaisons identified for each event. Suggested that Board Member attendance at Pride events be recorded, Grant to assist with tracking.

Education and Training Initiatives

Reviewed presentation as circulated at the meeting, detailing upcoming LGBTQ Inclusion Campaign in partnership with Toronto hotels and the hospitality workers union. Tom Lewis requested a report back to the Board on the progress of the initiative in three (3) to six (6) months. Tyler indicated that a report could be brought to the board in the Fall through the SPP Committee.

LGBTQ Elections Strategy

Reviewed Briefing Note as circulated at the meeting. Reviewed that as a City of Toronto agency, The 519 is expected to adhere to the Municipal Elections Policy stating candidate events / activities must include all candidates seeking election.

Current strategy is focused on the development of election materials, to help members of the public engage with candidates in discussion around issues affecting LGBTQ communities. The Board requested that staff report back at June Board of Management meeting with a diverse range of options for potential mayoral discussion / debate.

6. Chair Report / Executive Committee

Chair's Report

Tyler noted the upcoming launch of the Village Study report happening the weekend of June 6th, and third-party fundraiser with *Yes Yes Y'All* and *Dude Box*. Congratulations extended to the Green Space Committee and staff on the successful launch of the 2014 Green Space Festival.

Renaming of Cawthra Square Park

Deputation: Mark Maloney

Staff received request to depute from Mark Maloney. Mark did not attend.

Discussion

Reviewed background materials distributed.

Noted that authority to approve renaming of City properties rests with Community and City Council. The Board was asked by Councillor Wong-Tam office to issue a letter of support for the renaming of Cawthra Park.

After reviewing the information provided, the Board recognizes it's the domain of TEY Community Council and City Council to determine the name of City parks. The Board felt that given the renaming process did not involve the Board or the Centre it was not appropriate to take a public position on the matter. The Board appreciates the efforts and leadership on the park renovation.

7. Executive Director's Report

No formal report.

8. Strategic and Program Planning Committee

No formal report.

9. Resource Development Committee

Reviewed committee report as circulated. Currently working on creating long-term resource development plan. Shortly The 519 will launch a letter campaign targeting previous donors to renew their commitment, with the goal to raise \$10 000. John Farrell is working with Lesli Gaynor (Manager, Social Enterprise) to explore hosting a dinner series at FABARNAK that will help tell the story of The 519's programs and services.

John Farrell also reminded Board Members to submit names of guests receiving wristbands for the Green Space Festival, will not allow line-bypass for Starry Night. Board Members requested key messages to help share information about the Green Space

Festival, could include a chart directing individual to particular pages / social media based on type of question / requests.

10. Finance Committee

Reviewed 2013 draft audit materials including Auditor's Report To The Board of Management, and re-forecasted 2014 operating budget.

MOVED BY Stephen Menon

SECONDED BY Tom Lewis

THAT The 2013 financial audit be approved by the Board of Management as circulated.

DECISION Carried

MOVED BY Stephen Menon

SECONDED BY Luc Levasseur

THAT The revised 2014 operating budget be approved by the Board of Management as circulated.

DECISION Carried

11. Human Resources and Governance Committee

No formal report.

12. Correspondence

No correspondence received.

13. Emerging Issues

No emerging issues identified.

14. Other Business

None.

MOVED BY	Tyler Fleming
SECONDED BY	Luc Levasseur
THAT	the meeting of the Board of Management be adjourned
DECISION	Carried
Next Board Meeting	
The next regular Board meeting will take place on June 16, 2014.	