



MINUTES: Board of Management, Meeting 7 (2020-2021 term)

Monday, September 20, 2021 @ 6:30 - 8:30 PM, Virtual via Zoom

Board Members

| | | |
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| Chair: Pam Hrick | Biko Beuttah | Juan Camilo Rendon Ocampo |
| Vice Chair: Paul Jonathan Saguil | Michael Cherny | Tom Spence |
| Secretary: Sarah Zerihun | Brett House | Erika Voaklander |
| Treasurer: Tom Warner | Paul Noble | |
| Ex-Officio: Councillor, Kristyn Wong-Tam (absent) | | |

The 519

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| Executive Director | Maura Lawless |
| Senior Director, Programs and Community Services | Becky McFarlane |
| Director, Public Interest & Legal Initiatives | Justin Khan |
| Director, Strategic Partnership Initiatives | Jaymie Sampa |
| Director, Finance | David Young |
| Director, Philanthropy | Stacy Kelly |
| Director, Community Access & Engagement | Lisa Duplessis |
| Manager, Strategic & Executive Planning (minutes) | Laura Gibbon |
| Manager, Community Engagement (staff presentation) | Martha Singh Jennings |

| Item | Minutes |
|----------|---|
| 1 | <p>Welcome and Introductions</p> <p>Pam Hrick opened the meeting at 6:30pm, welcomed everyone, and delivered the land acknowledgement.</p> <p><i>We begin by honouring the land that we are on, which has been the site of human activity since time immemorial. It is the traditional territories of the Huron-Wendat, the Anishinabeg, the Chippewa, the Haudenosaunee Confederacy and most recently, the Mississaugas of the Credit River First Nations. Ontario is covered by 46 treaties and other agreements, and is home to many Indigenous Nations from across Turtle Island, including the Inuit and the Métis. These treaties and other Agreements, including the Dish With One Spoon Wampum Belt Covenant, are agreements to peaceably share and care for the land and its resources. Other Indigenous Nations, Europeans, and newcomers, were invited into this covenant in the spirit of respect, peace and friendship. We are mindful of broken covenants and we strive to make this right, with the land and with each other.</i></p> |



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| | <p>Pam led a round of introductions and welcomed Mauriene Tolentino, Zoe Robinson, and Natalie Miller, the 3 new candidates on the slate at the upcoming election, and Tyler Johnson from Councillor Wong-Tam’s office.</p> |
| <p>2</p> | <p>Approve Agenda Pam Hrick requested the Board to review agenda for the Board Meeting of September 20, 2021.</p> <ul style="list-style-type: none"> • Request to move item 16 to #14 in order to address both in-camera items at once. <p>MOTION 2.1: To approve the agenda, as amended, for the Board Meeting of September 20, 2021.</p> <p>Moved by: Michael Cherny Seconded by: Juan Camilo Rendon Ocampo</p> <p>That the Board approve the agenda, as amended, for the Board Meeting of September 20, 2021.</p> <p>Recorded vote: Unanimous Biko Beuttah Michael Cherny Brett House Pam Hrick Paul Noble Juan Camilo Rendon Ocampo Paul Jonathan Saguil Tom Spence Erika Voaklander Tom Warner Sarah Zerihun</p> <p>Decision carried</p> |
| <p>3</p> | <p>Approve Meeting Minutes Pam Hrick requested the Board to review minutes for the Board Meeting of August 30, 2021.</p> <p>MOTION 3.1: To approve minutes for Board Meeting of August 30, 2021.</p> |



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| | <p>Moved by: Brett House Seconded by: Tom Warner</p> <p>That the Board approve minutes for Board Meeting of August 30, 2021.</p> <p>Recorded vote: Unanimous Biko Beuttah Michael Cherny Brett House Pam Hrick Paul Noble Juan Camilo Rendon Ocampo Paul Jonathan Saguil Erika Voaklander Tom Warner Sarah Zerihun</p> <p>Abstained: Tom Spence, due to having been absent for the August 30, 2021, meeting.</p> <p>Decision carried</p> |
| <p>4</p> | <p>Declaration of Conflict of Interest(s) Pam Hrick confirmed no conflict of interest declared.</p> |
| <p>5</p> | <p>Chair Report/Executive Committee – Pam Hrick (Chair of the Board)</p> <p>5.1 Update</p> <ul style="list-style-type: none"> • In October, Pam will reach out to each individual Board member for one-on-one meeting to check in and discuss standing committee assignments. • Recognized that this is Paul Noble, Tom Warner and Paul Jonathan Saguil’s last Board meeting and thanked them for the immense contributions and passion they’ve brought to their roles and to the Board over the past several years. <p>5.2 Draft 2021/2022 Board Meeting Schedule</p> <ul style="list-style-type: none"> • Pam referenced the meeting schedule circulated in the package and welcomed any feedback or changes. |



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| | <p>MOTION 5.2: To approve the 2021/2022 Board meeting schedule.</p> <p>Moved by: Erika Voaklander Seconded by: Michael Cherny</p> <p>That the Board approve the 2021/2022 Board meeting schedule.</p> <p>Recorded vote: Unanimous Biko Beuttah Michael Cherny Brett House Pam Hrick Paul Noble Juan Camilo Rendon Ocampo Paul Jonathan Saguil Tom Spence Erika Voaklander Tom Warner Sarah Zerihun</p> <p>Decision carried</p> |
| <p>6</p> | <p>Executive Director Report – Maura Lawless (Executive Director)</p> <p>6.1 Mandatory Vaccination Report Update</p> <ul style="list-style-type: none">• The City of Toronto has instituted a mandatory vaccination policy for all employees including AOCC employees, volunteers, and students. Employees must provide proof of double vaccination status by October 30, 2021.• Maura referenced the report which outlines The 519’s strategy and process for implementation.• Working towards full compliance at the staffing level, have begun roll-out with volunteers and are seeing great uptake. Supporting accommodation requests as needed.• Legal and tax clinic partners are designated as service partners.• All information is collected and stored in a manner that is consistent with privacy obligations. |

- The policy is not currently applicable to AOCC Board members, given that Board members are council appointees.
- Awaiting further direction from the City re: applicability of the policy to AOCC Board members, contractors, service users, building users, etc.
- The City recommends that AOCC Boards follow City of Toronto advice in relation to vaccination policies and not implement individual organizational policies.
- Staff will work with interested Board members to do testimonials in support of The 519's vaccination confidence-building initiative.
- Staff confirmed that language in the motion is consistent with recommended language from City Legal.

MOTION 6.1: To receive the City's Mandatory Vaccination Policy for information and acknowledges its application as described above to its employees, volunteers and students.

Moved by: Brett House

Seconded by: Sarah Zerihun

That the Board of Management for The 519 receives the City's Mandatory Vaccination Policy for information and acknowledges its application as described above to its employees, volunteers and students.

Recorded vote: Unanimous

Biko Beuttah
 Michael Cherny
 Brett House
 Pam Hrick
 Paul Noble
 Juan Camilo Rendon Ocampo
 Paul Jonathan Saguil
 Tom Spence
 Erika Voaklander
 Tom Warner
 Sarah Zerihun

Decision carried

Agency Business

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| <p>7</p> | <p>Staff Presentations – Martha Singh Jennings (Manager, Community Engagement)</p> <p>7.1 Community Engagement</p> <p>Martha Singh Jennings provided an overview and highlighted several services and programs within the Community Engagement portfolio, including seniors programming, youth programming, newcomer settlement services and relevant community partnerships.</p> <p>Board members thanked Martha for their presentation.</p> |
| <p>8</p> | <p>Programs Update – Justin Khan (Director, Public Interest and Legal Initiatives)</p> <p>8.1 Agency Business – N/A</p> |
| <p>Committee Business</p> | |
| <p>9</p> | <p>Strategic Program Planning Committee Update – Tom Spence (Chair)</p> <p>9.1 September 7, 2021, Meeting Update</p> <p>Tom Spence provided an overview of the September 7, 2021, meeting.</p> <p>There was a question re: SPP discussion related to paid security in the park. Tyler clarified that the City is discussing a more coordinated approach wherein the community officers, de-escalation teams and corporate security would incorporate a walk-through of Barbara Hall Park into their end-of-shift, not scheduling any security group to be stationed in the park.</p> |
| <p>10</p> | <p>Finance Committee Update – Tom Warner (Chair)</p> <p>10.1 September 9, 2021, Meeting Update</p> <p>Tom Warner provided an overview of the September 9, 2021, meeting.</p> <p>10.2 A) 2022 Core Budget Submission Report</p> <p>David Young presented the report and spoke to the 2022-2024 annual core budget pressures, service performance measures to maximize program funding, as well as an overview of the City of Toronto core funding to program funding and program participation metrics and projections.</p> |

MOTION 10.2a: To approve the City of Toronto Core Budget Submission.

Moved by: Tom Spence

Seconded by: Erika Voaklander

That the Board of Management approve the City of Toronto Core Budget Submission.

Recorded vote: Unanimous

Biko Beuttah

Michael Cherny

Brett House

Pam Hrick

Paul Noble

Juan Camilo Rendon Ocampo

Paul Jonathan Saguil

Tom Spence

Erika Voaklander

Tom Warner

Sarah Zerihun

Decision carried

10.2 B) Budget Development Principles Report

David Young referenced the Budget Principles Report which outlines the principles that guide the annual budget development process. Principles include, but are not limited to, a commitment to provide the highest quality programs and services in line with the strategic plan, investing strategically in staff development and leadership, and developing a deficit budget if needed to maintain or enhance services, funded by unrestricted and/or program reserves.

MOTION 10.2b: To approve the 2022 Budget Development Principles.

Moved by: Paul Noble

Seconded by: Michael Cherny

That the Board of Management approve the 2022 Budget Development Principles.



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Recorded vote: Unanimous

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Pam Hrick
Paul Noble
Juan Camilo Rendon Ocampo
Paul Jonathan Saguil
Tom Spence
Erika Voaklander
Tom Warner
Sarah Zerihun

Decision carried

10.3 Q2 Financial Report

David Young presented the 2021 Q2 Financial Report and a net operating surplus of \$597k at the end of Q2, primarily attributed to timing of new hires, salary gapping, and workshops sales being higher than projected.

MOTION 10.3: To receive the Q2 Financial report.

Moved by: Juan Camilo Rendon Ocampo

Seconded by: Sarah Zerihun

That the Board of Management receive the Q2 Financial report.

Recorded vote: Unanimous

Biko Beuttah
Michael Cherny
Brett House
Pam Hrick
Paul Noble
Juan Camilo Rendon Ocampo
Paul Jonathan Saguil
Tom Spence
Erika Voaklander
Tom Warner
Sarah Zerihun



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| | Decision carried |
| 11 | <p>Fundraising and Philanthropy Committee Update – Paul Noble (Chair, FPC)</p> <p>11.1 September 13, 2021, Meeting Update</p> <p>Paul Noble provided an overview of the September 13, 2021, meeting. Highlights included positive projections in donations and fundraising, planning for the virtual Annual Gala is well underway, to be held on Sunday, November 14, 2021, and discussion regarding a paid membership program/donor recognition program.</p> <p>Stacy Kelly thanked Paul Noble for his service as Chair of FPC.</p> |
| 12 | <p>Nominations Committee Update – Erika Voaklander/Michael Cherny (co-chairs)</p> <p>12.1 No update</p> |
| 13 | <p>Governance and Human Resources Committee Update – Erika Voaklander (Chair)</p> <p>13.1 September 15, 2021, Meeting Update</p> <p>Erika provided an overview of the September 15, 2021, meeting. Highlights included a discussion on the mandatory vaccination policy and the 2020 Human Resources report.</p> |
| IN-CAMERA PORTION | |
| | <p>MOTION 13A: To go in-camera.</p> <p>Moved by: Erika Voaklander Seconded by: Biko Beuttah</p> <p>That the Board go in-camera.</p> <p>Recorded vote: Unanimous Biko Beuttah Michael Cherny Brett House Pam Hrick Paul Noble</p> |



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Paul Jonathan Saguil
Tom Spence
Erika Voaklander
Tom Warner
Sarah Zerihun

Decision carried

13.2 2020 Annual Human Resources Report (in camera)

16.1 Approve Meeting Minutes (in camera)

MOTION 13B: To come out of camera.

Moved by: Erika Voaklander

Seconded by: Tom Warner

That the Board come out of camera.

Recorded vote: Unanimous

Biko Beuttah
Michael Cherny
Brett House
Pam Hrick
Paul Noble
Juan Camilo Rendon Ocampo
Paul Jonathan Saguil
Tom Spence
Erika Voaklander
Tom Warner
Sarah Zerihun

Decision carried

The Board tabled the 2020 Annual Human Resources Report.

MOTION 10.3: To receive the 2020 Annual Human Resources Report.

Moved by: Tom Spence

Seconded by: Erika Voaklander



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That the Board of Management receive the 2020 Annual Human Resources Report.

Recorded vote: Unanimous

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Michael Cherny
Brett House
Pam Hrick
Paul Noble
Juan Camilo Rendon Ocampo
Paul Jonathan Saguil
Tom Spence
Erika Voaklander
Tom Warner
Sarah Zerihun

Decision carried

MOTION 16.1: To approve the in-camera minutes for the Board Meeting of August 30, 2021.

Moved by: Sarah Zerihun

Seconded by: Brett House

That the Board of Management approve the in-camera minutes for the Board Meeting of August 30, 2021.

Recorded vote: Unanimous

Biko Beuttah
Michael Cherny
Brett House
Pam Hrick
Paul Noble
Juan Camilo Rendon Ocampo
Paul Jonathan Saguil
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Tom Warner
Sarah Zerihun



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|-----------|---|
| | Decision carried |
| 14 | Other Business/Emerging Issues |
| 15 | Adjournment Meeting was adjourned at 8:30 PM. |

| Item | Attached Documents *yellow highlight indicates in camera session where document will be available printed at the meeting |
|-------------|---|
| 2 | 2.1 Agenda for Board Meeting of September 20, 2021 |
| 3 | 3.1 Minutes for Board Meeting of August 30, 2021 |
| 5 | 5.2 Draft 2021/2022 Board Meeting Schedule |
| 6 | 6.1 Mandatory Vaccination Report Update City of Toronto Mandatory Vaccination Policy |
| 9 | 9.1 SPP Meeting Summary Report |
| 10 | 10.1 Finance Package – September 2021 |
| 11 | 11.1 FPC Meeting Summary Report 11.2 FPC September YTD Report |
| 13 | 13.1 GHRC Meeting Summary Report 13.2 The 519 2020 Annual Human Resources Report 13.2 The 519 Organizational Chart 13.2 The 519 2020 Health & Safety Compliance Report |
| 16 | 16.1 In-camera minutes for Board Meeting of August 30, 2021 |