

Board Members

Chair: David Morris	Biko Beuttah	Paul Noble
Vice Chair: Pam Hrick	Marco Calabretta-Duval (absent)	Tom Spence
Secretary: Paul Jonathan Saguil (absent)	Michael Cherny	Shazia Vlahos
Treasurer: Tom Warner	Sarah Zerihun	
Ex-Officio: Councillor, Kristyn Wong-Tam (absent)		

The 519

Executive Director	Maura Lawless
Senior Director, Programs & Community Services	Becky McFarlane
Director, Operations	Lisa Gore Duplessis
Director, Philanthropy	Stacy Kelly
Director, Public Interest and Legal Initiatives	Justin Khan
Director, Strategic Communications and Executive Planning	Soofia Mahmood
Senior Consultant, Knowledge Management (minutes)	Waeza Afzal

Item	Minutes
1	<p>Welcome and Introductions David Morris opened the meeting at 6:30pm, welcomed everyone, and delivered land acknowledgement.</p> <p><i>We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit, and Metis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.</i></p>
2	<p>Approve Agenda David Morris requested the Board to review agenda for the Board Meeting of Monday, October 28, 2019</p> <p>Amendment: addition of MOTION 5.1</p> <p>MOTION 2.1: David Morris presented the motion to approve the agenda as amended for the Board Meeting of Monday October 28th, 2019.</p> <p>Moved by: Pam Hrick Seconded by: Shazia Vlahos That the Board approve the agenda as amended for the Board Meeting of Monday October 28, 2019 Decision: Carried</p>
3	Approve Meeting Minutes

	<p>David Morris requested the Board to review and approve the meeting Minutes of Monday, September 23, 2019</p> <p>Amendment: Correction item 11.2</p> <p>MOTION 3.1: Review and approve the minutes as amended for the Board Meeting of Monday September 23, 2019.</p> <p>Moved by: Tom Warner Seconded by: Tom Spence That the Board approve the minutes as amended for the Board Meeting of Monday September 23, 2019 Decision: Carried</p>
<p>4</p>	<p>Declaration of Conflict of Interest(s) David Morris confirmed no conflict of interest declared</p>
<p>5</p>	<p>Chair Report /Executive Committee – David Morris</p> <p>5.1 Chair’s Report – Verbal Update</p> <p>Chair introduced the motion to send a letter on behalf of the Board to honorary patron Salah Bachir to acknowledge and express gratitude for Salah’s continued support and leadership of The 519 Annual Gala.</p> <p>MOTION 5.1: Approve sending a letter of acknowledgement and gratitude on behalf of the Board to honorary patron Salah Bachir Moved by: Pam Hrick Seconded: Tom Warner That the Board approve for the Chair to send a letter of thanks to honorary patron Salah Bachir. Decision: Carried</p> <p>5.2 Annual Board Meeting Schedule 2019-2020</p> <p>Chair presented the annual meeting schedule for the Board for the term 2019-2020.</p> <p>MOTION 5.2: That The Board approve the 2019-2020 Board Meeting Schedule Moved by: Michael Cherny Seconded by: Paul Noble That the Board approve the 2019-2020 Board Meeting Schedule. Decision: Carried</p> <p>5.3 Annual Board Meeting Agenda Forecast 2019-2020</p>

Chair presented the Annual Board Meeting Agenda Forecast document for the term 2019-2020. The forecast to be tracked and any revisions to be shared with the Board on a regular basis.

MOTION: 5.3: Approve the 2019-2020 Board Agenda Forecast as on October 28, 2019.

Moved by: Paul Noble

Seconded by: Tom Warner

That the Board approve the 2019-2020 Board Agenda Forecast as on October 28, 2019.

Decision: Carried

5.4 Executive Committee Appointments

David Morris, sole nominee to be acclaimed as Chair.

Pam Hrick, sole nominee to be acclaimed as Vice-chair.

Marco Calabretta-Duval, sole nominee to be acclaimed as Treasurer.

Paul Jonathan Saguil, sole nominee to be acclaimed as Secretary.

MOTION 5.4a: That the Board approve the appointment of the 2019-2020 Board Executive Committee

Moved by: Paul Noble

Seconded by: Tom Spence

That the Board approve the 2019-2020 Board Executive Committee whereby David Morris is acclaimed as the Board Chair, Pam Hrick is acclaimed as the Vice-Chair, Marco Calabretta-Duval is acclaimed as the Treasurer and Paul Jonathan Saguil is acclaimed in as the Secretary.

Decision: Carried

MOTION 5.4b: That the Board approve to destroy the secret ballots

Moved by: Sarah Zerihun

Seconded by: Michael Cherny

Decision: Carried

5.5 Appointment of Membership of standing committees

Chair shared the list comprising of Members who expressed interest in volunteering on the following Standing Committees:

	Finance	Strategic Program & Planning	Fundraising, Philanthropy & Communications	Human Resource and Gov'	Nominations
	Paul Noble	Tom Warner	Paul Noble	Sarah Zerihun	David Morris
	Biko Beuttah	Sarah Zerihun	Marco Calabretta-Duval	Pam Hrick	Pam Hrick
	Pam Hrick	Shazia Vlahos	Tom Spence	David Morris	Tom Spence
	Marco Calabretta-Duval	David Morris	Paul Jonathan Saguil	Tom Spence	
	Tom Warner	Colin Phillips (C)	Brent Artemchuk (C)	Paul Jonathan Saguil	
	Michael Cherny				
	Josh Bezonsky (C)				

MOTION 5.5: Approve the membership of Standing Committees

Moved by: Shazia Vlahos

Seconded by: Michael Cherny

That the Board approve the membership of the Standing Committees

Decision: Carried

Agency Business

6

Executive Director Report – Maura Lawless

6.1 Strategic Action Plan 2019—Presentation and Progress Report

Strategic Priorities 2019-2020:

- 1) Defining Our Future, Responding to Our Context and Affecting Systemic Change
- 2) Responding to Vulnerability and Fostering Self-Determination
- 3) Engaging in Sustainable Organizational Practice and Impact through Investment

Maura Lawless provided an update and presentation on the following 2019 Strategic Action Plan Priorities:

- 1) Anti Violence and Legal Programs
- 2) Trans Engagement Strategy
- 3) LGBTQ+ Newcomer and Refugee Support
- 4) Peer Leadership Programs

	<p>5) Expansion of Early on Services 6) Anti Racism and Equity Framework 7) City of Toronto Partnerships 8) Annual Strategic Communications Plan 9) Strategic Fundraising and Philanthropy Plan 10) WIFI Services 11) Database Needs Assessment 12) Moss Park Feasibility Study 13) Accessible Community Services Standards 14) Community Access 15) Philanthropy Revenues 16) Volunteer and Member Engagement</p> <p>MOTION 6.1: NA</p>
7	<p>Agency Business – Becky McFarlane</p> <p>Toronto Public Library Advocacy:</p> <ul style="list-style-type: none"> • Trans exclusionary speaker Megan Murphy booked space at the Toronto Public Library. Scheduled to speak on October 29, 2019 at The Toronto Public Library • The 519 Executive Director has written a letter to the City Librarian imploring her to cancel the booking • The Library Board meeting was on October 22, 2019 • The 519 Board Chair also signed letter requesting that the Board not support the event. • The 519’s Board Chair presented a deputation requesting TPL to cancel the event booking as well as at the Board meeting. • Anti-Violence Initiatives working on joining the organizing efforts of various partner organizations/groups <p>MOTION 7. 1: NA</p>
8	<p>Staff Report</p> <p>NA</p>
Committee Business	
9	<p>Strategic and Program Planning (SPP) Committee Update - Shazia Vlahos (Chair), Becky McFarlane (Staff Liaison)</p> <p>9.1: Verbal Report</p> <ul style="list-style-type: none"> • At the last meeting Terms of Reference and setting timelines on potential next steps were discussed • The next SPP meeting is on Wednesday November 6, 2019 <p>MOTION 9.1: NA</p>

<p>10</p>	<p>Fundraising, Philanthropy, Communications (FPC) Committee Update Paul Noble (Chair), Stacy Kelly (Staff Liaison)</p> <p>10.1 Meeting Update</p> <ul style="list-style-type: none"> • The 519 Gala was sold out and was a successful event • Committee discussions about GFS 2020 underway. Updates to follow. • The Committee is working on a document to define Board expectations and role of Board and Committee Members in supporting fundraising. To be brought forward at the next Board meeting. <p>MOTION 10.1: NA</p>
<p>11</p>	<p>Finance Committee Update Tom Warner (Chair), Maura Lawless (Staff Liaison)</p> <p>11.1 Finance Committee Meeting update Verbal Update</p> <ul style="list-style-type: none"> • Last meeting was October 15, 2019 • Q2 financials were reviewed • An examination of business processes and process improvements underway <p>11.2 Q2 Financial Report and Balance sheet The Finance Committee recommends that the Board of The 519 receive the summary Q2 Financial Report and the Summary of Financial Position as of June 30, 2019.</p> <ul style="list-style-type: none"> • -13% variance in revenues and -16% in expenses as of June 31, 2019. Net variance of 75%. • Q3 financial summary and variance report and year end project report to be presented at next board meeting <p>MOTION 11.2: The Board receive the Q2 Financial Report and balance sheet Moved by: Tom Warner Seconded by: Michael Cherny That the Board received Q2 financial report and balance sheet Decision: Carried</p>
<p>12</p>	<p>Human Resources and Governance Committee Update Paul Jonathan Saguil (Chair) / Maura Lawless (Executive Director)</p> <p>12.1 HRG Meeting Update – 10 year visioning update (Michael Cherny, Vice Chair)</p> <ul style="list-style-type: none"> • Vision statement for the organization will go to the HRG Committee in November and will be presented at the January 2020 Board meeting

	<p>12.2 Board Evaluation Survey Report 2019</p> <ul style="list-style-type: none"> The 2019 Board Self Evaluation Survey was conducted in August (2019). Its results informed the Board Visioning process, Recruitment Priorities for 2020, and Board Learning Objectives for the 2019-2020 term. A briefing note with survey results and HRG recommendations was presented. <p>HRG Recommendations:</p> <ol style="list-style-type: none"> 1) Identify opportunities for the Board to advance advocacy initiatives aligned with the organization's strategic priorities. SPP recommended to advance work on the Government Relations Plan. 2) To advance Board Committees' work plans, feedback to be solicited from each committee to identify training topics that align with committees' needs/priorities. 3) FPC recommended to develop a fundraising skill utilization plan, with a focus on developing an understanding of Fundraising skills and clarifying expectations of the Board. 4) Committee chairs to integrate relevant feedback in Committee Work plan Development for 2020. 5) Strategic Planning, Trans 101, and Equity & Anti-Racism Training identified as Board-wide training priorities. HRG to develop and propose ARAO and Board retreat training plan for 2020 and recommend other training initiatives. 6) Expand public speaking engagement opportunities for the Board.
<p>13</p>	<p>Other Business/ Emerging Issues</p> <ul style="list-style-type: none"> David Morris: Chair and Vice-chair appointments for Standing Committees to be recommended at respective committee meetings.
<p>14</p>	<p>Adjournment David Morris adjourned the meeting at 8:18pm Motion presented to adjourn the meeting.</p> <p>MOTION 15.1 That the board adjourn the meeting Moved by: Sarah Zerihun Seconded by: Michael Cherny Decision: Carried</p>



Minutes: Board of Management, Meeting 1 (2018-2019)

Monday October 28, 2019, 6:30 PM, The 519, Room 204

Item	Attached Documents	*yellow highlight indicates in camera session where document will be available printed at the meeting
2.	2.1	Agenda: October 28 2019
3.	3.1	Minutes: September 23 2019
5.	5.2	Annual Board Meeting Schedule 2019-2020
	5.3	Annual Board Agenda Forecast 2019- 2020
6.	6.1	Strategic Action Plan 2019 – Progress Report (presentation)
11.	11.2	Q2 Financial Report and balance sheet
12.	12.2	Board Evaluation Survey 2019 Report