



## MINUTES: Board of Management, Meeting 4 (2020-2021 term)

Monday, May 31, 2021 6:30 - 8:30 PM, Virtual via Zoom

### Board Members

<b>Chair:</b> Pam Hrick	Biko Beuttah	Juan Camilo Rendon Ocampo
<b>Vice Chair:</b> Paul Jonathan Saguil	Michael Cherny	Tom Spence (regrets)
<b>Secretary:</b> Sarah Zerihun	Brett House	Erika Voaklander
<b>Treasurer:</b> Tom Warner	Paul Noble	
<b>Ex-Officio:</b> Councillor, Kristyn Wong-Tam		

### The 519

<b>Executive Director</b>	Maura Lawless
<b>Senior Director, Programs and Community Services</b>	Becky McFarlane
<b>Director, Strategic Partnership Initiatives</b>	Jaymie Sampa
<b>Director, Finance</b>	David Young
<b>Manager, Strategic &amp; Executive Planning (minutes)</b>	Laura Gibbon
<b>Manager, Public Interest &amp; Legal Initiatives</b>	Kay Mehrizi
<b>Manager, Programs and Partnership Development</b>	Jacq Hixson-Vulpe
<b>Coordinator, Trans Youth Mentorship Program</b>	Danielle Araya
<b>Program Assistant, LGBTQ2S Youth Programs</b>	Julie Hamara
<b>Coordinator, Communications</b>	Eli Carmona

Item	Minutes
<b>1</b>	<p><b>Welcome and Introductions</b> Pam Hrick opened the meeting at 6:30pm, welcomed everyone, and delivered the land acknowledgement.</p> <p>Pam also acknowledged the horrifying news of the bodies of 215 children found buried on the site of the Kamloops Indian Residential School in Tk'emlups te Secwépemc First Nation.</p>
<b>2</b>	<p><b>Approve Agenda</b> Pam Hrick requested the Board to review agenda for the Board Meeting of May 31, 2021.</p> <p><b>MOTION 2.1:</b> To approve the agenda for the Board Meeting of May 31, 2021.</p> <p><b>Moved by:</b> Brett House <b>Seconded by:</b> Erika Voaklander</p>



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	<p><b>That</b> the Board approve the agenda for the Board Meeting of May 31, 2021.</p> <p><b>Recorded vote:</b> Unanimous Biko Beuttah Michael Cherny Brett House Pam Hrick Paul Noble Juan Camilo Rendon Ocampo Paul Jonathan Saguil Erika Voaklander Tom Warner Sarah Zerihun</p> <p><b>Decision</b> carried</p>
<p><b>3</b></p>	<p><b>Approve Meeting Minutes</b> Pam Hrick requested the Board to review minutes for the Board Meeting of April 26, 2021.</p> <p><b>MOTION 3.1:</b> To approve minutes for Board Meeting of April 26, 2021.</p> <p><b>Moved by:</b> Brett House <b>Seconded by:</b> Tom Warner</p> <p><b>That</b> the Board approve minutes for Board Meeting of April 26, 2021.</p> <p><b>Recorded vote:</b> Unanimous Biko Beuttah Michael Cherny Brett House Pam Hrick Paul Noble Juan Camilo Rendon Ocampo Paul Jonathan Saguil Erika Voaklander Tom Warner Sarah Zerihun</p> <p><b>Decision</b> carried</p>

<p><b>4</b></p>	<p><b>Declaration of Conflict of Interest(s)</b> Pam Hrick confirmed no conflict of interest declared.</p>
<p><b>5</b></p>	<p><b>Chair Report/Executive Committee</b> – Pam Hrick (Chair of the Board)</p> <p><b>5.1 Welcome Councillor</b></p> <p>Pam Hrick welcomed Councillor Kristyn Wong-Tam and Tyler Johnson, Senior Advisor to the Councillor to the meeting.</p> <p>Councillor Wong-Tam provided some remarks and expressed gratitude for the leadership of The 519 Board and staff on LGBTQ2S issues across the city.</p> <p>Board members introduced themselves to the Councillor.</p> <p><b>5.2 Chair Update</b></p> <p>Pam Hrick provided an update on her recent meeting with Councillor Kristyn Wong-Tam to discuss ongoing issues related to community safety and The 519 providing support to community members in and around Barbara Hall Park. Regular meetings will be scheduled with the Councillor’s office to ensure improved communication and collaboration moving forward.</p>
<p><b>6</b></p>	<p><b>Executive Director Report</b> – Maura Lawless (Executive Director)</p> <p><b>6.1 May Update</b></p> <p>In light of the news of 215 Indigenous children found buried on the site of the Kamloops Indian Residential School, Maura Lawless has connected with a number of The 519’s Indigenous partners and colleagues to express condolences.</p> <p>The 519 announced today that in memory of the 215 children found and all lost Indigenous children, and to mark National Indigenous History Month, The 519 will be directing 25% of unrestricted funds raised through the month of June to support 2SLGBTQ Indigenous-led initiatives, and re-affirmed an ongoing commitment to doing the work of reconciliation and decolonization in partnership with Indigenous communities year-round.</p> <p><b>Neighbourhood Update</b></p> <ul style="list-style-type: none"> <li>• Maura had a productive meeting with a number of Monteith Street neighbours and City staff last week to provide updates and clarity about</li> </ul>

	<p>the work of The 519. There is an upcoming meeting in mid-June with neighbours to provide update on services and a future re-opening strategy.</p> <ul style="list-style-type: none"> <li>• Maura also had a meeting with the BIA and CWNA to discuss the Barbara Hall Park animation strategy for the summer. The 519 has agreed to share the park animation survey on social media and to work with our staff to support program folks and park users to complete the survey.</li> </ul> <p><b>Vaccination engagement</b></p> <ul style="list-style-type: none"> <li>• The 519 is working with Toronto Public Health to increase vaccine confidence, increase access to information about vaccination, and to support the coordination and staffing of a pop-up vaccination clinic in Regent Park and smaller clinics at The 519 for our existing program participants, vaccinating over 4,000 people in total.</li> <li>• On June 3<sup>rd</sup>, The 519 will be supporting a community town hall/conversation space to support various local ASOs focusing on the engagement of BIPOC, 2SLGBTQ+ communities living with HIV.</li> <li>• The 519 is planning a larger pop-up clinic, on what would have traditionally been our Green Space Festival dates, to offer COVID-19 vaccination in a safe, affirming and welcoming environment for 2S, queer and trans communities broadly. We are hoping to make this clinic a little bit more fun with some music and/or performance whilst ensuring strict adherence to IPAC protocols and public health guidelines and measures.</li> </ul>
<b>Agency Business</b>	
7	<p><b>Staff Presentations</b> – Kay Mehrizi (Manager, Public Interest &amp; Legal Initiatives) and Jacq Hixson-Vulpe (Manager, Programs and Partnership Development)</p> <p><b>7.1 Access to Justice/Anti-Violence Initiatives</b></p> <p>Kay Mehrizi provided an overview and highlighted several services and programs within the Access to Justice (A2J) and Anti-Violence Initiatives (AVI) portfolio, including:</p> <ul style="list-style-type: none"> <li>• Individual and Private Group Mock Hearings</li> <li>• Facilitation of Public Legal Educations</li> <li>• Rights-based workshops on Police Interactions</li> <li>• Individual and support group counselling programming</li> <li>• Case Management</li> </ul>

- Court Support
- Affidavit Clinic
- Trans ID Clinic
- Trans ID Clinic Financial Assistance
- Individual Housing support for LGBTQ2S youth under 29
- Roommate Mixer
- Rent Smart
- Pop-up legal clinics
- Friendly Check-In

The A2J and AVI portfolios saw much growth over the past 2+ years in terms of both capacity and reach, despite the challenges presented by COVID-19. Developing key community partnerships has been an essential part of this expansion.

Board members offered acknowledgement and praise for the hard work of staff leading to the vast expansion of legal services at The 519.

The 519 is connected to the Province of Ontario's Justice Centres Strategy (and the plan to have a centre in Toronto's Downtown East) and will continue to explore opportunities for collaboration.

## **7.2 Trans Engagement Strategy Update**

Jacq Hixson-Vulpe, Jaymie Sampa, Eli Carmona, Julia Hamara, and Danielle Araya presented an update on the work of The 519 in relation to the Trans Engagement Strategy and its initiatives.

TES was launched in 2017 as part of The 519's continual effort and commitment to examining our program and service provision in relation to our work with trans communities with a particular focus on trans women of colour.

TES aims to:

- Identify, prioritize and meet the current and emergent needs of trans communities
- Inform and engage leading practice in program and service delivery models which best meet the needs of trans communities
- Ensure that the use of our space supports, celebrates, and connects trans communities

	<ul style="list-style-type: none"> <li>• Foster authentic leadership of trans communities</li> </ul> <p>Staff provided an overview of the work TES is engaged in:</p> <ul style="list-style-type: none"> <li>• 2-Spirit Community Engagement</li> <li>• Back to the Drawing Board</li> <li>• Trans Conversation Café</li> <li>• Trans Youth and Dragons</li> <li>• Trans People of Colour Project</li> <li>• One-on-one support of 2STNB community members</li> <li>• Sephora Partnership</li> <li>• Pay It No Mind fund</li> <li>• Kyle Scanlon Memorial Fund</li> <li>• TES Subcommittees             <ul style="list-style-type: none"> <li>○ Trans TIDE (Trans Internal Development and Elevation)</li> <li>○ TES Research Committee</li> <li>○ TES Communications Committee</li> </ul> </li> <li>• Trans March</li> <li>• Trans Day of Remembrance</li> <li>• Trans Day of Visibility</li> <li>• TPOC Cookbook</li> </ul> <p>Lots of praise was shared with the TES team for all their amazing work and a suggestion was made to intentionally engage trans seniors in TES initiatives moving forward.</p>
<p><b>8</b></p>	<p><b>Programs Update</b> – Justin Khan (Director, Public Interest and Legal Initiatives)</p> <p><b>8.1 Agency Business</b></p> <p>N/A</p>
<p><b>Committee Business</b></p>	
<p><b>9</b></p>	<p><b>Strategic Program Planning Committee Update</b> – Sarah Zerihun (Chair)</p> <p><b>9.1 April 27, 2021 Meeting Update</b></p> <p>Sarah Zerihun referenced the SPP Meeting Summary Report.</p>



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	<p>The Committee put together a rough forecast for the remaining meetings of the term. Jaymie Sampa provided an update on the Black Collective, the Trans Engagement Strategy, the Pay It No Mind Fund, some capacity-building initiatives, the vaccine engagement work they are engaged in, as well as some internal leadership initiatives for trans staff.</p> <p>SPP discussed strategies for dispelling misinformation about encampments in Barbara Hall Park.</p> <p>SPP agreed to meet again to specifically discuss the Epstein report.</p> <p><b>9.2 Appointment of SPP Chair and Vice-Chair</b></p> <p>The SPP Committee recommends Tom Spence and Juan Camilo Rendon Ocampo as Chair and Vice-Chair of the SPP Committee, respectively.</p> <p><b>MOTION 9.2:</b> To approve the appointment of Tom Spence and Juan Camilo Rendon Ocampo as Chair and Vice-Chair of the SPP Committee, respectively.</p> <p><b>Moved by:</b> Sarah Zerihun  <b>Seconded by:</b> Paul Noble</p> <p><b>That</b> the Board approve the appointment of Tom Spence and Juan Camilo Rendon Ocampo as Chair and Vice-Chair of the SPP Committee, respectively.</p> <p><b>Recorded vote:</b> Unanimous  Biko Beuttah  Michael Cherny  Brett House  Pam Hrick  Paul Noble  Juan Camilo Rendon Ocampo  Paul Jonathan Saguil  Erika Voaklander  Tom Warner  Sarah Zerihun</p> <p><b>Decision</b> carried</p>
<b>10</b>	<b>Finance Committee Update – Tom Warner (Chair)</b>

### **10.1 May 12, 2021 Meeting Update**

Tom Warner referenced the Finance Meeting Summary document.

### **10.2 2020 Audited Financial Statements**

Tom Warner provided an overview of the 2020 Audited Financial Statements. It was a clean audit and the financial statements present fairly, in all material respects. The committee had discussed and recommended changes to note 11 regarding fund and intermediary balances, and to the statement of operations and statement of changes in net assets to clearly present the delineation between externally and internally restricted funds. Those updates are included in the current draft of the 2020 Audited Financial Statements.

**MOTION 10.2:** To receive and approve the 2020 Audited Financial Statements.

**Moved by:** Tom Warner

**Seconded by:** Paul Jonathan Saguil

**That** the Board receive and approve the 2020 Audited Financial Statements.

**Recorded vote:** Unanimous

Biko Beuttah

Michael Cherny

Brett House

Pam Hrick

Paul Noble

Juan Camilo Rendon Ocampo

Paul Jonathan Saguil

Erika Voaklander

Tom Warner

Sarah Zerihun

**Decision** carried

### **10.3 2021 Q1 Variance Report**

David Young provided a brief update on the 2021 Q1 Variance Report. Almost all variances were due to timing, and it is expected that they will balance out over the remainder of the year.



**MOTION 10.3:** To receive the 2021 Q1 Variance Report.

**Moved by:** Juan Camilo Rendon Ocampo

**Seconded by:** Sarah Zerihun

**That** the Board receive the 2021 Q1 Variance Report.

**Recorded vote:** Unanimous

Biko Beuttah

Michael Cherny

Brett House

Pam Hrick

Paul Noble

Juan Camilo Rendon Ocampo

Paul Jonathan Saguil

Erika Voaklander

Tom Warner

Sarah Zerihun

**Decision** carried

#### **10.4 2022 City of Toronto Core Operating Budget**

Tom Warner explained that The 519 is required to submit their budget to the City of Toronto in August, prior to the August Finance Committee meeting and Board meeting. As in years past, the Finance Committee is recommending that the Board delegate authority to the Executive Director to submit the 2022 City of Toronto Core Operating Budget and report in August 2021.

**MOTION 10.4:** To delegate authority to the Executive Director to submit the 2022 City of Toronto Core Operating Budget and report in August 2021.

**Moved by:** Paul Noble

**Seconded by:** Erika Voaklander

**That** the Board delegate authority to the Executive Director to submit the 2022 City of Toronto Core Operating Budget and report in August 2021.

**Recorded vote:** Unanimous

Biko Beuttah

Michael Cherny



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<p><b>11</b></p>	<p><b>Fundraising and Philanthropy Committee Update</b> – Paul Noble (Chair)</p> <p><b>11.1 May 17, 2021 Meeting Update</b></p> <p>Paul Noble referenced the FPC Meeting Summary Report. FPC was pleased to hear that both Corporate and Foundation targets are projected to be exceeded, and that the Philanthropy Pipeline is growing weekly. FPC was also pleased to hear that the 2021 Spring Appeal has been successful and has also exceeded targets.</p> <p><b>11.2 Appointment of FPC Chair and Vice-Chair</b></p> <p>The FPC Committee recommends Paul Noble and Juan Camilo Rendon Ocampo as Chair and Vice-Chair of the FPC Committee, respectively.</p> <p><b>MOTION 11.2:</b> To approve the appointment of Paul Noble and Juan Camilo Rendon Ocampo as Chair and Vice-Chair of the FPC Committee, respectively.</p> <p><b>Moved by:</b> Brett House  <b>Seconded by:</b> Paul Jonathan Saguil</p> <p><b>That</b> the Board approve the appointment of Paul Noble and Juan Camilo Rendon Ocampo as Chair and Vice-Chair of the FPC Committee, respectively.</p> <p><b>Recorded vote:</b> Unanimous  Biko Beuttah  Michael Cherny  Brett House  Pam Hrick  Paul Noble</p>



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	<p>Juan Camilo Rendon Ocampo  Paul Jonathan Saguil  Erika Voaklander  Tom Warner  Sarah Zerihun</p> <p><b>Decision</b> carried</p>
<b>12</b>	<p><b>Governance and Human Resources Committee Update</b> – Erika Voaklander (Chair)</p> <p><b>12.1 May 19, 2021 Meeting Update</b></p> <p>Erika Voaklander referenced the GHRC Meeting Summary Report.</p> <p>GHRC discussed the Board Demographics and Training Survey results, some minor changes to the Recruitment Priorities for the upcoming election cycle, and an update on a meeting with City Legal and City Manager’s Office to discuss the By-law Review.</p>
<b>13</b>	<p><b>Nominations Committee Update</b></p> <p><b>13.1 No Update</b></p>
<b>14</b>	<p><b>Other Business/Emerging Issues</b></p>
<b>15</b>	<p><b>Adjournment</b></p> <p>Meeting was adjourned at 8:53PM.</p>

<b>Item</b>	<b>Attached Documents *yellow highlight indicates in camera session where document will be available printed at the meeting</b>
2	2.1 Agenda for Board Meeting of May 31, 2021
3	3.1 Minutes for Board Meeting of April 26, 2021
9	9.1 SPP Meeting Summary Report
10	10.1 Finance Meeting Summary Report 10.2 2020 Auditor’s Report and Financial Statements 10.3 2021 Q1 Variance Report
11	11.1 FPC Meeting Summary Report



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12	12.1	GHRC Meeting Summary Report
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