



Minutes: Board of Management, Meeting 1 (2020-2021 term)
 Monday, February 22, 2021 6:30 - 8:30 PM, Virtual via Zoom

Board Members

Chair: Pam Hrick	Biko Beuttah	Juan Camilo Rendon Ocampo
Vice Chair: Paul Jonathan Saguil	Michael Cherny	Tom Spence
Secretary: Sarah Zerihun	Brett House (regrets)	Erika Voaklander
Treasurer: n/a	Paul Noble	Tom Warner
Ex-Officio: Councillor, Kristyn Wong-Tam (absent)		

The 519

Executive Director	Maura Lawless
Manager, Strategic & Executive Planning (minutes)	Laura Gibbon
Director, Operations (staff presentation)	Lisa Duplessis
Manager, Operations (staff presentation)	Karlene Williams-Clarke

Item	Minutes
1	<p>Welcome and Introductions Pam Hrick opened the meeting at 6:35pm, welcomed everyone, and delivered land acknowledgement.</p> <p><i>We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit, and Metis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.</i></p>
2	<p>Approve Agenda Pam Hrick requested the Board to review agenda for the Board Meeting of February 22, 2021.</p> <p>Amendments:</p> <ul style="list-style-type: none"> • Add an in-camera item during the Chair’s Report • Move the Staff Presentation up to take place immediately after the Chair’s Report <p>MOTION 2.1: To approve the agenda as amended for the Board Meeting of February 22, 2021.</p> <p>Moved by: Paul Jonathan Saguil Seconded by: Michael Cherny</p>



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	<p>That the Board approve the agenda as amended for the Board Meeting of February 22, 2021.</p> <p>Recorded vote: Unanimous Michael Cherny Pam Hrick Paul Noble Juan Camilo Rendon Ocampo Paul Jonathan Saguil Tom Spence Erika Voaklander Tom Warner Sarah Zerihun</p> <p>Decision carried</p>
<p>3</p>	<p>Approve Meeting Minutes</p> <p>3.1 Pam Hrick requested the Board to review minutes for the Board Meeting of January 18, 2021.</p> <p>MOTION 3.1: To approve minutes for Board Meeting of January 18, 2021.</p> <p>Moved by: Sarah Zerihun Seconded by: Tom Warner</p> <p>That the Board approve minutes for Board Meeting of January 18, 2021.</p> <p>Recorded vote: Unanimous Michael Cherny Pam Hrick Paul Noble Juan Camilo Rendon Ocampo Paul Jonathan Saguil Tom Spence Erika Voaklander Tom Warner Sarah Zerihun</p> <p>Decision carried</p>



4	Declaration of Conflict of Interest(s) Pam Hrick confirmed no conflict of interest declared.
5	Chair Report/Executive Committee – Pam Hrick (Chair of the Board) Pam Hrick and Biko Beuttah acknowledged the recent passing of Sasha Hashi, a member of staff at The 519. Biko shared the eulogy she wrote for Sasha and some words about the impact that Sasha had on her and Black trans communities broadly. Maura echoed the devastating impact that Sasha’s passing has had on The 519 staff team and spoke to the work that staff, including the Trans Engagement Strategy working group are doing to memorialize Sasha. Biko has agreed to continue to work on this with Maura and TES moving forward. 5.1 Executive Committee election for Chair, Vice-Chair, Treasurer, and Secretary Pam Hrick, sole nominee to be acclaimed as Chair. Paul Jonathan Saguil, sole nominee to be acclaimed as Vice-Chair. Tom Warner, sole nominee to be acclaimed as Treasurer. Sarah Zerihun, sole nominee to be acclaimed as Secretary. MOTION 5.1a: That the Board approve the election of the Board Executive Committee for the term February 2021 to 2021 post AGM election Moved by: Biko Beuttah Seconded by: Paul Noble That the Board approve the election of the Board Executive Committee whereby Pam Hrick is acclaimed as the Board Chair, Paul Jonathan Saguil is acclaimed as the Vice-Chair, Tom Warner is acclaimed as the Treasurer and Sarah Zerihun is acclaimed as the Secretary. Recorded vote: Unanimous Biko Beuttah Michael Cherny Pam Hrick Paul Noble Juan Camilo Rendon Ocampo



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<p>Paul Jonathan Saguil Tom Spence Erika Voaklander Tom Warner Sarah Zerihun</p> <p>Decision carried</p> <p>MOTION 5.1b: That the Board approve to destroy the secret ballots</p> <p>Moved by: Michael Cherny Seconded by: Tom Spence</p> <p>That the Board approve to destroy the secret ballots</p> <p>Recorded vote: Unanimous Biko Beuttah Michael Cherny Pam Hrick Paul Noble Juan Camilo Rendon Ocampo Paul Jonathan Saguil Tom Spence Erika Voaklander Tom Warner Sarah Zerihun</p> <p>Decision carried</p> <p>5.2 Appointment of Membership of Standing Committees</p> <p>Pam Hrick proposed the following standing committee appointments:</p> <table border="1"> <thead> <tr> <th></th> <th>SPP</th> <th>FIN</th> <th>GHRC</th> <th>FPC</th> <th>NOMS</th> </tr> </thead> <tbody> <tr> <td>Biko Beuttah</td> <td>X</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Michael Cherny</td> <td></td> <td>X</td> <td></td> <td></td> <td>X</td> </tr> <tr> <td>Brett House</td> <td></td> <td>X</td> <td></td> <td>X</td> <td></td> </tr> </tbody> </table>		SPP	FIN	GHRC	FPC	NOMS	Biko Beuttah	X					Michael Cherny		X			X	Brett House		X		X	
	SPP	FIN	GHRC	FPC	NOMS																			
Biko Beuttah	X																							
Michael Cherny		X			X																			
Brett House		X		X																				



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Pam Hrick	X		X		
Paul Noble		X		X	
Juan Camilo Rendon Ocampo	X			X	
Paul Jonathan Saguil			X	X	X
Tom Spence	X			X	
Erika Voaklander	X		X		X
Tom Warner		X	X		
Sarah Zerihun	X		X		

Pam has been in conversation with community members who have interest in joining standing committees. Any community appointments to the standing committees will take place at the March 2021 Board meeting.

MOTION 5.2: Approve the appointment of standing committee membership

Moved by: Michael Cherny

Seconded by: Juan Camilo Rendon Ocampo

That the Board approve the appointment of standing committee membership

Recorded vote: Unanimous

- Biko Beuttah
- Michael Cherny
- Pam Hrick
- Paul Noble
- Juan Camilo Rendon Ocampo
- Paul Jonathan Saguil
- Tom Spence
- Erika Voaklander
- Tom Warner
- Sarah Zerihun

Decision carried

<p>6</p>	<p>Executive Director Report – Maura Lawless (Executive Director)</p> <p>6.1 Executive Director 2021 Workplan Presentation</p> <p>Maura Lawless presented the 2021 Executive Director Workplan Presentation.</p> <p>Key highlights included:</p> <ul style="list-style-type: none">• A singular vision for the organization in 2021: responding to the public health crisis and improving the social determinants of health for LGBTQ2S communities and our local neighbourhood• The 2021 organizational workplan is aligned with the 2019-2021 Strategic Plan• Guiding Principles for the 2021 work plan include:<ul style="list-style-type: none">○ Active anti-racism and equity-based responses and strategies to support those most impacted by the public health crisis including the expected long-term social and economic impacts○ Strategic partnerships, where we develop strategies and responses in partnership with relevant organizations and communities to support the best possible outcomes for our communities○ Pro-active planning and evolving our work across all areas of The 519 to prepare and position our organization for the changing realities of community centres into the future <p>Maura reviewed the Strategic Priorities for 2021 and shared a few key activities for each priority.</p> <ol style="list-style-type: none">1. Ensure that The 519 is taking relevant and timely action in response to emerging and ongoing advocacy issues2. Ensure that The 519 is practicing good governance and public service excellence in our evolving context.3. Understand the impact of COVID-19 on our communities’ primary and mental health and develop interventions that ensure better health outcomes4. Strengthen and expand programs and engagement opportunities to meet the evolving and emerging needs of marginalized and vulnerable communities5. Strengthen and expand The 519’s internal capacity-building initiatives to reflect the realities of a post-COVID world
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	6. Position The 519 to ensure long-term sustainability in the face of an uncertain social and economic future
Agency Business	
7	<p>Programs Update – Becky McFarlane (Senior Director, Programs & Community Service)</p> <p>7.1 No report</p>
8	<p>Staff Presentation – Lisa Duplessis (Director, Operations) & Karlene Williams-Clarke (Manager, Operations)</p> <p>8.1 Operations Staff Presentation</p> <p>Lisa and Karlene delivered the Operations Staff Presentation, highlighting the following items:</p> <ul style="list-style-type: none"> • The Operations department is responsible for all equipment, daily maintenance, building repairs, IT, and overall workplace aesthetics of The 519, as well as all administration of Community-Led Groups. • The Operations team’s work is integral to the maintenance of a healthy, safe and equitable environment, the application of the Space Use Policy; AODA & Occupational Health & Safety compliance. • The 519 physical space has been completely re-imagined to ensure compliance with all health & safety measures recommended by Toronto Public Health due to COVID-19, including plexiglass barriers, physical distancing markers, occupancy reductions and limits, touch-point removals, a universal mask policy, and enhanced sanitation and disinfection policies and practices. • Since March 2020, the Operations team has responded to 5,958 calls to front desk and made 3,972 successful referrals. The Facilities team have conducted around-the-clock sanitization, completing 15 rounds of sanitation per shift. <p>Congratulations were offered to staff on their hard work in keeping the building safe and secure.</p>
Committee Business	
9	Strategic Program Planning Committee Update – Sarah Zerihun (Chair)



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	<p>9.1 February 9, 2021 Meeting Update</p> <p>Sarah referenced the SPP Meeting Summary document that was circulated in the Board package.</p> <p>The SPP Committee discussed the SPP Terms of Reference, agenda forecast, and key milestones for 2021. Staff updated the committee on a new 5-year United Way/Slaight Family Foundation grant gift focused on supporting Older LGBTQ2S people.</p>
<p>10</p>	<p>Finance Committee Update – Michael Cherny (Vice-Chair)</p> <p>10.1 February 4, 2021 Meeting Update</p> <p>Michael provided a brief update from the Finance Committee, referencing the Finance Meeting Summary document.</p> <p>The Finance Committee discussed the 2021 agenda forecast, training opportunities including risk management and the importance of staying connected to other committees. As it was Marco’s last committee meeting, he extended an offer to support the transition of the next Treasurer.</p>
<p>11</p>	<p>Fundraising and Philanthropy Committee Update – Paul Noble (Chair)</p> <p>11.1 February 8, 2021 Meeting Update</p> <p>Paul referenced the FPC Meeting Summary document.</p> <p>FPC reviewed and approved the 2021 forecast and schedule and requested staff to report back on third-party fundraising clauses or policy at the next committee meeting.</p> <p>Paul highlighted that the emphasis on Corporate Giving, Foundation Giving and Major Gifts Individual Donors in 2020 was very prudent and should remain a priority in 2021.</p>
<p>12</p>	<p>Governance and Human Resources Committee Update - Tom Spence (Chair)</p> <p>12.1 February 3, 2021 Meeting Update</p>



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	<p>Tom Spence referenced the GHRC Meeting Summary document.</p> <p>GHRC discussed an agenda forecast and key milestones for 2021, training priorities, and a Board retreat planned through the Executive Committee. GHRC has committed to a review of The 519's By-Laws/Constitution with a goal of bringing recommendations to the membership at the September 2022 AGM.</p>
<p>13</p>	<p>Nominations Committee – Tom Spence (Chair)</p> <p>13.1 No Update</p>
<p>In-Camera Portion</p>	
<p>14</p>	<p>Motion to go in camera: Moved by: Paul Jonathan Saguil Seconded by: Juan Camilo Rendon Ocampo</p> <p>Recorded vote: Unanimous Biko Beuttah Michael Cherny Pam Hrick Paul Noble Juan Camilo Rendon Ocampo Paul Jonathan Saguil Tom Spence Erika Voaklander Tom Warner Sarah Zerihun</p> <p>Decision carried</p> <p>In-Camera Item</p> <p>Motion to exit in-camera: Moved by: Tom Warner Seconded by: Michael Cherny</p> <p>Recorded vote: Unanimous Biko Beuttah Michael Cherny Pam Hrick Paul Noble</p>



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	<p>Juan Camilo Rendon Ocampo Paul Jonathan Saguil Tom Spence Erika Voaklander Tom Warner Sarah Zerihun</p> <p>Decision carried</p>
Other Business	
14	Other Business/Emerging Issues
15	<p>Adjournment Adjourned</p> <p>Meeting was adjourned at 8:42pm.</p>

Item	Attached Documents *yellow highlight indicates in camera session where document will be available at the meeting
2	2.1 Agenda: February 22, 2021
3	3.1 Minutes Board Meeting: January 18, 2021
6	6.1 2021 Executive Director Workplan Report
9	9.1 SPP Meeting summary report
10	10.1 Finance Meeting summary report
11	11.1 FPC Meeting summary report
12	12.1 GHRC Meeting summary report