



## Minutes: Board of Management, Meeting 14 (2019-2020)

Monday, December 14, 2020 6:30 - 8:30 PM, Virtual via Zoom

### Board Members

<b>Chair:</b> Pam Hrick	Biko Beuttah	Tom Spence
<b>Vice Chair:</b> Paul Jonathan Saguil	Michael Cherny	Tom Warner
<b>Secretary:</b> Sarah Zerihun	Paul Noble	
<b>Treasurer:</b> Marco Calabretta-Duval		
<b>Ex-Officio:</b> Councillor, Kristyn Wong-Tam (absent)		

### The 519

<b>Executive Director</b>	Maura Lawless
<b>Director of Philanthropy</b>	Stacy Kelly
<b>Director of Finance</b>	David Young
<b>Director of Public Interest and Legal Initiatives</b>	Justin Khan
<b>Manager, Strategic &amp; Executive Planning</b>	Laura Gibbon

Item	Minutes
<b>1</b>	<p><b>Welcome and Introductions</b></p> <p>Pam Hrick opened the meeting at 6:30pm, welcomed everyone, and delivered land acknowledgement.</p> <p><i>We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit, and Metis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.</i></p> <p>Pam welcomed 2 guests:</p> <ul style="list-style-type: none"> <li>Erika Voaklander and Juan Camilo Rendon Ocampo – recommended nominees to join The 519 Board of Management</li> </ul>
<b>2</b>	<p><b>Approve Agenda</b></p> <p>Pam Hrick requested the Board to review agenda for the Board Meeting of Monday, December 14, 2020.</p> <p><b>MOTION 2.1:</b> To approve the agenda for the Board Meeting of Monday, December 14, 2020.</p> <p><b>Moved by:</b> Michael Cherny  <b>Seconded by:</b> Marco Calabretta-Duval</p>



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	<p><b>That</b> the Board approve the agenda for the Board Meeting of Monday, December 14, 2020.</p> <p><b>Recorded vote:</b> Unanimous          Biko Beuttah          Marco Calabretta-Duval          Michael Cherny          Pam Hrick          Paul Jonathan Saguil          Paul Noble          Sarah Zerihun          Tom Spence          Tom Warner</p> <p><b>Decision</b> carried</p>
<p><b>3</b></p>	<p><b>Approve Meeting Minutes</b></p> <p><b>3.1</b> Pam Hrick requested the Board to review minutes for the Board Meeting of November 30, 2020.</p> <p><b>MOTION 3.1:</b> To approve minutes for Board Meeting of November 30, 2020.</p> <p><b>Moved by:</b> Tom Spence  <b>Seconded by:</b> Michael Cherny</p> <p><b>That</b> the Board approve minutes for Board Meeting of November 30, 2020.</p> <p><b>Recorded vote:</b> Unanimous          Biko Beuttah          Marco Calabretta-Duval          Michael Cherny          Pam Hrick          Paul Jonathan Saguil          Paul Noble          Sarah Zerihun          Tom Spence          Tom Warner</p> <p><b>Decision</b> carried</p>
<p><b>4</b></p>	<p><b>Declaration of Conflict of Interest(s)</b></p>



	Pam Hrick confirmed no conflict of interest declared.
<b>5</b>	<p><b>Chair Report/Executive Committee</b> – Pam Hrick (Chair of the Board)</p> <p><b>5.1 2020-21 Annual Preliminary Board Agenda Forecast</b></p> <ul style="list-style-type: none"> <li>• Pam Hrick presented the 2020-2021 Annual Preliminary Board Agenda Forecast.</li> <li>• Will be presenting annual board skills development forecast in January 2021 which will include a range of training opportunities for new and existing board members.</li> </ul> <p><b>MOTION 5.1:</b> To approve the 2020-21 Annual Board Agenda Forecast.</p> <p><b>Moved by:</b> Tom Warner  <b>Seconded by:</b> Paul Noble</p> <p><b>That</b> the Board approve the 2020-21 Annual Board Agenda Forecast.</p> <p><b>Recorded vote:</b> Unanimous          Biko Beuttah          Marco Calabretta-Duval          Michael Cherny          Pam Hrick          Paul Jonathan Saguil          Paul Noble          Sarah Zerihun          Tom Spence          Tom Warner</p> <p><b>Decision</b> carried</p>
<b>6</b>	<p><b>Executive Director Report</b> – Maura Lawless (Executive Director)</p> <p><b>6.1 No report</b></p>
<b>Agency Business</b>	
<b>7</b>	<b>Programs Update</b> – Becky McFarlane (Senior Director of Programs and Community Services)

	<p><b>7.1 No update</b></p>
<p><b>Committee Business</b></p>	
<p><b>8</b></p>	<p><b>Strategic Program Planning Committee Update</b> – Sarah Zerihun (Chair) &amp; Justin Khan (Director of Public Interest and Legal Initiatives)</p> <p><b>8.1 SPP Meeting Update</b> – Sarah Zerihun</p> <ul style="list-style-type: none"> <li>• Pam Hrick and Paul Jonathan Saguil deputed at the Legislative Assembly of Ontario committee meeting on November 27, 2020 to ask the committee to excise Schedule 2 from Bill 213 and prevent Canada Christian College from becoming an accredited university. Canada Christian College is run by Charles McVety, a notorious and vocal bigot who publicly perpetrates homophobia, transphobia, and Islamophobia.</li> <li>• SPP continues to receive positive updates on the work of the Black Collective. Resources have been allocated for the work of this group.</li> <li>• There are new staff hires that will specifically be working with Black communities within the access to justice portfolio.</li> <li>• Program Planning and Space Use Policy reviews are underway and will both continue into 2021, engaging staff and community members as appropriate.</li> </ul> <p><b>8.2 Advocacy/Campaign Summary Presentation</b> – Justin Khan</p> <ul style="list-style-type: none"> <li>• Justin Khan presented The 519 2020 Advocacy Overview.</li> <li>• #TakeBackTPL; #WeHaveYourBack; Tess Richie: We Say Her Name; An Army of Lovers Never Stops – COVID-19 Response Campaign; CCLA &amp; The 519 re: Letter to PM; Breaking the Silence re IDAHOTB; The 519 Letter to Government Officials re: Saving Toronto’s LGBTQ2S Village; Black Lives Matter; Pride Month Advocacy; #TPSWhatHappened; TDOR 2020; Canadian Christian College re: Bill 213; Advocacy in relation to Bill C-6.</li> <li>• The 519 has engaged in a breadth of advocacy initiatives throughout the past year, from coordinating and supporting direct actions to writing advocacy letters to various levels of government to social media campaigns to draw attention to issues impacting LGBTQ2S communities in Toronto and beyond.</li> </ul>



	<ul style="list-style-type: none"> <li>Continued strategizing around sustaining advocacy work in the long-term by developing smart partnerships to ensure capacity and momentum.</li> </ul>
<b>9</b>	<p><b>Fundraising and Philanthropy Committee Update</b> – Paul Noble (Chair) &amp; Stacy Kelly (Director of Philanthropy)</p> <p><b>9.1 No update</b></p>
<b>10</b>	<p><b>Governance and Human Resources Committee Update</b> - Tom Spence (Chair) &amp; Maura Lawless (Executive Director)</p> <p><b>10.1 No update</b></p>
<b>11</b>	<p><b>Nominations Committee</b> – Tom Spence (Vice-Chair) &amp; Maura Lawless (Executive Director)</p> <p><b>11.1 Nominations Committee Update</b></p> <ul style="list-style-type: none"> <li>Tom Spence shared and reviewed the Nominations Committee Report with the Board.</li> <li>The Nominations Committee received and interviewed 10 applicants for 6 vacancies.</li> <li>Erika Voaklander, Juan Camilo Rendon Ocampo, Marco Calabretta-Duval, Michael Cherny, Paul Jonathan Saguil &amp; Sarah Zerihun are being recommended as a slate to stand for election at the upcoming AGM.</li> </ul>
<b>In-Camera Portion</b>	
<b>12</b>	<p><b>Finance Committee Update</b> – Marco Calabretta-Duval (Chair) &amp; David Young (Director of Finance)</p> <p><b>12.1 2021 Preliminary Recommended Budget</b></p> <ul style="list-style-type: none"> <li>David Young shared and reviewed the 2021 Preliminary Recommended Budget.</li> <li>COVID-19 will have a significant impact on The 519 and the communities we work with on a short and long-term basis. With the cancellation of the annual Green Space Festival, our biggest fundraising event of the year, we have lost one of our most significant sources of unrestricted operating revenue. That loss, combined with the required interruption of our</li> </ul>



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productive enterprises like our café, catering, and education and training courses, means that The 519 is facing significant financial challenges ahead in terms of having sufficient long-term revenue to respond to community needs.

- To mitigate the expected losses, program grants, philanthropy and fundraising efforts are focused on corporate and foundation pipelines; mass public appeals; government and foundation grant submissions; third-party fundraising, and reimagining of event-based fundraising.
- The 2021 Consolidated Preliminary Budget is developed in line with The 519’s Board approved 2021 Budget Principles as the foundation to the budgeting process. It is prepared based on the most probable outcome considered through scenario planning and thorough revenue and expenditure analysis.

<b>2021 Consolidated Preliminary Budget (At-A-Glance)</b>				
<i>\$ '000s</i>	<i>2021 Preliminary Budget</i>	<i>2020 Approved Budget</i>	<i>\$ Increase / (Decrease)</i>	<i>% Increase / (Decrease)</i>
<b>Revenue</b>	6,272	7,279	(1,008)	<b>-14%</b>
<b>Expenses</b>	6,504	7,312	(808)	<b>-11%</b>
<b>Surplus/ (Deficit)</b>	<b>(\$232)</b>	<b>(\$33)</b>	<b>(\$200)</b>	
<b>Deferred Revenue</b>	<b>\$50</b>	-	<b>\$50</b>	
<b>Salary Gapping (2%)</b>	<b>\$85</b>	-	<b>\$85</b>	
<b>Adjusted Surplus / (Deficit)</b>	<b>(\$97)</b>	<b>(\$33)</b>	<b>(\$64)</b>	

**Motion to enter in-camera**

**Moved by:** Michael Cherny

**Seconded by:** Paul Jonathan Saguil

**Recorded Vote:** Unanimous

Biko Beuttah

Marco Calabretta-Duval

Michael Cherny

Pam Hrick

Paul Jonathan Saguil

Paul Noble

Sarah Zerihun

Tom Spence

Tom Warner



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**Decision** carried

**12.1 2021 Preliminary Recommended Budget In-Camera Report**

**13.1 Review in-camera minutes for Board Meeting of November 30, 2020**

**Motion to exit in-camera**

**Moved by:** Marco Calabretta-Duval

**Seconded by:** Sarah Zerihun

**Recorded Vote:** Unanimous

Biko Beuttah

Marco Calabretta-Duval

Michael Cherny

Pam Hrick

Paul Jonathan Saguil

Paul Noble

Sarah Zerihun

Tom Spence

Tom Warner

**Decision** carried

**MOTION 12.1A: The Board of Management of The 519 approve the 2021 Preliminary Recommended Budget**

**Moved by:** Marco Calabretta-Duval

**Seconded by:** Paul Noble

**That** The 519 Board of Management approve the 2021 Preliminary Recommended Budget.

**Recorded Vote:** Unanimous

Biko Beuttah

Marco Calabretta-Duval

Michael Cherny

Pam Hrick

Paul Jonathan Saguil



	<p>Paul Noble Sarah Zerihun Tom Spence Tom Warner</p> <p><b>Decision</b> carried</p> <p><b>MOTION 12.1B: The Board of Management of The 519 approve all new and returning grant applications through the approval of the 2021 Consolidated Operating Budget.</b></p> <p><b>Moved by:</b> Sarah Zerihun <b>Seconded by:</b> Tom Warner</p> <p><b>That</b> the Board of Management of The 519 approve all new and returning grant applications through the approval of the 2021 Consolidated Operating Budget.</p> <p><b>Recorded Vote:</b> Unanimous Biko Beuttah Marco Calabretta-Duval Michael Cherny Pam Hrick Paul Jonathan Saguil Paul Noble Sarah Zerihun Tom Spence Tom Warner</p> <p><b>Decision</b> carried</p>
<b>13</b>	<p><b>Approve Meeting Minutes</b></p> <p><b>MOTION 13.1:</b> To approve in-camera minutes for Board Meeting of November 30, 2020.</p> <p><b>Moved by:</b> Tom Spence <b>Seconded by:</b> Tom Warner</p> <p><b>That</b> the Board approve in-camera minutes for Board Meeting of November 30, 2020.</p>





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	<p><b>Recorded vote:</b> Unanimous</p> <p>Biko Beuttah          Marco Calabretta-Duval          Michael Cherny          Pam Hrick          Paul Jonathan Saguil          Paul Noble          Sarah Zerihun          Tom Spence          Tom Warner</p> <p><b>Decision</b> carried</p>
<b>Other Business</b>	
<b>13</b>	<b>Other Business/Emerging Issues</b>
<b>14</b>	<p><b>Adjournment</b>          Adjourned</p> <p>Meeting was adjourned at 8:20pm.</p>

<b>Item</b>	<b>Attached Documents *yellow highlight indicates in camera session where document will be available at the meeting</b>
2	2.1 Agenda: December 14, 2020
3	3.1 Minutes Board Meeting: November 30, 2020
5	5.1 2020-21 Annual Board Agenda Forecast
11	11.1 Status of Board Recruitment and Board Candidates Report
12	12.1 Preliminary 2021 Recommended Budget Preliminary 2021 Recommended Budget – in-camera
13	13.1 In-Camera Minutes Board Meeting: November 30, 2020