



## MINUTES: Board of Management, Meeting 6 (2020-2021 term)

Monday, August 30, 2021 @ 6:30 - 8:30 PM, Virtual via Zoom

### Board Members

<b>Chair:</b> Pam Hrick	Biko Beuttah (regrets)	Juan Camilo Rendon Ocampo
<b>Vice Chair:</b> Paul Jonathan Saguil	Michael Cherny (regrets)	Tom Spence (regrets)
<b>Secretary:</b> Sarah Zerihun	Brett House	Erika Voaklander
<b>Treasurer:</b> Tom Warner	Paul Noble	
<b>Ex-Officio:</b> Councillor, Kristyn Wong-Tam (absent)		

### The 519

<b>Executive Director</b>	Maura Lawless
<b>Senior Director, Programs and Community Services</b>	Becky McFarlane
<b>Director, Finance</b>	David Young
<b>Director, Philanthropy</b>	Stacy Kelly
<b>Director, Public Interest &amp; Legal Initiatives</b>	Justin Khan
<b>Manager, Strategic &amp; Executive Planning (minutes)</b>	Laura Gibbon
<b>Manager, Child &amp; Family Programs (staff presentation)</b>	Sharn Peters

Item	Minutes
<b>1</b>	<p><b>Welcome and Introductions</b></p> <p>Pam Hrick opened the meeting at 6:32pm, welcomed everyone, and delivered the land acknowledgement.</p> <p><i>We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit, and Metis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.</i></p>
<b>2</b>	<p><b>Approve Agenda</b></p> <p>Pam Hrick requested the Board to review agenda for the Board Meeting of August 30, 2021.</p> <p><b>MOTION 2.1:</b> To approve the agenda for the Board Meeting of August 30, 2021.</p> <p><b>Moved by:</b> Brett House <b>Seconded by:</b> Sarah Zerihun</p> <p><b>That</b> the Board approve the agenda for the Board Meeting of August 30, 2021.</p>



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	<p><b>Recorded vote:</b> Unanimous          Brett House          Pam Hrick          Paul Noble          Juan Camilo Rendon Ocampo          Paul Jonathan Saguil          Erika Voaklander          Tom Warner          Sarah Zerihun</p> <p><b>Decision</b> carried</p>
<p><b>3</b></p>	<p><b>Approve Meeting Minutes</b>          Pam Hrick requested the Board to review minutes for the Board Meeting of June 14, 2021.</p> <p><b>MOTION 3.1:</b> To approve minutes for Board Meeting of June 14, 2021.</p> <p><b>Moved by:</b> Paul Noble  <b>Seconded by:</b> Erika Voaklander</p> <p><b>That</b> the Board approve minutes for Board Meeting of June 14, 2021.</p> <p><b>Recorded vote:</b> Unanimous          Brett House          Pam Hrick          Paul Noble          Juan Camilo Rendon Ocampo          Paul Jonathan Saguil          Erika Voaklander          Tom Warner          Sarah Zerihun</p> <p><b>Decision</b> carried</p>
<p><b>4</b></p>	<p><b>Declaration of Conflict of Interest(s)</b>          Pam Hrick confirmed no conflict of interest declared.</p>
<p><b>5</b></p>	<p><b>Chair Report/Executive Committee</b> – Pam Hrick (Chair of the Board)</p>



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	<p><b>5.1 Update</b></p> <p><b>No update</b></p>
<p><b>6</b></p>	<p><b>Executive Director Report</b> – Maura Lawless (Executive Director)</p> <p><b>6.1 Expanded Opening / COVID-19 Update</b></p> <p>Maura Lawless provided a detailed review of the operational plan for August-December 2021. On-going evolving COVID-19 planning continues in light of the various stages that the City and Province are experiencing. The 519 has and will continue to provide both on-site and virtual services while meeting the highest and most up-to-date standards in terms of public health guidance, and support staff and community members through each transition phase.</p> <p>Over the next few months and into the next year, The 519 will focus on:</p> <ul style="list-style-type: none"> <li>• Continued activation of anti-Black racism initiatives,</li> <li>• Continuing to connect, and reconnect, with community members,</li> <li>• Bringing community members back onsite where possible, including increasing programmatic activations in the park, and</li> <li>• Continuing to move ahead the strategic themes that the Board has set for the organization.</li> </ul> <p>Maura reviewed the Phased Return to Work Appendix document, and addressed the following: operational hours, health &amp; safety training, COVID-19 screening protocols, public access to the building including washroom access and waiting areas, mask guidelines, onsite indoor programming, onsite outdoor programming, harm reduction supplies, clothing supplies, technology access, staff/manager on-site schedules, staff and team meetings including onsite, capacity-building, professional development opportunities, one-on-one meetings between Maura and all-staff, food programming/access including continued running of Sunday Drop-In and Meal Trans (changed from Monday to Tuesday night after extensive community consultation), internal communication tools, and more.</p> <p>There was discussion regarding the City of Toronto policy on mandatory vaccination for staff.</p> <ul style="list-style-type: none"> <li>• All employees must be fully vaccinated by October 30, 2021, unless they are requesting an accommodation and have a medically substantiated reason to not be vaccinated.</li> </ul>



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	<ul style="list-style-type: none"> <li>• The 519 is required to enforce this policy which applies to staff, students, and volunteers.</li> <li>• Discipline for non-compliance could be anything, up to and including termination. The 519 will always work in collaboration with City Legal and LR teams to determine the appropriate course of action.</li> <li>• Maura has requested meeting with City Legal to discuss implications of requiring proof of vaccination for volunteers.</li> <li>• Board requested that Maura seek guidance from City Legal re: what current or future policy decisions may be made in relation to vaccination for community-led groups, clients/service users, and vendors (in addition to volunteers) and whether the Board will have any authority to make a policy decision for these groups. GHRC is already contemplating this at its September meeting, SPP may consider this as well.</li> <li>• Discussion was had about the work of building vaccine confidence in the long term and the implications of The 519 implementing a vaccine policy for service users and people who use our space.</li> </ul> <p><b>6.2 Update / Post Retreat Planning - Nayar Consulting and Timelines</b></p> <p>Maura provided a brief update to the Annual Board Retreat in March 2021, and the focused planning leading into the next strategic planning cycle. The focus will be thinking about the future of The 519, developing a post-COVID-19 recovery plan, anti-racism and equity framework implementation, and creating an Organizational Development plan. The 519 has retained Nayar Consulting to support senior leadership team and Board to advance this work.</p>
<b>Agency Business</b>	
<b>7</b>	<p><b>Staff Presentations</b> – Sharn Peters (Manager, Child &amp; Family Programs)</p> <p><b>7.1 Child &amp; Family Programs</b></p> <p>Sharn Peters provided an overview and highlighted several services and programs within the Child &amp; Family Programs portfolio, including the EarlyON centre, Glitterbug programming and Kids Action and Arts Space (KAAS) and Youth Action and Arts Space (YAAS).</p>
<b>8</b>	<p><b>Programs Update</b> – Justin Khan (Director, Public Interest and Legal Initiatives)</p>



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	<b>8.1 Agency Business – N/A</b>
<b>Committee Business</b>	
<b>9</b>	<b>Strategic Program Planning Committee Update</b> – Tom Spence (Chair)  <b>9.1 No update</b>
<b>10</b>	<b>Finance Committee Update</b> – Tom Warner (Chair)  <b>10.1 Josh Bezonsky resignation</b>  Tom Warner shared that Josh Bezonsky has resigned from the Finance Committee. Josh has sat on the Finance Committee as a community member for the past 4 years, and has made significant contributions to the committee during that time. Tom thanked Josh for his time, energy, and commitment to the Finance committee and The 519.
<b>11</b>	<b>Fundraising and Philanthropy Committee Update</b> – Stacy Kelly (Director, Philanthropy)  <b>11.1 No update</b>
<b>12</b>	<b>Governance and Human Resources Committee Update</b> – Erika Voaklander (Chair)  <b>12.1 Update on By-law Review &amp; meeting with Councillor Wong-Tam</b>  Erika, Pam, Maura and Laura met with Councillor Wong-Tam regarding the by-law review. The Councillor requested more information or evidence about the community’s desire to see changes to the catchment area and/or voting eligibility before weighing in on whether she would support The 519 in proposing such changes to the by-laws. Next step is to meet with City Legal.
<b>IN-CAMERA PORTION</b>	
<b>13</b>	<b>Nominations Committee Update</b> – Erika Voaklander & Michael Cherny (Co-Chairs)  <b>13.1 July 26, 2021, Meeting Update and Nominations Committee Report</b>



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Erika Voaklander referenced the Nominations Committee Report.

**MOTION 13.1A:** To go in-camera to receive the in-camera portion of the information report.

**Moved by:** Juan Camilo Rendon Ocampo

**Seconded by:** Paul Jonathan Saguil

**That** the Board go in-camera to receive the in-camera portion of the information report.

**Recorded vote:** Unanimous

Brett House

Pam Hrick

Paul Noble

Juan Camilo Rendon Ocampo

Paul Jonathan Saguil

Erika Voaklander

Tom Warner

Sarah Zerihun

**Decision** carried

**Review Board Recruitment Update (appendix in-camera)**

**MOTION 13.1B:** To come out of camera.

**Moved by:** Erika Voaklander

**Seconded by:** Paul Noble

**That** the Board come out of camera.

**Recorded vote:** Unanimous

Brett House

Pam Hrick

Paul Noble

Juan Camilo Rendon Ocampo

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Tom Warner

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	<p><b>Decision</b> carried</p> <p>Public version of the report has been tabled. Pam thanked Erika, PJ and Mike for their work on the Nominations Committee.</p>
<b>14</b>	<b>Other Business/Emerging Issues</b>
<b>15</b>	<p><b>Adjournment</b></p> <p>Meeting was adjourned at 8:25PM.</p>

<b>Item</b>	<b>Attached Documents *yellow highlight indicates in camera session where document will be available printed at the meeting</b>
2	2.1 Agenda for Board Meeting of August 30, 2021
3	3.1 Minutes for Board Meeting of June 14, 2021
6	6.1 Expanded Opening COVID-19 Update Report 6.2 Update / Post Retreat planning - Nayar Consulting and timelines - Report
13	13.1 Nominations Meeting Summary Report 13.2 Board Recruitment Update (appendix in-camera)