



Minutes: Board of Management, Meeting 2 (2016-2017)

Monday November 28, 2016 6:30 PM

The 519, Front Desk Glass Room

Board

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| Chair | Jacob Porpossian (regrets) | Paul Jonathan Saguil | Linda Booker |
| Vice Chair | David Morris (6:35 pm) | Alex Abramovich | Gwen Benaway |
| Treasurer | Tom Lewis (regrets) | Nicki Ward | Tasnim Rehemtula (absent) |
| Secretary | Alwin Kong | Patrick Gervais | |
| Ex-Officio | Councillor, Kristyn Wong-Tam (absent) | | |

The 519

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| Executive Director | Maura Lawless |
| Programs and Community Services, A/Senior Director | Becky McFarlane |
| Organizational Services, Director | Stacia Kean |
| Philanthropy, Director | John Farrell |
| Programs and Community Services A/Director | Lisa Gore Duplessis (regrets) |
| Social Enterprise, Education and Advocacy A/Director | Steven Little (regrets) |
| Senior Consultant, Knowledge Management | Monica Notaro |

Guest Presenters: City of Toronto

1. Sonali Chakraborti
Senior Corporate Management and Policy Consultant
Strategic & Corporate Policy
City Manager's Office
2. Julie Lavertu
Administrator
City Clerk's Office
Public Appointments Secretariat

| Item | Minutes |
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| 1 | Welcome Alwin Kong, Secretary opened the meeting at 6:30 pm on behalf of David Morris. |
| 2 | Approve Agenda Alwin asked the Board to review and receive the Agenda for the Board Meeting of Monday November 28, 2016 with adjustment to move the minutes and the in camera Session to item 12. The adjustment accommodated time at the beginning of the meeting for board orientation with City of Toronto employees. |

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| | <p>Motion</p> <p>Moved by Nichola Ward Seconded by Paul Jonathan Saguil That the Board review and receive the Agenda for the Board Meeting of Monday November 28, 2016 with the adjustment of moving the minutes and in camera session (item 3) to item 12, accommodating time for City of Toronto employees to provide orientation at the beginning of the meeting Decision carried</p> |
| 3 | <p>Approve Meeting Minutes</p> <p>As per item 2, the Board agreed to approve minutes as part of item 12.</p> |
| 4 | <p>Declaration of Conflict of Interest(s)</p> <p>Alwin confirmed no conflict of interest declared.</p> |
| 5 | <p>Chair Report / Executive Committee</p> <p>Alwin confirmed no report.</p> |
| 6 | <p>Executive Director Report</p> <p>Maura Lawless invited the City Of Toronto employees to provide Board orientation on governance and public appointments. Maura welcomed everyone and asked everyone to introduce themselves.</p> <p>Sonali Chakraborti, Senior Corporate Management and Policy Consultant, Strategic & Corporate Policy, City Manager's Office presented on The 519 and governance. The presentation is provided for on The 519 website at www.the519.org, under the policy section.</p> <p>Julie Lavertu, Administrator, City Clerk's Office, Public Appointments Secretariat presented on serving at the City of Toronto through Boards and this presentation is provided fro on The 519 website at www.the519.org, under the policy section.</p> |
| 7 | <p>Programs Update/Agency Business</p> <p>Becky McFarlane presented the Agency Business: Grant Applications.</p> <p>Becky presented the report on grant applications that are recommended for approval by The 519 Board of Management as they are directly aligned with The 519's strategic priorities and consider budget pressures and administrative implications in 2016/2017.</p> |

1. City of Toronto, Shelter, Support and Housing Administration (SSHA), LGBTQ2S Eviction Prevention Services:

This funding is a one-time funding stream and will support the development of more effective eviction prevention services (both through one-on-one support and group engagement opportunities) for LGBTQ2S youth. The 519 is partnering with Sketch and the YMCA on a collective proposal that looks at intersections of LGBTQ2S community and evictions. This will include pilot programming and support interventions and development of sector wide tools and resources. The amount applied for is \$75,000 for one year and the submission deadline is December 1st, 2016. This project will fund a new staff position to deliver housing support services and it will not create any new budget pressures in 2017.

2. City of Toronto (SSHA), Follow-up Support Services:

This funding will support the delivery of case management and eviction prevention support to individuals who have moved into housing after six months or more living in a shelter or on the street. It will include individualized case planning, peer support mechanisms, community and recreational engagement strategies and supporting access to other relevant programs and services. The key objective is to maintain housing stability with a proposal for offering a specialised service for the LGBTQ2S community. The application is for up to \$450,000 for 14 months (renewable) and the submission deadline is December 13th, 2016. This funding will be allocated to several new staff positions and will cover administrative costs (10% of total program budget). It will not create any new pressures in 2017.

3. Toronto Community Foundation, Vital Ideas:

Supporting our efforts to integrate a trauma-informed analysis into our organizational practice, including deepening our training work within the public service to achieve better outcomes for people living with trauma. This work is subsequent to a 2015-2016 pilot project with the Toronto Transit Commission (TTC) to inform trauma informed public service with the City of Toronto. The intent is to scale up this work in particular the resulting training strategy and resources. The application is for \$50,000 for one year and the submission deadline is December 14th, 2016. The budget will include all staff and program costs and will not include any additional budget pressures.

Motion 1

Moved by Linda Booker

Seconded by Paul Jonathan Saguil

That the Board review and approve the grant application to City of Toronto, LGBTQ2S Eviction Prevention Services for is \$75,000 for one year and the submission deadline is December 1st, 2016

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| | <p>Decision carried</p> <p>Motion 2</p> <p>Moved by Alex Abramovich Seconded by David Morris That the Board review and approve the grant application to City of Toronto, Follow-up Support Services for up to \$450,000 for 14 months (renewable) and the submission deadline is December 13th, 2016 Decision carried</p> <p>Motion 3</p> <p>Moved by Patrick Gervais Seconded by Paul Jonathan Saguil That the Board review and approve the grant application to City of Toronto, Vital Ideas for \$50,000 for one year and the submission deadline is December 14th, 2016 Decision carried</p> |
| <p>8</p> | <p>Strategic Program and Planning (SPP) Committee Update</p> <p>As per the Minutes, David Morris the Committee reviewed the agenda for the Board retreat. The agenda will focus on the strategic plan, 2017 strategic priorities, Board committee priorities and Board governance and deployment priorities (facilitated by Gwen Benaway with support from David and Alwin). The afternoon will focus on the specifics of Moss Park and philanthropy and the board's role and capacity development.</p> <p>The Report noted that Space Use Policy advisory group work will include community members, staff, and representation from the board of management through SPP and a work plan is underway. Staff will conduct research and bring forward recommendations.</p> <p>The Report noted work is underway on the Canadian Revenue Agency Rules for Charities and Political Activities and clarified how political activity is defined and education and training resources are forthcoming.</p> <p>The Committee motion the following members for Board approval:</p> <p>Chair: David Morris Vice Chair: Tasnim Rehemtula</p> |

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| | <p>Motion</p> <p>Moved by Paul Jonathan Saguil Seconded by Linda Booker That the Board review and approve David Morris as Chair and Tasnim Rehemtula as Vice Chair of the Strategic Program and Planning Committee Decision carried</p> |
| <p>9</p> | <p>Fundraising, Philanthropy, Communications Committee Update</p> <p>As per the Committee Minutes, John Farrell reported that The 519 will be participating in Giving Tuesday (November 29), a growing new national movement of charities, companies and individuals that join together on a single day to share commitments, rally for favourite causes and think about others. The 519 will participate by:</p> <ul style="list-style-type: none"> • Encouraging community members to join us at special Giving Tuesday events being hosted partnership with local businesses: <ul style="list-style-type: none"> - Giving Tuesday in Support of The 519 at Striker Sports Bar, Toronto’s only LGBTQ Sports Bar (from 5:00 – 9:00 pm) - Giving Tuesday in Support of The 519 at Pegasus on Church (from 9:00 – midnight) • Encouraging community members to make a financial gift to The 519 on Giving Tuesday • The 519 will benefit from raffle ticket sales, specific gifts and pre-identified beverage and food sale items <p>Board and Committee members are encouraged to attend one or both of the events, and to share details with their networks. John will be providing additional information to support Board members to leverage social media networks.</p> <p>John noted that up to \$38,000 have been collected in the ongoing Community appeal which continues for another two weeks. John will provide support to Board members to communicate appreciate and acknowledge of donations to this campaign. John highlighted that The 519 also invites the Board to participate in the year-end campaign (the gift can be ne-time or spread out as a 12 month).</p> <p>John noted that Pride At Work Canada will be hosting their Annual Holiday Party in support of and at The 519 on December 8.</p> <p>The Report also included a plan to host an exploratory meeting with a number of women to discuss engaging more queer women in the philanthropic work of The 519.</p> |



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| | <p>John updated the Board on The 519's year-end appeal campaign:</p> <ul style="list-style-type: none">• The campaign follows the black-out period required by the United Way• Tailored direct mail letters have been sent to 3,500 current and lapsed donors• Committee members are encouraged to identify folks in their networks to approach <p>A 2016/2017 work plan is under development and will be informed by The 519's strategic priorities, departmental work plan and fundraising with individuals, corporations, third-parties, Green Space Festival and other special events.</p> <p>The Committee motion the following members for Board approval:</p> <ul style="list-style-type: none">• Louis-Michel Taillefer (Chair)• Tasnim Rehemtula (Vice-Chair)• Ron Puccini (public member)• Brent Artemchuk (public member) <p>Motion 1</p> <p>Moved by Nichola Ward Seconded by David Morris That the Board review and approve Louis-Michel Taillefer Chair and Tasnim Rehemtula as Vice Chair of the Fundraising, Philanthropy, Communications Committee Decision carried</p> <p>Motion 2</p> <p>Moved by Nichola Ward Seconded by David Morris That the Board review and approve public members of the Fundraising, Philanthropy, Communications Committee as Ron Puccini and Brent Artemchuk Decision carried</p> |
| 10 | <p>Finance Committee Update</p> <p>As per the Committee Minutes, Stacia Kean noted that the Committee moved the Policy Review for the Programs Reserve Fund and Establishment of the 2016/2017 meeting schedule to the next Committee meeting. The Committee continues to work with The 519 Directors and Executive Director on the final budget presentation for the Board.</p> <p>The Committee motion the following members for Board approval:</p> |

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| | <ul style="list-style-type: none"> • Chair, Tom Lewis • Vice Chair, Paul Jonathan Saguil <p>The Committee put forward the motion for approval by the Board for these positions.</p> <p>Motion</p> <p>Moved by Nichola Ward Seconded by Linda Booker That the Board to review and approve Tom Lewis as Chair and Paul Jonathan Saguil as Vice Chair of the Finance Committee Decision carried</p> |
| <p>11</p> | <p>Human Resources Committee</p> <p>As per the Committee Minutes, Gwen Benaway noted the focus will be on planning for building Board capacity and aligning goals with current objectives of The 519. The Committee discussed goals for developing an updated survey with questions including anti-racism, trauma informed framework, and policy development.</p> <p>Committee will be set up on a monthly basis and as required. The Committee agreed to pursue is working with the Board to facilitate a discussion regarding overall objectives followed by the development of a 3-5 year framework to achieve objectives.</p> <p>The Committee motion the following members for Board approval:</p> <ul style="list-style-type: none"> • Gwen Benaway, Chair • Linda Booker, Vice Chair • Patrick Gervais, member <p>Motion</p> <p>Moved by Paul Jonathan Saguil Seconded by David Morris That the Board to review and approve Gwen Benaway as Chair, Linda Booker as Vice Chair and Patrick Gervais as member of the Human Resources and Governance Committee Decision carried</p> |
| <p>12</p> | <p>Other Business / Emerging Issues</p> <p>As per item 2, the Board agreed to approve minutes as part of item 12. Alwin asked the Board to review and receive the Minutes for the Board Meeting of Monday October 24,</p> |

2016. Also, the Board passed motions to enter in camera session; to review and approve in camera minutes of Monday September 19, 2016 and Monday October 24, 2016 when out of camera and to exit the in camera session.

The 2016-2017 New Board Members were recused from voting on the Monday September 19, 2016 In camera Meeting Minutes.

Motion 1

Moved by Gwen Benaway

Seconded by Paul Jonathan Saguil

That the Board review and approve the Minutes for Monday October 24, 2016

Decision carried

Motion 2

Moved by Nichola Ward

Seconded by Paul Jonathan Saguil

That the Board enter an in camera session to review and approve the In camera Meeting Minutes for September 19, 2016 and Monday October 24, 2016

Decision carried

Motion 3

Moved by David Morris

Seconded by Alwin Kong

Recused Members Patrick Gervais, Paul Jonathan Saguil, Gwen Benaway, Linda Booker, Alex Abramovich

Voting Members David, Morris, Alwin Kong, Nichola Ward

That the Board to review and approve to review and approve the In camera Meeting Minutes for September 19, 2016, regarding Moss Park Contract Information Update Report including more information in the minutes, when out of camera

Decision carried

Motion 4

Moved by Alwin Kong

Seconded by Nichola Ward

That the Board to review and approve to review and approve the In camera Meeting Minutes for Monday October 24, 2016, regarding Moss Park Contract Information Update Report noting additional information is provided in the minutes when out of camera

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| | <p>Decision carried</p> <p>Motion 5</p> <p>Moved by Nichola Ward Seconded by Gwen Benaway That the Board exit the In camera session Decision carried</p> |
| 13 | <p>Adjournment</p> <p>Alwin adjourned the meeting at 7:55 pm.</p> <p>Motion</p> <p>Moved by Nichola Ward Seconded by Paul Jonathan Saguil That the Board adjourn the meeting Decision carried</p> |

| Item | Attached Documents |
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| 2 | <ul style="list-style-type: none"> • Agenda: Monday November 28, 2016 |
| 3 (12) | <ul style="list-style-type: none"> • Minutes: Monday October 24, 2016 • In camera Minutes: Monday September 19, 2016 • In camera Minutes: Monday October 24, 2016 |
| 6 | <ul style="list-style-type: none"> • Presentation Board Orientation: The 519 and Governance • Presentation Board Orientation: Serve Your City |
| 7 | <ul style="list-style-type: none"> • Programs Update on Grant Applications |
| 8 | <ul style="list-style-type: none"> • Monday November 7, 2016 Strategic and Program Planning Committee Meeting Minutes • Board Retreat Update, Saturday December 3, 2016 |
| 9 | <ul style="list-style-type: none"> • Monday November 14, 2016 Fundraising, Philanthropy and Communications Committee Meeting Minutes |
| 10 | <ul style="list-style-type: none"> • Tuesday November 22, 2016 Finance Committee Meeting Minutes |
| 11 | <ul style="list-style-type: none"> • Tuesday November 15, 2016 Human Resources and Governance Committee Meeting Minutes |