



BOARD OF MANAGEMENT

of The 519 Church Street Community Centre

MEETING MINUTES

for the meeting held on 26 August 2013
2012-2013 Meeting # 10

Meeting Attendance

Board Members and Staff

Attending: Rudy Ticzon (Chair), Scott Bomhof, Tyler Fleming, Angeline Ico, Julia Lo, Margo Foster, Stephen Menon
Staff: Maura Lawless, Becky McFarlane, Matthew Cutler (Recording Secretary), Janet Romero, Sawyer Pow
Regrets: Pascal Dessureault, Luc Levasseur, Councillor Wong-Tam, John Thorton, Kerry Bell

Visitors and Guests

Guests: Paul Bent, Potential Candidate for the Board of Management

Meeting Minutes

1. Welcome

Rudy opened the meeting at 6:30 PM

2. Approval of agenda

MOVED BY Margo Foster
SECONDED BY Angeline Ico
THAT the agenda be approved with the addition of two items:
- In-Camera Project Update
- PrideHouseTO / Sochi 2014 Winter Olympic Games Update
CARRIED

3. Approval of minutes

MOVED BY Julia Lo
SECONDED BY Scott Bomhof
THAT the minutes be approved as amended.
CARRIED

4. Declaration of conflicts of interest

There were no conflicts of interest declared.

5. Agency Business

Becky provided an overview of the HPS finding opportunity outlined in the Board package.

MOVED BY Julia Lo
SECONDED BY Tyler Fleming
THAT the Board approve The 519's application to HPS for \$61,594.80 to support enhanced Trans Access and Trans Youth Employment programming.
CARRIED

6. Programs Presentation: Community Food Programs

Janet Romero and Sawyer Pow presented based on the attached PowerPoint presentation. Additional questions from the Board included:

- Program Promotion: Program recruitment is largely through word of mouth and cross-program engagement.
- Nutritional Planning: Program staff work with participants to undertake menu planning where possible and workshops on nutritional and meal-planning is part of the ongoing programming strategy.
- Food procurement: Food is donated through Second Harvest and produce is purchased through Food Share, additional items are purchased through GFS, Fabarnak's primary supplier.

7. Chair Report / Executive Committee

Tyler provided an update on the Executive Committee Meeting held prior to the Board meeting. This included:

- Halloween Event Planning – Ian (our Green Space Creative Director) is working on a proposal for this event and we will be evaluating the feasibility of undertaking this event in 2013.
- Mural Project – There are still outstanding questions regarding this project, Pascal is reaching out directly to Councillor Wong-Tam to discuss further.
- Advisory Councils – Pascal will be advancing a proposal regarding advisory councils which will be reviewed by Strategic and Program Planning.

All other items from this meeting will be addressed in other reports.

8. Nominations Committee

Maura provided a reminder / overview of the composition and process of the Nominations Committee including key dates. These can be found on The 519's website in the Board Recruitment section. The Board is anticipating the following vacancies:

- Kerry Bell (Resigned)
- Pascal Dessureault (Not running again)
- Julia Lo (Not running again)
- Rudy Ticzon (Not running again)

Additionally, Margo Foster's term will expire and she intends to run for re-election.

9. Human Resources Committee

Did not meet / no report

10. Strategic and Program Planning Committee

Did not meet / no report

11. Finance Committee

The finance committee reviewed the draft audit from Grant Thornton LLP and recommended it to the Board for approval.

MOVED BY Tyler Fleming
SECONDED BY Stephen Menon
THAT the Board of Management receives the audited financial statements and recommends them to the membership at the AGM for approval.

Maura presented the 2014 Core Budget submission for the Board's information. The Board will have the opportunity to review further during the 2014 budget review process.

12. Resource Development Committee

Did not meet / no report

13. Executive Director's Report

Maura presented her report as circulated including the final planning and launch of The Village Study, updates on the Director of Development hiring process, the outcomes of Green Space, and Ralph Thornton Interim Management.

The remainder of the Executive Director's Report related to items which must be dealt with *in camera*.

MOVED BY Julia Lo
SECONDED BY Tyler Fleming
THAT the Board of Management begin an *in camera* session.

The Board of Management met *in camera*.

MOVED BY Scott Bomhof
SECONDED BY Julia Lo
THAT the Board of Management return to its *ex camera* session.

MOVED BY Margo Foster
SECONDED BY Stephen Menon
THAT the Board accept the report of the Executive Director on a confidential matter.

14. Correspondence

The Board is in receipt of a letter from Kerry Bell, tendering her resignation from the Board of Management.

MOVED BY Margo Foster
SECONDED BY Scott Bomhof
THAT the Board of Management accepts the resignation of Kerry Bell and thanks her for her service to The Centre over the past year.

15. Emerging Issues

Matthew presented materials relating to advocacy in and around the Sochi 2014 Winter Olympic Games. This item will be reviewed by the Strategic Program Planning Committee at its next meeting and reported back to the Board.

16. Other Business

In order to meet deadlines and ensure engagement with the September Board meeting, it has been recommended that the Board meeting be moved from September 9th to September 16th, 2013.

MOVED BY Scott Bomhof
SECONDED BY Angeline Ico
THAT the September meeting of the Board be scheduled for September 16th, 2013

CARRIED

17. Adjournment

MOVED BY	Scott Bomhof
SECONDED BY	Julia Lo
THAT	the meeting be adjourned
CARRIED	

18. Next Board Meeting

The next regular Board meeting will take place on September 16, 2013

DRAFT