



BOARD OF MANAGEMENT

of The 519 Church Street Community Centre

MEETING MINUTES

**for the meeting held on December 12, 2011
2011-2012 Meeting # 3**

Meeting Attendance

Board Members and Staff

Pascal Dessureault, Scott Bomhof, Margo Foster, Tyler Fleming, Julia Lo, Don Middleton, Andre Papadimitriou, Rudy Ticzon, Jeff Zoeller. (Regrets: Anthony Partipilo, Michael von Teichman, Councillor Wong-Tam)

Maura Lawless (Executive Director), Matthew Cutler, Rick McCarty, Helen Rykens, Eric Wood

Visitors and Guests

No visitors or guests

Meeting Minutes

1. Welcome

Pascal, the Chair, opened the meeting at 6:35 PM.

2. Approval of agenda

MOVED BY Jeff Zoeller
SECONDED BY Scott Bomhof
THAT the Agenda be adopted as amended.
CARRIED

3. Approval of minutes

MOVED BY Don Middleton
SECONDED BY Margo Foster
THAT the minutes of the meeting held November 28, 2011 be approved as circulated.
CARRIED

4. Declaration of conflicts of interest

None were declared.

5. Agency Business

There are no pending grant applications at this time.

6. ED Report

AOCC Governance Review

We have received an interim report from the City on the Association of Community Centres (AOCC) governance review, which will be part of the City's community services review. We met with the City formally today. They have accepted our amendments to the interim report.

2012 Budget

The City's Community Partnership Investment Program (CPIP) is slated for a 10% cut. We don't know if this will impact our grants or not. We receive approximately \$260,000 in grants from the City. Rather than cutting all allocations by 10% we understand that the City will cut particular programs at particular agencies after assessing effectiveness of programs.

We attended the Budget Review Committee on Monday. There were no questions about the AOCC 10% so that will likely go through when the Budget goes to the Council meeting for final approval in January.

7. Executive Committee Report

Pascal reported.

We have launched the holiday giving campaign. As you know, the Centre depends on donations from individuals to fund programs. Don, Anthony, and Scott have all donated at the major gift level, and I encourage every Board member to contribute at their own level. Monthly donations are a convenient way to contribute.

Matthew has unaddressed copies of the package to give to you tonight. You can hand these to friends who may wish to begin supporting The 519. If you are not already a donor, you can become a donor.

Fabarnak is launching "grab and go". Fruitcake was launched today and you can order your fruitcake on line. There will also be other traditional holiday foods such as tourtière and shortbread cookies.

8. Human Resources Committee Report

The Human Resources Policy Committee had no report

9. Strategic and Program Planning

The meeting has been re-scheduled.
The Board Retreat will take place on Saturday, January 14, 2012 at The 519.

10. Resource Development Committee

Julia reported.

Tyler and Julia were selected as co-chairs of the committee and will take turns chairing and reporting to the Board.

2012 Development and Community Engagement Strategy:

Salah Bachir will host a Gala in the spring, which will feature a big name artist. Salah met with Maura and Pascal about a month ago for preliminary discussions.

Centrepiece Dinners will be held throughout the year.

We will launch Brunch with Benefits.

This year we will be more involved in the Halloween event traditionally presented by the Church Wellesley Village BIA.

At our January meeting we will discuss roles for committee members and create working groups for the events. Full Resource Development Committee meetings will take place quarterly.

The gross target for 2012 is \$980,000. Some expenses such as volunteer development and board expenses have been moved to the community engagement section of the budget, which Matthew manages.

MOVED BY Tyler Fleming

SECONDED BY Don Middleton

THAT the 2012 Resource Development Strategy be approved as distributed.

CARRIED

11. Correspondence

No correspondence

12. Emerging Issues

There were no emerging issues brought forward.

13. Finance Committee Report

Tyler Fleming reported on the monthly financial statement that was provided at the meeting.

MOVED BY Scott Bomhof

SECONDED BY Julia Lo

THAT the 2012 core administrative budget be received

CARRIED

MOVED BY Tyler Fleming
SECONDED BY Scott Bomhof
THAT the 2012 operating budget be received
CARRIED

MOVED BY Scott Bomhof
SECONDED BY Julia Lo
THAT the meeting go in camera to discuss the substance of the 2012 budgets
CARRIED

The Finance Committee recommended approval of the 2012 budget

MOVED BY Tyler Fleming
SECONDED BY Don Middleton
THAT the 2012 Budget be approved, subject to the Executive Director having the ability to return to the Board and seek adjustments to the approved budget from time to time.
CARRIED unanimously

15. Adjournment

MOVED BY Don Middleton
SECONDED BY Margo Foster
THAT the meeting be adjourned
CARRIED

16. Next Board Meeting

The next meeting will take place on Monday, January 30, at 6:30 PM