



# **BOARD OF MANAGEMENT**

## **of The 519 Church Street Community Centre**

# **MEETING MINUTES**

**for the meeting held on October 24, 2011  
2011-2012 Meeting # 1**

### **Meeting Attendance**

#### **Board Members and Staff**

Scott Bomhof, Pascal Dessureault, Margo Foster, Tyler Fleming, Julia Lo, Don Middleton, Andre Papadimitriou, Anthony Partipilo, Rudy Ticzon, Michael von Teichman, Jeff Zoeller.  
(Regrets: Councillor Wong-Tam)

Maura Lawless (Executive Director), Rick McCarty, Janet Rowe, Helen Rykens

#### **Visitors and Guests**

No visitors or guests

### **Meeting Minutes**

#### **1. Welcome**

Pascal, the Vice Chair, welcomed everyone to the meeting. Self introductions were conducted.

#### **2. Approval of agenda**

**MOVED BY** Rudy Ticzon  
**SECONDED BY** Tyler Fleming  
**THAT** the Agenda be adopted.  
**CARRIED**

#### **3. Approval of minutes**

**MOVED BY** Anthony Partipilo  
**SECONDED BY** Scott Bomhof  
**THAT** the minutes of the meeting held September 19, 2011 be approved as circulated.  
**CARRIED**

#### 4. Declaration of conflicts of interest

None were declared.

#### 5. Agency Business

Chum Christmas Wish

A returning grant which supports the Children's program holiday events.

Grant Request: \$3,300

**MOVED BY** Anthony Partipilo

**SECONDED BY** Jeff Zoeller

**THAT** the CHUM Christmas Wish application for up to \$3,300 be approved.

**CARRIED**

Jays Care Foundation

This grant will support a series of health promotion activities for trans youth including social, recreational and nutritional programming.

Grant Request: \$50,000

**MOVED BY** Michael von Teichman

**SECONDED BY** Pascal Dessureault

**THAT** the Jays Care application for up to \$50,000 for the Healthy Transactions Program be approved

**CARRIED**

Ben Cohen Foundation

This grant will support a series of health promotion activities for trans youth including social, recreational and nutritional programming.

**Grant request:** \$13,000

**MOVED BY** Don Middleton

**SECONDED BY** Anthony Partipilo

**THAT** the Ben Cohen Foundation application for up to \$13,000 for the Healthy Transactions Program be approved

**CARRIED**

#### 6. ED Report

We have an abbreviated report this month in the form of a confidential briefing note.

There is a request to remove a name from the AIDS Memorial. Board members reviewed the confidential briefing note and discussed the request and made the following decision regarding the request.

In the mid 1980's a group of gay men, developed the idea for an AIDS Memorial in response to the isolation and fear that so often characterized the experience of people living with HIV / AIDS. Initially, the Memorial was a place where gay men, by far the largest group affected in Toronto in the 1980's, could grieve, remember and celebrate the lives of those lost. The intent of the

Memorial as documented in the 1991 Design Competition Brief "...is to recognize the communal context of grief, mourning and remembrance...it gives a focus for personal and public grief." The permanent AIDS Memorial opened in 1993.

The 519 acts as the trustee of the memorial including responsibility for adding new names, purchasing steel for new plaques, collecting funds / donations to upkeep the memorial and support the community to host the AIDS Vigil each year. The current practice is to accept any name put forward after the completion of a short form, unless an individual expressly contacts The 519 to request that his/her name is not included on the Memorial.

There have been two previous requests to have names removed given the historical intent of the Memorial both requests were denied.

**MOVED BY** Tyler Fleming

**SECONDED BY** Anthony Partipilo

**THAT** The Board approve The Executive Director's recommendation based on this request:

1. In the absence of a documented policy that governs this particular decision, the name will not be removed from the Memorial at this time which is in keeping with current practice.
2. The 519 will undertake a policy development process to develop a documented board approved policy that considers both the process to add and remove names. This process will include seeking input from key informants including the AIDS service organizations, people living with AIDs and HIV and other relevant community members to help shape the best policy and include a review of other memorial practices.
3. Write a formal response to the requester that explains the decision and informs the requestor that the policy will be completed sometime in early 2012 at which time he/she may reapply to have the name removed subject to the final Board approved policy.
4. The policy development work group will report to the Strategic Program Planning Committee with its policy recommendations sometime in early 2012.

**CARRIED unanimously**

## **7. Executive Committee Report**

### **Procedure for selecting the new Board Executive:**

1. Board members will fill out nomination ballots first. Board members may nominate anyone at the table, including themselves.
2. Everyone who is nominated will be asked if they want to stand for election to that position.
3. Private ballot for each position.
4. Maura and Helen will collect ballots, count ballots and announce winners.

### **Chair:**

The following people were nominated:

Pascal Dessureault – agreed to run

Anthony Partipilo – declined to run

Scott Bomhof – declined to run

Rudy Ticzon – agreed to run

Pascal and Rudy both had an opportunity to speak about their experience and credentials. Pascal Dessureault was elected Chair of the Board.

**Vice Chair:**

The following people were nominated:

Anthony Partipilo – agreed to run

Rudy Ticzon – agreed to run

Scott Bomhof – declined to run

Margo Foster – declined to run

Andre Papadimitriou – declined to run

Anthony and Rudy both had an opportunity to speak about their experience and credentials. Rudy Ticzon was elected Vice Chair of the Board.

**Treasurer:**

The following people were nominated:

Tyler Fleming – agreed to run

Michael von Teichman – declined to run

Margo Foster – declined to run

Jeff Zoeller – declined to run

Tyler Fleming was acclaimed to the position of Treasurer of the Board.

**Secretary:**

The following people were nominated:

Scott Bomhof – agreed to run

Margo Foster – agreed to run

Anthony Partipilo – declined to run

Julia Lo – declined to run

Scott and Margo both had an opportunity to speak about their experience and credentials. Scott Bomhof was elected Secretary of the Board.

**Committee Assignments:**

All committees will hold formal quarterly meetings. Working group meetings may take place more frequently. Each Board member is expected to serve on at least two committees.

**Executive Committee (just elected):**

Pascal Dessureault, Chair

Rudy Ticzon, Vice Chair

Tyler Fleming, Treasurer

Scott Bomhof, Secretary

**Finance Committee:**

Tyler Fleming, Treasurer (Chairs this committee)  
Don Middleton  
Anthony Partipilo

**Resource Development and Communications Committee:**

Tyler Fleming  
Margo Foster  
Julia Lo  
Don Middleton  
Rudy Ticzon  
Andre Papadimitriou  
Michael von Teichman

**Strategic and Program Planning Committee:**

Margo Foster  
Julia Lo  
Anthony Partipilo  
Rudy Ticzon  
Jeff Zoeller

**MOVED BY** Michael von Teichman

**SECONDED BY** Anthony Partipilo

**THAT** The Board appoint Mathieu Chantelois, our former Chair as the chair for the Green Space on Church Pride Committee. If Natasha Garda is interested, she will be invited to be co-chair again.

**CARRIED**

**Green Space on Church Pride Committee:**

Mathieu Chantelois (co-chair)  
Michael von Teichman  
Jeff Zoeller

**World Pride and Pan Am Games Planning Committee:**

This new non-standing committee will be formed for these two international events. Terms of reference will be developed so that we can focus on planning for World Pride and the Pan Am Games. There are numerous opportunities for The 519 to be involved.

Possible members for this committee include:

Pascal Dessureault  
Julia Lo  
Don Middleton  
Michael von Teichman

**Human Resources Policy Committee:**

Scott Bomhof

Tyler Fleming

Committee chairs, where not designated above, will be selected at the first meeting of each committee.

**8. Human Resources Committee Report**

The Human Resources Policy Committee had no report

**9. Finance Committee Report**

Anthony Partipilo reported on the monthly financial statement that were provided at the meeting.

Electronic Funds Payment Policy: The purpose of the Electronic Fund Transfer payment policy is to improve security of payments and to obtain efficiency by making the process of paying bills to specific suppliers in a timely & accurate fashion. The primary goal of the policy is to ensure that the Electronic Fund Transfer (EFT) are initiated, executed and approved in a secure manner and is cost effective to the Centre.

**MOVED BY** Don Middleton

**SECONDED BY** Anthony Partipilo

**THAT** the Board approve the Electronic Funds Payment Policy and authorize the seven suppliers for electronic funds payments.

We will remove Bell Mobility and Rogers.

The following suppliers are approved: Bell Canada, BMO Master Card - 4 corporate cards only, Enbridge Gas, WSIB, OMERS, City of Toronto, and the Family Responsibility Office

Revisions to the policy may be made by the Board.

**CARRIED**

**10. Strategic and Program Planning**

The Strategic and Program Planning Committee had no report.

**11. Advocacy Committee**

The Advocacy Committee had no report.

**12. Resource Development Committee**

The Resource Development Committee had no report.

**13. Correspondence**

No correspondence

**14. Emerging Issues**

There were no emerging issues which were not addressed elsewhere in the agenda.

**15. Next Board Meetings**

Our funder, Citizen and Immigration Canada (CIC), requires a meeting with the Board. It was agreed that CIC should meet with the Board Executive.

**Pascal drew attention to the Board meeting schedule for the 2011-2012 Board.**

**After the Dec. 12 Board meeting we will have a holiday party.**

**The next meeting will take place on Monday, November 28 at 6:30 PM**

**16. Adjournment**

**The meeting was adjourned.**