



# **BOARD OF MANAGEMENT**

## **of The 519 Church Street Community Centre**

# **MEETING MINUTES**

**for the meeting held on May 30, 2011**

### **Meeting Attendance**

#### **Board Members and Staff**

Scott Bomhof, Tyler Fleming, Natasha Garda (Chair), Don Middleton, Anthony Partipilo, Lee Mark Schofield, Michael von Teichman, Rudy Ticzon, Kira Vallen (6:55 PM), Jeff Zoeller (Regrets: Pascal Dessureault, Councillor Wong-Tam)

Maura Lawless (Executive Director), Matthew Cutler, Rick McCarty, Janet Rowe, Helen Rykens

#### **Visitors and Guests**

Kevin Beaulieu, Councillor Wong Tam's office

### **Meeting Minutes**

#### **1. Welcome**

Natasha, the Chair, welcomed everyone to the meeting.

#### **2. Approval of agenda**

**MOVED BY** Anthony Partipilo  
**SECONDED BY** Jeff Zoeller  
**THAT** the Agenda be adopted as amended.  
**CARRIED**

#### **3. Approval of minutes**

**MOVED BY** Rudy Ticzon  
**SECONDED BY** Don Middleton  
**THAT** the minutes of the meeting held April 25, 2011 be approved as circulated.  
**CARRIED**

#### **4. Declaration of conflicts of interest**

None were declared.

#### **5. Agency Business**

No report

#### **6. ED Report**

The Gala events on June 4 and 5 are sold out, thanks to an amazing effort on the part of Honorary Patron, Salah Bachir and BMO. Thanks also to Board Members who contributed to sales. The evening will feature Fabarnak food, with cocktails at 6, dinner at 7 and the Andrea Martin one woman show beginning at 8:30.

The City of Toronto is conducting a core services review. As an AOCC centre we are mandated to provide core services such as:

- Community, Neighbourhood and Civic Engagement
- Community Centre Programming
- Public Space and Facility Management
- Community Centre Fundraising Management
- Community Centre Public/Private Strategic Partnerships
- Community Centre Volunteer Engagement
- Community Centre Administration and Management

The AOCC group has prepared a document that describes all core activities across the Centres so that we can evaluate these activities. Note that The 519 raises 63% of its operational budget.

Board members are encouraged to complete the online survey and attend the Civic Engagement event on June 7 at The 519.

CIC implementation: one staff person started April 1 and Janet is hiring the final positions.

Pride Weekend: permits and rentals are organized and thanks to the leadership of Mathieu Chantelois and Natasha Garda, we have an awesome lineup of performers.

#### **7. Executive Committee Report**

Pride Planning: 1001 Starry Night will have an Arabian Theme this year. Volunteers are involved in organizing this year. Saturday was previously a women and trans day, but the women and trans only area was not well attended in 2010. We will change the Saturday to "Lipstick Jungle", which will appeal to more people. The children's playground will be family focused each afternoon rather than be an exclusive zone.

All Board members should consider picking up a shift in the bank. Bank controls were

reviewed by the Board.

#### **8. Human Resources Committee Report**

The Human Resources Committee had no report.

#### **8. Finance Committee Report**

Monthly report: the Gala was not in the original budget so it is reported separately.

Financial Statement draft prepared by the Auditor. Statements are in line with last year with no major notes or issues.

**MOVED BY** Anthony Partipilo  
**SECONDED BY** Scott Bomhoff  
**THAT** the Draft Audit be approved.  
**CARRIED**

#### **9. Strategic and Program Planning**

Last year the Committee surveyed board members regarding their board experience and the skills they bring. The process gives the Board guidance in terms of identifying good candidates for election by identifying gaps and needs. Board members are encouraged to think about whether they are running for election again if their term is up, or if they are able to stay on for the rest of their current term, so that we can identify sufficient candidates for any vacancies.

Maura will send the survey to all current Board members.

#### **10. Advocacy Committee**

Pascal looked at the core services review from the City and will recommend how the Board can participate in this review. He will be sending this out by email.

#### **11. Resource Development Committee**

The committee is focused on the two Gala events June 4 and 5, which Maura covered in her report, and with Pride Planning, covered earlier by Natasha.

#### **12. Correspondence**

No correspondence

#### **12. Emerging Issues**

There were no emerging issues which were not addressed elsewhere in the agenda.

#### **13 Other business**

Lee and Nicole (who works at the front desk) are organizing a 519 team for the Pride and

Remembrance Run. Any Board members interested please contact Lee. The 519 partners with the Run and receives some funding for the AIDS Memorial project as a result.

The next Board meeting is scheduled for June 20<sup>th</sup>, but the Board would like to meet on June 13<sup>th</sup> due to our Pride activities.

Kevin thanked the Board on behalf of the Councillor for The 519's support of Pride Toronto's City funding, which helped bring about a positive decision for Pride.

#### **14 In camera items**

**MOVED BY** Anthony Partipilo  
**SECONDED BY** Lee Schofield  
**THAT** the meeting go in camera to discuss the 2012 City budget.  
**CARRIED**

**MOVED BY** Anthony Partipilo  
**SECONDED BY** Scott Bomhof  
**THAT** the Board give Maura the go-ahead to move forward with a budget submission based on the principles discussed in this session.  
**CARRIED**

**MOVED BY** Don Middleton  
**SECONDED BY** Kira Vallen  
**THAT** the in camera session of the meeting be ended.  
**CARRIED**

#### **15. Adjournment**

**MOVED BY** Lee Schofield  
**SECONDED BY** Rudy Ticzon  
**THAT** the meeting be adjourned.  
**CARRIED**