

**The 519 Church St. Community Centre
Board of Directors
Monday, July 27, 2009
Meeting # 9 (2008-09)**

Board Members Present: Joan Anderson, Jessica Carfagnini, Mathieu Chantelois, Natasha Garda, Lyle Kersey, Marv Lucey, Enrico Mandarino, Donald Middleton, Derrick Navarro, Jake Schonfeld,

Regrets: Kabir Ravindra

Staff Present: Maura Lawless, Eric Berndt,

Guests: None

The meeting was opened by Mathieu Chantelois at 6:37 PM

1. Welcome

2. Agenda approval

MOTION: To approve the Agenda. Moved by Marv Lucey and seconded by Natasha Garda - APPROVED

3. Visitors: Mark Luciani

4. Minutes of the last meeting

MOTION: To approve the Minutes of the June 1, 2009 meeting as amended. Moved by Derrick Navarro and seconded by Don Middleton - APPROVED

5. Declaration of conflicts of interest: None

6. Agency business--Funding proposals approval - none this month

7. Executive Director's Report – Maura Lawless reported:

Negotiations: Negotiations between the City of Toronto and CUPE 2998 (full and part time staff) and CUPE 2998-12 (casual staff – working less than 18 hours per week) are taking place, and will likely continue through the summer. The two locals represent the staff at The 519 and nine other Association of Community Centres (AOCC) locations.

We did meet with the City to discuss the next draft of the draft Anti-harassment and Discrimination policy and we reviewed the Human Resources Committee feedback with the City. The City is redrafting the policy. This is delayed because of the labour disruption. We did as required formally write to City Council and provide them with an update of our progress to implement the City's policy.

Capital Campaign / Construction: Thankfully with the cooperation of the City, Facilities Real Estate, the contractors and the architect we were able to have the main floor open for Pride, which was huge in allowing us to situate our VIP and volunteer check-in areas in this location.

The construction is proceeding. The main issue right now is the delay on the wood floor install due to the City strike. We expect work to begin once the strike is over.

There was a flood on the weekend on the main floor. Water from the park drained into first floor. We have temporary remediation which consists of concrete shoring to block the water from flowing inside. We will work to have a more permanent solution in place as soon as possible.

8. Human Resources – Lyle Kersey Reported:

Executive Director performance evaluation:

A process will be put in place at the executive committee, formalizing the criteria on an annual basis, and they will bring it back to the Board. The Human Resources Committee will provide an evaluative tool.

Management Flex Time Policy

MOTION: To approve the Management Flex Time Policy and to implement this year, a flex time policy to be effective in Pride Month (June). Moved by Marv Lucey, Seconded by Lyle Kersey and CARRIED.

9. Building committee – Maura Lawless reported

There is an ongoing flood problem from Cawthra Square Park. We are in communication with managers from Toronto Parks, Forestry and Recreation with the goal of solving these problems on a permanent basis.

10. Finance committee – Marv Lucey reported:

June Summary: Maura will review Pride numbers. Actuals for Pride show that we increased our overall net review by more than 65% from last year. This is an incredible achievement.

The Board is satisfied with new financial reporting form.

Banking arrangement: The 519 has changed our bank from TD to BMO Alexander & Church.

MOTION: To ratify the switch from the TD Canada Trust bank to the BMO branch at Alexander and Church. Moved by Mathieu Chantelois, seconded by Natasha Garda. CARRIED.

Budget: Consolidated budget will be brought to the Board (Core and Program) in September or October depending on the City's timelines this year which are slightly delayed due to the labour disruption.

11. Strategic and Program Planning Committee – Derrick Navarro Reported:

Diversity Goals for Board of Management: The draft is to be posted regarding our diversity goals, with a summary of expectations for Board members, before the AGM.

Outreach for nominees: Post on 519 website with a link to Board Page. Place ads in the community and email information to all groups which meet at The 519.

Nominee Information Sessions: There will be Board Nominee information sessions prior to the closing of the nominations. Board members may invite persons who are interested in running to the next Board meeting and /or the information session dates.

Annual Board Evaluation: will be emailed to Board Members.

Complaints and Appeals Documents

MOTION: To accept Complaints and Appeals Policy as distributed. Moved by Derrick Navarro and seconded Lyle Kersey. CARRIED

12. Advocacy Committee – Joan Anderson reported

Strategic Advocacy Framework: Joan presented a draft Policy—Vision—Principles document and asked the Board if there was any more work to be done.

Current Advocacy Positions: A catalogue of policy positions has been established and documentation on our current positions is being written by staff. Ten or twelve advocacy positions are being established and will be included in the package for the September Board meeting.

Questions and next steps: What to do when we have an emerging issue?

We will hold a Community Event in the next Board year to consult the community regarding current and emerging issues. At that time we will establish a structure to funnel the information at the Board and community level.

Emerging issues need to be handled in a structured way. How do we deal with a request for an immediate response? The Spokespeople Policy will inform this process.

13. Fundraising and Communications Committee – Maura Lawless reported:

Pride: By all accounts Pride was a great success this year for The 519. We hosted 9 community events, forums, Starry Night and the Green Space on Church. We increased our revenue by 65%. A full report will be forthcoming.

We were very fortunate this year to work with Ian Abinacle who helped us book the entertainment, and managed various aspects of the events and publicity. We came in on budget and reached our fundraising targets. It was great to have live DJ's and this made our party truly the best ever. Many thanks to Ian for his excellent event organizing.

Opportunities to Learn from this year's Pride:

- Working with Labatt
- Exploring volunteer roles
- Formal debriefing process is occurring via staff:
- Cineplex, Subaru, BMO made a huge difference. Sponsorship is important.

Feedback from Board:

- Mathieu has offered to be the co-chair of the Pride Committee next year
- Board recommendations re: the bars and sound levels will be passed to the 2010 organizing committee.
- Live performances and DJ's attracted a lot more attendees to the events

- AIDS Vigil- Helen's work on this was outstanding
- Board should identify their priorities leading up to Pride and what visibility they will have during Pride weekend.

MOTION: Board thanks and recognizes staff for their Pride Week work on all events.
 Moved by Don Middleton and seconded by Joan Anderson - APPROVED

Natasha reported: Website is up and running. There is a list of goals for the site for the upcoming year.

14. Capital Campaign Committee

Grand Opening Planning: Contingent on floors being completed. We are awaiting a new schedule from the contractor and the City.

15. Correspondence

None

16. Emerging Issues:

- a. Don, Joan, Marv, and Mathieu are leaving the board
- b. 4 spots open available—full election will occur.

15. Other business

Next Board Meeting:

There will be one more Board meeting before AGM— it is scheduled for September 21st, 2009. The Executive Committee will meet before that date.

Members doing 3rd party fundraising events:

Don proposed that when you are a member doing a fundraising event for The 519, the rental fee for the room should be waived—discussion ensued.

Maura suggested a review of the space use policy and the third party fundraising agreement.

Annual General Meeting:

The 519's Annual General Meeting will take place on **Wednesday, September 30, 2009.**

16. Meeting adjourned.

Next Meeting is Monday, September 21st at 6:30 PM

Signature, Board Secretary

Date

Print name