



MINUTES: ANNUAL GENERAL MEETING (2020-21)

Wednesday, January 27, 2021, 6:30 PM – 8:00 PM

Virtual via Zoom

Board Members

Board Chair: Pam Hrick	Biko Beuttah	Paul Noble
Vice Chair: Paul Jonathan Saguil	Michael Cherny	Tom Spence
Secretary: Sarah Zerihun	Tom Warner	
Treasurer: Marco Calabretta-Duval		
Ex-Officio: Councillor, Kristyn Wong-Tam (absent)		

The 519

Executive Director	Maura Lawless
Senior Director, Programs and Community Services	Becky McFarlane
Director, Philanthropy	Stacy Kelly
Director, Operations	Lisa Gore Duplessis
Director, Finance	David Young
Director, Public Interest and Legal Initiatives	Justin Khan
Director, Strategic Partnership Initiatives	Jaymie Sampa
Manager, Strategic & Executive Planning	Laura Gibbon
Senior Consultant, Special Projects	Jacq Hixson-Vulpe
Community Engagement Program Assistant	Rebecca Hooton
Coordinator, Communications	Eli Carmona
Coordinator, Communications	Dean Lobo
Coordinator, Philanthropy and Donor Relations	Lili Rathgeb
Coordinator, Volunteer Engagement	Rafael Glass-Machado

Candidates

1	Brett House*
2	Erika Voaklander
3	Juan Camilo Rendon Ocampo*
4	Michael Cherny*
5	Paul Jonathan Saguil*
6	Sarah Zerihun

* Denotes catchment

Items	Minutes
1	<p>Chair Welcome – Pam Hrick</p> <p>Pam Hrick opened the 2020-2021 Annual General Meeting at 6:33pm, welcomed everyone, and delivered a land acknowledgement.</p>

	<p>Housekeeping</p> <ul style="list-style-type: none"> Attendees were requested to use the chat function to ask questions or seek tech support. Attendees were requested to reference their AGM package which had been previously circulated via email. Attendees were reminded of expected compliance with The 519’s Anti-Discrimination and Anti-Harassment policy throughout the course of the meeting. <p>Voting Eligibility</p> <p>As outlined in The 519’s Constitution, Relationship Framework and Public Appointment’s Policies Framework, eligible voting members must:</p> <ul style="list-style-type: none"> live in the area bounded by Bay, Bloor, Gerrard and Parliament streets, have become members for the first time at least 30 days before today’s meeting (on or before December 27, 2020), and lapsed catchment members are eligible to vote if they have renewed their membership prior to the start of today’s meeting. <p>Voting at the AGM</p> <ul style="list-style-type: none"> Only members living in the catchment area are eligible to: <ul style="list-style-type: none"> Move and second motions Vote for all motions Vote in the election of Directors to the Board Associate members living outside the catchment area are not eligible to vote in any of the motions. Members are requested to type “I move” and “I second” in the chat function with their full name in order to move or second a motion. Votes for motions will take place via Zoom, votes for the election will take place via Simply Voting.
2	<p>Quorum – Pam Hrick</p> <p>Chair declared that quorum has been achieved.</p>

3	<p>Approval of Agenda – Pam Hrick</p> <p>Chair reviewed the agenda with the Membership and motioned for the Membership to approve the Agenda for the Annual General Meeting of January 27, 2021</p> <p>MOTION 3.1: To approve Agenda for the Annual General Meeting of January 27, 2021.</p> <p>Moved by: David Morris Seconded by: Jaymie Sampa That the Membership approve the Agenda for the Annual General Meeting of January 27, 2021. Decision: Carried</p>
4	<p>Approval of Minutes – Pam Hrick</p> <p>Chair requested that the Membership review the minutes and requested a motion for the Membership to approve the 2019 Annual General Meeting Minutes of September 25, 2019.</p> <p>MOTION 4.1: To approve the minutes for Annual General Meeting of September 25, 2019.</p> <p>Moved by: Sarah Zerihun Seconded by: Karlene Williams-Clarke That the Membership approve the Minutes for the Annual General Meeting of September 25, 2019. Decision: Carried</p>
5	<p>Declaration of Conflict of Interest(s) – Pam Hrick</p> <p>No conflicts of interest were declared.</p>
6	<p>Chair Report / Executive Committee – Pam Hrick</p> <p>6.1 By-law amendments to enable remote electronic participation in Board and Committee meetings</p> <ul style="list-style-type: none"> • Pam Hrick addressed changes to the <i>City of Toronto Act</i> to enable the Board to continue to meet and conduct business virtually.

	<ul style="list-style-type: none"> • The 519 Board adopted two amendments to by-laws for Board virtual participation – (1) June 8, 2020 and (2) October 26, 2020. <p>6.2 Highlights of 2019-2020</p> <ul style="list-style-type: none"> • Pam Hrick addressed the following highlights from the past year: <ul style="list-style-type: none"> ○ Thanked leadership team, staff and volunteers, membership and Board. ○ The 519 successfully transformed operations to provide meals, essential supplies, and virtual community check-in program (phone and email interventions). ○ Shifted crisis counselling, trans ID clinic, mock hearing programs and settlement supports, tax clinic, and other services virtually. ○ Amplified, elevated, and stood in solidarity with the voices of the Black Lives Matter movement. ○ The 519 participated in anti-poverty work, facilitating temporary housing for encampment residents, and took several high-profile initiatives to advocate for our communities, neighbourhood, and LGBTQ2S-run businesses through government and public relations efforts. ○ Held a powerful virtual Trans Day of Remembrance ceremony. • Paul Noble to provide Fundraising and Philanthropy update. • Marco Calabretta-Duval to provide 2019 Financial Report. • The 519 continues to offer virtual programs and will work hard to develop processes that will allow us to welcome our community-led groups safely back on-site in the future, as public health guidelines allow. • Pam Hrick also shared words of thanks to funders, donors, sponsors, volunteers, community partners – for helping The 519 meet community needs and provide services. • Thanked Maura Lawless for her leadership during times of calm and times of crisis.
7	<p>Review of Financial Statements: Auditor’s Report – Marco Calabretta-Duval</p> <p>Marco Calabretta-Duval, Treasurer of the Board presented the Audited Financial Statements for the year ending December 31, 2019, highlighting the following key points:</p>

Auditor's Report:

- The audit was completed by Welch LLP who are appointed by City Council and complete the audits of all City of Toronto Association of Community Centres (AOCCs).
- The auditors have, in their opinion, determined that the financial statements present fairly, in all material respects, the financial position of The 519 as at December 31st 2019.
- Auditors are independent of The 519 and have fulfilled their ethical requirements.

Financial Statements:

Assets:

- Total assets of The 519 have decreased from \$3,212,665 in 2018 to \$2,527,028 in 2019, a \$685,637 variance over 2018.
- Explained by decrease in cash as well as the payment for the 2018 receivable that The 519 held from the City of Toronto.
- A slight increase in capital assets, explained by additional improvements to The 519 building, as well as replacing kitchen equipment and workstations for staff.

Liabilities:

- Decreased from \$2,132,248 to \$1,663,362, a \$468,886 decrease over 2018.
- Variance explained by decrease of payables of \$193,241, as well as a decrease in deferred contributions of \$226,675.

Statement of Changes in Net Assets:

- The majority of the variance (\$162,719) is due to the loss in operations that The 519 had in 2019 and was allocated to the unrestricted reserve in order to continue to offer all of the services as scheduled for the year.
- The Balance of the variance is due to capital expenditures including improvement of the building and workstations for employees.

Statement of Operations (results):

- Administration funding is provided by the City of Toronto for administration expenses and primarily used for operation of the building itself and core staff.
- All other grants, donations, fundraising and other revenue sources as presented are used to provide programs and services to community.

Revenues:

- Revenues increased from \$6,578,623 in 2018 to \$7,395,801 in 2019, a positive increase of \$817,178.

- The majority of this increase was through the combined increase in donations and fundraising of \$540,109 and increase of various grants of \$377,013 from United Way, the Government of Canada and Others.

Expenses

- Overall expenses also increase from \$6,503,317 in 2018 to \$7,558,520 in 2019 – primarily due to salary and wages, benefits and various purchase of services.
- These increases are due to various community programs and services (including Green Space Festival in 2019, including rentals and sales, which expenses positively brought in additional net funds), as well as the additional services provided through Child & Family programs, Community Engagement, food and drop-in programs, support services and newcomer services.

Looking Forward

- Projecting a surplus in 2020 which will help offset the 2019 loss, despite the challenges faced due to COVID-19.
- The probable and continued impact that the pandemic will have on 2021 and 2022 remains uncertain at this time but The 519 is mitigating risk and monitoring expenses closely. We remain committed to maintaining service delivery levels.

Questions

1. Do you have any concerns heading into 2021?

There is a risk, but the results that are being forecasted in 2020 are positive, with deferred funding into 2021. I feel conservatively positive of where The 519 is heading.

2. Do the auditor's recommendations imply need for enhanced internal controls?

Part of the auditor's process is to review internal controls, and there was nothing of significance brought to our attention for the 2019 Audit.

MOTION 7.1: To receive the Financial Statements and the Auditor's Report for the year ending December 31, 2019.

Moved by: Kevin Hurren

Seconded by: Karlene Williams-Clarke

	<p>That the Membership receive the Financial Statements and Auditor’s Report for the year ending December 31, 2019. Decision: Carried</p>
8	<p>Executive Director’s Report – Maura Lawless</p> <p>Maura Lawless, Executive Director at The 519, greeted and thanked everyone present and thanked The Board.</p> <p>The Executive Director’s report highlighted the following key points:</p> <ul style="list-style-type: none"> • Maura Lawless highlighted how the pandemic has amplified the existing inequalities of LGBTQ2S communities and loss of many members of our community this past year. • Jaymie Sampa and Justin Khan will provide updates on programs, essential services, and advocacy work. • Maura Lawless thanked the entire staff team and the Trans People of Colour project team for their leadership this year. • Maura Lawless also thanked donors and funders. • 2021 will continue to build on the practice of staff-led groups that bring lived experiences to inform The 519’s internal processes, such as the Trans Engagement Strategy and the Black Collective. • Will continue to build partnerships both locally and nationally. • We will continue to organize, advocate and respond together.
9A	<p>Program Highlights: Our Response to COVID-19 – Jaymie Sampa</p> <p>Jaymie Sampa, Director of Strategic Partnership Initiatives at The 519 highlighted the following key points:</p> <ul style="list-style-type: none"> • Jaymie Sampa highlighted The 519’s transition to ground-level Essential Service support model as of March 15, 2020, without ever shuttering our doors. • The Essential Service model included a focus on food security and access to basic needs and supports. • Between March 15 and November 8, 2020, The 519 provided – meals (35,148), clothing items (10,763), hygiene supplies (5,057), harm reduction supplies (4,033), and gift cards (3,385) to assist in accessing basic needs outside of service hours.

	<ul style="list-style-type: none"> • Transitioned community-based supports to virtual and phone-based platforms, with 1,248 friendly check-ins to mitigate pervasive social isolation within the community. • Additional virtual services provided include: <ul style="list-style-type: none"> ○ 170 visits to Tax Clinic, a service run by volunteers ○ 400+ visits to Legal Clinic ○ 50 visits to the Trans ID Clinic ○ 60 sessions in our Refugee Mock Hearing program ○ 193 counselling sessions ○ 162 clients supported by The 519 settlement team • Virtual supports and programming were made available for EarlyON children and families, and providing access to food, clothing and masks for children and families. • Organizations and agencies pooled together their resources and knowledge-sharing to best support our communities through the numerous challenges of 2020. • Jaymie took this moment to thank our many partner agencies, in particular, the Downtown East Cluster. • The 519 hosted Trans Day of Remembrance on November 20, 2020, this year's theme being <i>Honouring Trans Lives, Remembering our Black Roots</i>. • Worked with the Circle of Cedar Singers – a group of 2-Spirit drummers and singers who brought healing to community through music in Barbara Hall Park during the summer and fall. • For 2021, The 519 has entered a partnership with Second Harvest to maximize production of meals for distribution to community members and partner agencies to combat food insecurity in Toronto's Downtown East.
9B	<p>Program Highlights: Advocacy – Justin Khan</p> <p>Justin Khan, Director of Public Interest and Legal Initiatives at The 519 highlighted The 519's Advocacy efforts spanning from October 2019 to December 2020, supporting the advancement of the full participation of LGBTQ2S communities:</p> <ul style="list-style-type: none"> • Mobilized <i>#TakeBackTPL</i> and deputed at a Toronto Public Library board meeting to address the impacts that hosting trans-exclusionary radical feminists have on trans/non-binary communities; we continue to engage in discussion with TPL around space use and training.

	<ul style="list-style-type: none"> • Hosted <i>Transcend and Transform</i>, a community teach-in to discuss the realities of trans and non-binary individuals and communities. • Relunched the <i>We Have Your Back</i> campaign as part of continued advocacy with LGBTQ2S children and youth. • Expanded court support, and delivered community impact statements in relation to trials affecting LGBTQ2S communities. • Under the <i>Army of Lovers</i> campaign banner, launched <i>An Army of Lovers Never Stops</i>, as an initial COVID-19 response and engaged local and national media on community work done by The 519 staff. • CCLA and The 519 wrote to the Prime Minister demanding action in the face of an alarming increase in hate-motivated violence towards LGBTQ2S communities across Canada. • Wrote to all levels of government in relation to <i>Saving Toronto's LGBTQ2S Village</i>. • Black Lives Matter fighting for justice – The 519 supports Black-led advocacy. Internally, The 519 established the Black Collective to help shape, develop and deliver on Anti-Black Racism Framework and have hired new positions to specifically address the needs of Black LGBTQ2S communities. • Pride month advocacy – engaged in conversations around how different Pride looked this year and how those who are most isolated and marginalized do not have access to the vital supports our communities need to survive. • Launched <i>#TPSWhatHappened</i> campaign following the death of a black trans woman who died in police custody – The 519 worked with Black Legal Action Centre and Black Lives Matter TO. • Released a statement and deputed in relation to provincial Bill 213 which seeks to give accreditation to Canada Christian College whose leader openly encourages homophobia, transphobia and islamophobia. • Worked with LGBT Youth Line to release a statement, supporting Federal Bill C-6, to amend conversation therapy in the Criminal Code, along with amendment to bill to provide more protection for trans and non-binary individuals.
10	<p>Philanthropy Highlights – Paul Noble</p> <p>Paul Noble, Chair of the Fundraising and Philanthropy Committee, or “FPC”, of the Board of Management presented the following highlights:</p>

	<ul style="list-style-type: none"> • Paul Noble explained how The 519 relies heavily on donations to run program and services, as a registered charity. • Donations from individuals, corporations and foundations amount to 35% of The 519’s annual operating budget. • Given the impact of COVID-19 on giving in the non-profit sector, the goal of 2020 was to ensure as little disruption to programs and services and continue as possible and to continue to provide programs, support, resources and services during the pandemic. • The cancellation of the 2020 Green Space Festival meant a loss of funds raised during this event. • The Philanthropy team reached out to the community with donation appeals throughout the year, and our community members answered the call for support (donations of clothing, hygiene kits, thank you letters, organized birthday campaigns, fundraised through Employee Resource Groups, etc.). • Foundation and corporate donations exceeded 2020 targets. • Third-party fundraising exceeded 2020 targets. • Spring, Pride, and Year-End Appeals reached more donors in 2020 than in previous years. • In 2020, The 519 held our first ever virtual gala. • Tax clinic successfully transitioned to phone and virtual support.
11	<p>The Board of Management Candidates / Nominations Committee Report – Tom Spence</p> <p>Pam Hrick presented the Board of Management 2019-2020:</p> <ol style="list-style-type: none"> 1. Biko Beuttah 2. David Morris 3. Marco Calabretta-Duval 4. Michael Cherny 5. Pam Hrick 6. Paul Noble 7. Paul Jonathan Saguil 8. Sarah Zerihun 9. Shazia Vlahos 10. Tom Spence 11. Tom Warner 12. Councillor Kristyn Wong-Tam <p>Acknowledgement for the community members who served on our standing Board committees:</p>

- Brent Artemchuck on our Fundraising and Philanthropy Committee
- Josh Bezonsky on our Finance Committee

Acknowledgement for Marco Calabretta-Duval as a retiring board member.

Tom Spence, Chair of the Nominations Committee, provided the Nominations Report and highlighted the following key points:

- Tom Spence explained The 519's Nominations Committee's responsibility for managing the recruitment process for the Board of The 519.
- The Board makes recommendations to membership.
- The Board ensures the recommendations comply with The 519's Constitution and City of Toronto Public Appointment Policy.
- Received ten (10) applicants for six (6) vacancies (four (4) catchment, two (2) non catchment).
- Using a Board-approved Terms of Reference (ToR), the Nominations Committee is recommending a full slate of candidates to fill the vacancies on the Board.
- Tom Spence outlined recruitment priorities; skills and experience priorities; three (3) factors considered to make recommendations.
- Recommended candidates support the mission, mandate and will help advance the strategic priorities of The 519.
- Six (6) recommended candidate bios below.
- Tom Spence closed by thanking all the applicants.

Candidate Bios:

Brett House* is Vice-President and Deputy Chief Economist at Scotiabank. Prior to joining Scotiabank in October 2016, Brett was Chief Economist at an alternative investment management start-up in Toronto and Global Strategist at Woodbine Capital Advisors, a New York-based global macro fund. Earlier in his career, Brett served as Principal Advisor in the Executive Office of the United Nations Secretary-General and as an Economist at the International Monetary Fund. He cut his teeth in financial markets at Goldman Sachs International in London and at the World Bank in Washington, DC. Brett is a Rhodes Scholar with degrees in economics from the University of Oxford and Queen's University at Kingston. In addition, he has taught at Oxford

University, McGill University, and the University of Cape Town, and has held research roles at Columbia University and Massey College at the University of Toronto. Brett sits on the investment committees of Pearson College and the Canadian Rhodes Scholars' Foundation. He received the 2014 Québec Notable Award in Finance, the 2015 Good Citizen Award from his hometown of Lincoln, Ontario, and the 2018 Professional Leader Award from Start Proud. He was named a Young Global Leader by the World Economic Forum (Davos).

Juan Camilo Rendon Ocampo* is currently a Social Impact Senior Consultant at the Intact Foundation, the charitable arm of Intact Financial Corporation. In his role, he manages a \$5M portfolio of charitable investments across Canada and leads Intact's Employee Citizenship Programs as well as the Intact Foundation's operations. Prior to Intact, Juan Camilo was an engagement officer and analyst for the Government of Canada where he supported enterprise-wide transformational initiatives with the Canada School of Public Service and the department of Public Services and Procurement Canada. Juan Camilo is an advocate for diversity, equity, and inclusion. He is actively involved in raising awareness of and promoting efforts of diversity and inclusion at the workplace and in the community. He is the Co-chair of the Intact LGBT & Allies Network (2019) and was selected to join Civic Action's DiverseCity Fellows Program 2019. Juan holds a Masters of Arts in sociology and a Bachelor's Degree (Joint Honours) in communications and sociology from the University of Ottawa.

Michael Cherny* is a driven, innovative CPA, CA with an entrepreneurial skill set and the professional and educational experience needed to drive and deliver results in every situation. A diverse leader in every sense of the word, Michael has served clients in the consumer, financial services and mining industries delivering assurance, advisory and consulting services, and is currently the Senior Lead for the Future of Trust. An active member of the LGBTQ+ community, Michael currently serves as a Director on the Board of The 519 as well as on the Advisory Committee for LGBTQ+ engagement with CPA Ontario, having previously served as Treasurer on the Board of Pride Toronto and a Director on the Board of Start Proud as well. Michael is also a member of CPA Ontario's Council and Women College Hospital Foundation's Development Committee. A community builder at heart, Michael has been recognized as a Catalyst Canada Honours Champion, CPA Ontario Emerging Leader and Notable Life LGBTQ+ Leader of the Year and is a sought-after speaker and thought leader in the diversity, equity, and inclusion space.

Paul Jonathan Saguil* is Deputy Head of TD Bank Group's Sanctions Compliance and Anti-Bribery / Anti-Corruption Program. He previously practised as Senior Counsel in TD's Legal Department and at Stockwoods LLP, and has appeared before all levels of courts in Ontario, the Supreme Court of Canada, the Federal Court, and various regulatory bodies. He has served on The 519 Board of Management since 2016, including as Vice Chair and Corporate Secretary. He is also a member of the Board and Corporate Treasurer for the Ontario Justice Education Network, as well as past Chair of the Law Society of Ontario Equity Advisory Group, the Board of Directors for Start Proud, and the Canadian Bar Association's Sexual Orientation and Gender Identity Law Section. He will continue to use his professional skills and lived experience as an immigrant Filipino-Canadian and resident of Moss Park to help advance The 519's strategic plan and support its mission and values.

Erika Voaklander is a recent graduate from the University of Toronto, Faculty of Law with a JD and Certificate in Aboriginal Legal Studies. She grew up in Edmonton, Alberta and is a descendent of the Swain and Gunn Métis families who relocated to the Sioux Lookout area from Red River. Prior to law school, Erika earned a BSc in Mathematics with an embedded Certificate in Indigenous Governance from the University of Alberta. While at the UofA, Erika was a member of the varsity tennis team, winning gold at the Canadian University National Championships in 2014 (silver in 2012, 2013, and 2015). At UofT, Erika was the co-president of Out in Law and the Indigenous Law Students' Association, and co-captain of the Intramural Women's Soccer and Co-Ed Basketball teams. Erika received a Callwood Fellowship for her first-year summer to conduct legal research at an Aboriginal law firm to assist their client in a claim against the Crown for the Métis scrip system. In her second-year summer, Erika worked at Blakes, Cassels and Graydon LLP in Toronto, where she is also completing her articles. Erika enjoys sports, puns, and aspires to age dignified like a golden retriever.

Sarah Zerihun has spent the last 5 years working in community development in Toronto looking at ways to improve the lives of residents in social housing communities. In 2014, Sarah pursued the field of social work where she graduated from Centennial College and is working on her BSW at Ryerson University. Sarah currently works for the Toronto Community Housing Corporation's within their Development division as part of the Renewal and Revitalization initiative. Community development, Community economic development are key aspects of her work. Previously, she worked at St.

Stephens Community House providing mental health and addiction programming to high school students across Toronto. Sarah is an active member of the 2SLGBTQ Caucus at TCHC as a spokesperson as she enjoys advocating inter-organizationally for equitable solutions. Sarah understands the importance of working from a holistic, anti-oppressive lens and is currently engaged in ensuring there is equitable access to education, training and funding at TCHC to advance work on key community issues such as Food security, Safety, Health, Employment & training opportunities. Sarah currently sits as a Secretary, Board Member on the Alexandra Park Resident Association.

MOTION 11.1: to recommend the appointment of Brett House, Erika Voaklander, Juan Camilo Rendon Ocampo, Michael Cherny, Paul Jonathan Saguil, and Sarah Zerihun to the Board of Management of The 519 in accordance with the City of Toronto's Public Appointments Policy.

Moved by: Mith Das

Seconded by: David Morris

That the Membership recommend the appointment of Brett House, Erika Voaklander, Juan Camilo Rendon Ocampo, Michael Cherny, Paul Jonathan Saguil, and Sarah Zerihun to the Board of Management of The 519 in accordance with the City of Toronto's Public Appointments Policy.

Decision: Carried

With the motion passed, Pam Hrick announced the Board of Management for 2020-2021.

The Board of Management of The 519 for 2020-2021 is:

- Brett House
- Erika Voaklander
- Juan Camilo Rendon Ocampo
- Michael Cherny
- Paul Jonathan Saguil
- Sarah Zerihun

Plus current remaining Board members....

	<ul style="list-style-type: none"> • Biko Beuttah • Pam Hrick • Paul Noble • Tom Spence • Tom Warner • Councillor Kristyn Wong-Tam <p>MOTION 11.2: to destroy the electronic ballots.</p> <p>Moved by: Kevin Hurren Seconded by: Michael Cherny That the Membership approve the destruction of the electronic ballots.</p> <p>Decision: Carried</p>
12	<p>Adjournment</p> <p>Pam thanked everyone for participating and adjourned the meeting at 8:00pm.</p>

Item	Attached Document (digital copies available online)
1	Wednesday, January 27, 2021 Agenda
2	Wednesday, September 25, 2019 Minutes
3	By-Law Amendment No. 01-2020
4	By-Law Amendment No. 02-2020
5	2019 Audited Financial Statements
6	Annual Report 2019-20
7	2020 Board of Management Candidate Information Sheets (bio)