



AGENDA: Governance and Human Resources Committee
Wednesday, November 17, 2021 @ 5:30 PM – 7:30 PM
Virtual via Zoom

#	Agenda Item	Presenter	Timing	Information/Reports
1	Welcome & Land Acknowledgement	Committee Chair	3 mins	Verbal
2	Agenda Approval	Committee Chair	2 mins	INFORMATION: <ul style="list-style-type: none"> Agenda for November 17, 2021 MOTION 2.1: To approve the meeting agenda for November 17, 2021.
3	Minutes Approval	Committee Chair	3 mins	INFORMATION: <ul style="list-style-type: none"> Minutes for September 15, 2021 MOTION 3.1: To approve the meeting minutes for September 15, 2021.
Standing Items				
4	Declaration of Conflict(s) of Interest	Committee Chair	2 mins	Verbal
New Items				
5	Appointment of Chair/Vice-Chair	Committee Chair	10 mins	MOTION 5.1: Approve the recommendation of the Chair and Vice-Chair of GHRC for 2021-22.
6	Review of GHRC TOR	Committee Chair	5 mins	INFORMATION: <ul style="list-style-type: none"> GHRC TOR 2021
7	Board Training Plan for 2021-22	Committee Chair	20 mins	INFORMATION: <ul style="list-style-type: none"> Draft Board Training Plan 2021-2022 Board Evaluation Report
8	Discussion re: Board/staff engagement, staff presentations	Maura Lawless	20 mins	INFORMATION: <ul style="list-style-type: none"> Board Member Participation Policy General Conversation: purpose, goals, objectives, board protocols, issues management
9	By-law Review update <ul style="list-style-type: none"> City update? AGM voting community concern 	Maura Lawless	20 mins	INFORMATION: <ul style="list-style-type: none"> By-law Review Report



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	<ul style="list-style-type: none"> Review timeline and clarify 2022-23 scope of work 			
10	2021-2022 Planning/ Scheduling a) Agenda forecast b) Meeting functionality/ timing/frequency check-in	Committee Chair	20 mins	INFORMATION: <ul style="list-style-type: none"> GHRC 2021-22 Agenda Forecast
11	In-Camera Minutes Approval	Committee Chair	3 mins	INFORMATION: <ul style="list-style-type: none"> In-Camera Minutes for September 15, 2021 MOTION 11.1: To approve the in-camera meeting minutes for September 15, 2021.
12	Adjournment	Committee Chair	1 min	Verbal

Item	Attached Documents *yellow highlight indicates in camera session where document will be available at the meeting
2	Agenda for GHRC Meeting of November 17, 2021
3	Minutes for GHRC Meeting of September 15, 2021
6	GHRC TOR 2021
7	Draft Board Training Plan 2021-2022 Board Evaluation Report
8	Board Member Participation Policy
9	By-law Review Report
10	GHRC 2021-22 Agenda Forecast
11	In-Camera Minutes for GHRC Meeting of September 15, 2021



AGENDA: Governance and Human Resources Committee
Tuesday, February 8, 2022 @ 6:00 PM – 8:00 PM
Virtual via Zoom

#	Agenda Item	Presenter	Timing	Information/Reports
1	Welcome & Land Acknowledgement	Committee Chair	3 mins	Verbal
2	Agenda Approval	Committee Chair	2 mins	INFORMATION: <ul style="list-style-type: none"> Agenda for February 8, 2022 MOTION 2.1: To approve the meeting agenda for February 8, 2022.
3	Minutes Approval	Committee Chair	3 mins	INFORMATION: <ul style="list-style-type: none"> Minutes for November 17, 2021 MOTION 3.1: To approve the meeting minutes for November 17, 2021.
Standing Items				
4	Declaration of Conflict(s) of Interest	Committee Chair	2 mins	Verbal
New Items				
5	By-law review update	Committee Chair	5 mins	Verbal
6	Board training/retreat plan – capacity building plan, board engagement plan	Committee Chair	5 mins	Verbal
7	Board Evaluation Planning	Committee Chair	5 mins	Verbal
8	Review ED performance planner process	Maura Lawless	20 mins	INFORMATION: <ul style="list-style-type: none"> ED Evaluation 2022
9	Organizational (internal) Capacity-Building Update	Maura Lawless/Jaymie Sampa	30 mins	INFORMATION: <ul style="list-style-type: none"> OD Plan Overview 2022
10	Compensation Issues	Maura Lawless	20 mins	Verbal
11	Adjournment	Committee Chair	1 min	Verbal

Item	Attached Documents *yellow highlight indicates in camera session where document will be available at the meeting
2	Agenda for GHRC Meeting of February 8, 2022
3	Minutes for GHRC Meeting of November 17, 2021
8	ED Evaluation 2022
9	OD Plan Overview 2022



AGENDA: Governance and Human Resources Committee
Wednesday, April 20, 2022 @ 6:00 PM – 8:00 PM
Virtual via Zoom

#	Agenda Item	Presenter	Timing	Information/Reports
1	Welcome & Land Acknowledgement	Erika Voaklander	3 mins	Verbal
2	Agenda Approval	Erika Voaklander	2 mins	INFORMATION: <ul style="list-style-type: none"> Agenda for April 20, 2022 MOTION 2.1: To approve the meeting agenda for April 20, 2022.
3	Minutes Approval	Erika Voaklander	3 mins	INFORMATION: <ul style="list-style-type: none"> Minutes for February 8, 2022 MOTION 3.1: To approve the meeting minutes for February 8, 2022.
Standing Items				
4	Declaration of Conflict(s) of Interest	Erika Voaklander	2 mins	Verbal
New Items				
5	Recruitment Priorities for 2022-23 AGM	Erika Voaklander	20 mins	INFORMATION: <ul style="list-style-type: none"> Recruitment Priorities Backgrounder 2022 MOTION 5.1: That the Board of Management approve the recruitment priorities for 2022
6	2021 Health & Safety Report	Maura Lawless	10 mins	INFORMATION <ul style="list-style-type: none"> 2021 Health & Safety Report MOTION 7.1: That the Board of Management receive the 2021 Annual H&S report for information
7	Staff Demographics Report	Maura Lawless	5 mins	INFORMATION: <ul style="list-style-type: none"> 2022 Staff Demographics Report (for information)
In-Camera portion				
8	Board Evaluation Results & Discussion	Erika Voaklander	20 mins	INFORMATION: 2022 Board Evaluation Results



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9	Discovery conversation re: Annual Human Resources Report	Maura Lawless	15 mins	INFORMATION: <ul style="list-style-type: none"> 2020 Human Resources Report (for background information) MOTION: In-camera discussion
10	Update on Compensation review plan – verbal update	Maura Lawless	5 mins	INFORMATION: <ul style="list-style-type: none"> Background: Management Compensation Review Document 2014 (for information)
11	Adjournment	Committee Chair	1 min	Verbal

Item	Attached Documents *yellow highlight indicates in camera session where document will be available at the meeting
2	Agenda for GHRC Meeting of April 20, 2022
3	Minutes for GHRC Meeting of February 8, 2022
5	Recruitment Priorities Backgrounder 2022
6	2021 Health & Safety Report
7	2022 Staff Demographics Report
8	2022 Board Evaluation Results
9	2020 Human Resources Report
10	Review Document 2014 Compensation



AGENDA: Governance and Human Resources Committee
Monday, June 6, 2022 @ 6:30 PM – 8:00 PM
Virtual via Zoom

#	Agenda Item	Presenter	Timing	Information/Reports
1	Welcome & Land Acknowledgement	Committee Chair	3 mins	Verbal
2	Agenda Approval	Committee Chair	2 mins	INFORMATION: <ul style="list-style-type: none"> Agenda for June 6, 2022 MOTION 2.1: To approve the meeting agenda for June 6, 2022.
3	Minutes Approval	Committee Chair	3 mins	INFORMATION: <ul style="list-style-type: none"> Minutes for April 20, 2022 MOTION 3.1: To approve the meeting minutes for April 20, 2022.
Standing Items				
4	Declaration of Conflict(s) of Interest	Committee Chair	2 mins	Verbal
New Items				
5	IN-CAMERA: Compensation Issues Update	Maura Lawless	10 mins	Verbal
6	IN-CAMERA: Minutes Approval	Committee Chair	5 mins	INFORMATION: <ul style="list-style-type: none"> In-Camera Minutes for April 20, 2022 MOTION 6.1: To approve the in-camera meeting minutes for April 20, 2022.
7	Any other business	Committee Chair	1 min	Verbal
8	Next Meeting Date	Committee Chair	1 min	<ul style="list-style-type: none"> November 8, 2022
9	Adjournment	Committee Chair	1 min	Verbal

Item	Attached Documents *yellow highlight indicates in camera session where document will be available at the meeting
2	Agenda for GHRC Meeting of June 6, 2022
3	Minutes for GHRC Meeting of April 20, 2022
6	In-Camera Minutes for GHRC Meeting of April 20, 2022