



MINUTES: Board of Management, Meeting 10 (2021-2022)

Monday, August 29, 2022 @ 6:30 - 8:30 PM, Hybrid: The 519 (room 204)/Zoom

Board Members

Chair: Pam Hrick	Brett House (regrets)	Zoe Robinson (regrets)
Vice-Chair: Sarah Zerihun	Natalie Miller	Mauriene Tolentino
Secretary: Tom Spence	Min Oh	Erika Voaklander
Treasurer: Michael Cherny	Juan Camilo Rendon Ocampo	
Ex-Officio: Councillor Robin Buxton Potts (absent)		

The 519

Executive Director	Maura Lawless
Senior Director, Programs & Community Services	Becky McFarlane
Director, Public Interest & Community Relations	Curran Stikuts
Manager, Community Relations	Megan Poole
Manager, Strategic & Executive Planning (minutes)	Laura Gibbon

Guest(s): Tyler Johnson (Councillor’s Office)

Item	Minutes
1	<p>Welcome and Introductions Pam Hrick opened the meeting at 6:33 PM, welcomed everyone and delivered the land acknowledgement.</p>
2	<p>Approve Agenda Pam Hrick requested the Board to review the agenda for the Board Meeting of August 29, 2022.</p> <p>MOTION 2.1: To approve the agenda for the Board Meeting of August 29, 2022.</p> <p>Moved by: Michael Cherny Seconded by: Natalie Miller</p> <p>That the Board of Management approve the agenda for the Board Meeting of August 29, 2022.</p> <p>Recorded vote: Unanimous Michael Cherny Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo</p>



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	<p>Tom Spence Mauriene Tolentino Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p>
<p>3</p>	<p>Approve Meeting Minutes Pam Hrick requested the Board to review the minutes for the Board Meeting of June 13, 2022.</p> <p>MOTION 3.1: To approve the minutes for the Board Meeting of June 13, 2022.</p> <p>Moved by: Tom Spence Seconded by: Juan Camilo Rendon Ocampo</p> <p>That the Board of Management approve the minutes for the Board Meeting June 13, 2022.</p> <p>Recorded vote: Unanimous Michael Cherny Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo Tom Spence Mauriene Tolentino Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p>
<p>4</p>	<p>Declaration of Conflict of Interest(s) Pam Hrick confirmed no conflicts of interest were declared.</p>
<p>5</p>	<p>Chair Report/Executive Committee – Pam Hrick (Chair of the Board)</p> <p>5.1 Recognition of Stacy Kelly and Becky McFarlane</p>



	<ul style="list-style-type: none"> • Pam Hrick thanked Becky McFarlane and Stacy Kelly for their time, service and enormous contributions to The 519 and wished them well in their new adventures.
<p>6</p>	<p>Executive Director Report – Maura Lawless (Executive Director)</p> <p>6.1 August 2022 Update</p> <ul style="list-style-type: none"> • Maura Lawless also acknowledged the departure of two key senior members of staff. • Staff are in the final stages of the selection process for a new Director, Public Interest & Legal Initiatives, and a Manager, Finance (Controller). • Director, Philanthropy recruitment will begin in September, a process which KCI will lead. • Staff are taking this opportunity to review the organizational management structure and will report back to the Board on any significant recommended changes. • Staff hosted another successful Back to School Bash on Sunday, August 28. • Reports show that Green Space Festival targets were met and exceeded. Staff will provide a more fulsome report to the FPC committee next week, including an overview of the successes and opportunities moving into next year. • The Annual Gala, typically held in the fall, will be postponed until April 30, 2023, and held off-site, given space limitations at The 519.
<p>Agency Business</p>	
<p>7</p>	<p>Staff Presentations – Megan Poole (Manager, Community Relations)</p> <p>7.1 Barbara Hall Park Summer Activations</p> <ul style="list-style-type: none"> • Megan Poole delivered a presentation reviewing the Barbara Hall Park summer activations, successes and challenges and opportunities for the future. • Tyler Johnson praised the work of the Community Engagement team and asked about future funding. Staff shared that annualized funding from the City of Toronto would be welcome and that The 519 would be well-positioned to deliver on a similar scale if the funding were available again.

<p>8</p>	<p>Programs Update – Becky McFarlane (Senior Director, Programs & Community Services)</p> <p>8.1 New Funding Update / MMIT update</p> <ul style="list-style-type: none">• Becky McFarlane gave an overview of three new funded initiatives:<ul style="list-style-type: none">○ Youth Advocacy Academy: modelled on a youth advocacy academy in the UK, the purpose is to engage BIPOC 2SLGBTQ youth with particular advocacy passions and take them through a social justice training program that culminates in a summer internship. The model is cyclical; each cohort takes a leadership role in the following cohort’s training program.○ Expanding Access to Justice programming for BIPOC 2SLGBTQ communities: secured a 4-year investment from Justice Canada. This funding will replace Status of Women/WAGE funding expiring in March 2023 and will allow us to sustain and expand anti-violence initiatives, programs, and services.○ 2SLGBTQ Housing & Homelessness: secured a minimum 3-year investment for The 519 to be effectively resourced to advance strategic 2SLGBTQ housing advocacy on all levels and provide direct support and services to 2SLGBTQ community members who are living outside of any shelter/housing system.• Becky also credited Maura for her vision and leadership on the Savard’s consultation that has resulted in all the housing funding The 519 has subsequently received and opportunities to create change in the housing sector.• MMIT update: given the changes to the designated 519 representative on the task force and the time required to participate meaningfully, staff are suggesting a discussion about the usefulness of sitting on the task force. The organization may be better positioned to play a role in the community consultations coming out of the recommendations. The Board discussed the risks associated with changing representatives and eventual sign-off on reports or processes.• There was discussion about The 519’s position and work on police accountability being a possible area of focus moving forward.
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	<p>8.2 Vaccination Update/Monkey Pox</p> <ul style="list-style-type: none">• Jaymie Sampa delivered an update on The 519’s monkeypox response. The 519 has supported Toronto Public Health’s monkeypox response since June 2022 by hosting and supporting vaccination clinics on-site and supporting outreach, communications, screenings, pop-ups, etc.• The 519 plans to continue to do so, at least for the remaining duration of the community vaccination project, which has been extended through to the end of 2022.
Committee Business	
9	<p>Finance Committee Update – Maura Lawless (Executive Director) / Michael Cherny (Treasurer)</p> <p>9.1 Finance Committee Meeting Summary for August 16, 2022</p> <p>Michael Cherny referred to the meeting summary report and provided a review of each of the items discussed at the August 16, 2022, meeting.</p> <p>9.2 City of Toronto 2023 Core Budget Submission</p> <p>The finance committee was supportive of the City of Toronto 2023 Core Budget Submission that staff put forward. In relation to the cybersecurity increase, staff expect to receive one-time funding that has already been requested; the request in the budget submission is for ongoing annualized funding.</p> <p>MOTION 9.2 (a): To approve the 2023 City of Toronto Core Budget Submission.</p> <p>Moved by: Michael Cherny Seconded by: Erika Voaklander</p> <p>That the Board of Management approve the 2023 City of Toronto Core Budget Submission.</p> <p>Recorded vote: Unanimous Michael Cherny Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo Tom Spence</p>



Mauriene Tolentino
Erika Voaklander
Sarah Zerihun

Decision carried

MOTION 9.2 (b): To approve the new enhancement business case submission to meet City of Toronto obligations related to cyber security and the request for a Manager, People Services at The 519.

Moved by: Michael Cherny

Seconded by: Juan Camilo Rendon Ocampo

That the Board of Management approve the new enhancement business case submission to meet City of Toronto obligations related to cyber security and the request for a Manager, People Services at The 519.

Recorded vote: Unanimous

Michael Cherny
Pam Hrick
Natalie Miller
Min Oh
Juan Camilo Rendon Ocampo
Tom Spence
Mauriene Tolentino
Erika Voaklander
Sarah Zerihun

Decision carried

9.3 2022 Q2 Variance Summary

Staff presented a Q2 report showing a \$1.2m net operating surplus at the end of Q2. This is mostly due to timing, and expect to see that flatten out by the end of the year. Further analysis will be provided through the end of the year. The finance committee did not have any concerns with the report provided.

The financial health of the organization and the need for some key projects and resources have informed the thinking behind motion 9.3 (b) to support Maura Lawless to use the surplus funds this year.



MOTION 9.3 (a): To receive the 2022 Q2 Variance Report.

Moved by: Michael Cherny

Seconded by: Tom Spence

That the Board of Management receive the 2022 Q2 Variance Report.

Recorded vote: Unanimous

Michael Cherny

Pam Hrick

Natalie Miller

Min Oh

Juan Camilo Rendon Ocampo

Tom Spence

Mauriene Tolentino

Erika Voaklander

Sarah Zerihun

Decision carried

MOTION 9.3 (b): To recommend and support the Executive Director in line with the sole source purchasing policy to pursue purchasing opportunities that utilize in-year surplus funds to meet urgent and future strategic needs in line with the Board-approved operating budget and strategic priorities.

Moved by: Michael Cherny

Seconded by: Erika Voaklander

That the Board of Management recommend and support the Executive Director in line with the sole source purchasing policy to pursue purchasing opportunities that utilize in-year surplus funds to meet urgent and future strategic needs in line with the Board-approved operating budget and strategic priorities.

Recorded vote: Unanimous

Michael Cherny

Pam Hrick

Natalie Miller

Min Oh

Juan Camilo Rendon Ocampo

Tom Spence



Mauriene Tolentino
Erika Voaklander
Sarah Zerihun

Decision carried

9.4 2023 Budget Development Principles

- Michael Cherny reviewed the 2023 Budget Development principles document. The principles are fairly consistent year over year, and the finance committee did not note anything of significance. Again, the committee advised utilizing the in-year surplus funds to spend in ways that support the long-term health of the organization.
- The committee reconfirmed the double-step process of approving the preliminary budget in December and then confirming and making adjustments based on new information or changes in March the following year.

MOTION 9.4: To approve the 2023 Annual Operating Budget Principles.

Moved by: Michael Cherny

Seconded by: Mauriene Tolentino

That the Board of Management approve the 2023 Annual Operating Budget Principles.

Recorded vote: Unanimous

Michael Cherny
Pam Hrick
Natalie Miller
Min Oh
Juan Camilo Rendon Ocampo
Tom Spence
Mauriene Tolentino
Erika Voaklander
Sarah Zerihun

Decision carried



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10 **Nominations Committee Update** – Natalie Miller (Chair) / Maura Lawless
(Executive Director)

10.1 Board Recruitment Update

MOTION 10.1 (a): To go in camera.

Moved by: Natalie Miller

Seconded by: Michael Cherny

That the Board of Management go in camera.

Recorded vote: Unanimous

Michael Cherny

Pam Hrick

Natalie Miller

Min Oh

Juan Camilo Rendon Ocampo

Tom Spence

Mauriene Tolentino

Erika Voaklander

Sarah Zerihun

Decision carried

Natalie Miller gave the Board Recruitment Update report.

MOTION 10.1 (b): To come out of camera.

Moved by: Natalie Miller

Seconded by: Mauriene Tolentino

That the Board of Management come out of camera.

Recorded vote: Unanimous

Michael Cherny

Pam Hrick

Natalie Miller

Min Oh

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	Mauriene Tolentino Erika Voaklander Sarah Zerihun Decision carried
11	Other Business/Emerging Issues <ul style="list-style-type: none"> • N/A
12	Adjournment Meeting was adjourned at 8:16 PM.

Item	Attached Documents *yellow highlight indicates in camera session where the document will be available printed at the meeting
2	2.1 Agenda for Board Meeting of August 29, 2022
3	3.1 Minutes for Board Meeting of June 13, 2022
8	8.1 2022-2025 New Funding Update
9	9.1 Finance Committee August 16, 2022, meeting summary
	9.2 City of Toronto Core Budget Submission
	9.3 2022 Q2 Variance Report
	9.4 2023 Budget Development Principles
10	10.1 Board Recruitment Update Information – Appendix in-camera