



MINUTES: Board of Management, Meeting 7 (2021-2022)
 Monday, April 25, 2022 @ 6:30 - 8:30 PM, Hybrid: The 519 (room 200)/Zoom

Board Members

Chair: Pam Hrick	Brett House	Mauriene Tolentino (regrets)
Vice-Chair: Sarah Zerihun	Natalie Miller	Erika Voaklander
Secretary: Tom Spence	Juan Camilo Rendon Ocampo	
Treasurer: Michael Cherny	Zoe Robinson	
Ex-Officio: Councillor, Kristyn Wong-Tam (absent)		

The 519

Executive Director	Maura Lawless
Senior Director, Programs & Community Services	Becky McFarlane
Director, Philanthropy	Stacy Kelly
Director, Finance	David Young
Director, Public Interest & Community Relations	Curran Stikuts
Manager, Strategic & Executive Planning (minutes)	Laura Gibbon

Guests: Tyler Johnson (Councillor Wong-Tam’s Office)

Item	Minutes
1	Welcome and Introductions Pam Hrick opened the meeting at 6:32 PM, welcomed everyone and delivered the land acknowledgement.
2	Approve Agenda Pam Hrick requested the Board to review the agenda for the Board Meeting of April 25, 2022. MOTION 2.1: To approve the agenda for the Board Meeting of April 25, 2022. Moved by: Erika Voaklander Seconded by: Michael Cherny That the Board approve the agenda for the Board Meeting of April 25, 2022. Recorded vote: Unanimous Michael Cherny Pam Hrick Natalie Miller Juan Camilo Rendon Ocampo Zoe Robinson



	<p>Tom Spence Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p>
3	<p>Approve Meeting Minutes Pam Hrick requested the Board to review the minutes for the Board Meeting of March 28, 2022.</p> <p>MOTION 3.1: To approve the minutes for the Board Meeting of March 28, 2022.</p> <p>Moved by: Zoe Robinson Seconded by: Natalie Miller</p> <p>That the Board approve the minutes for the Board Meeting March 28, 2022.</p> <p>Recorded vote: Unanimous Michael Cherny Pam Hrick Natalie Miller Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p>
4	<p>Declaration of Conflict of Interest(s) Pam Hrick confirmed no conflicts of interest were declared.</p>
5	<p>Chair Report/Executive Committee – Pam Hrick (Chair of the Board)</p> <p>5.1 N/A</p>
6	<p>Executive Director Report – Maura Lawless (Executive Director)</p> <p>6.1 April Update – Mayor’s meeting follow-up</p>



	<ul style="list-style-type: none"> • Staff and Board members attended a meeting with Mayor Tory based on a request from the Mayor’s office. • Staff and Board members raised issues surrounding the realities of marginalized 2SLGBTQ communities, The 519’s work with Savard’s and Homes First Society, the experiences of queer, trans, and non-binary people in shelters and transitional housing, as well as broader issues around affordable housing, including the connection between the lack of safe housing options and some of the ongoing community safety issues in Barbara Hall Park. The Mayor expressed interest in receiving a briefing report on the issue of housing needs for 2SLGBTQ communities. • The 519 is extending its masking requirements until June 11th, 2022. Communications will be circulated this week.
Agency Business	
7	Staff Presentations
	7.1 N/A
8	Programs Update – Becky McFarlane (Senior Director, Programs & Community Services)
	8.1 N/A
Committee Business	
9	Strategic Program Planning Committee Update – Tom Spence (Chair, SPP) / Curran Stikuts (Director, Public Interest & Community Relations)
	9.1 N/A
10	Finance Committee Update – Michael Cherny (Chair, Finance) / David Young (Director, Finance)
	<p>10.1 Finance April 19, 2022, Meeting Summary</p> <p>Michael Cherny briefly referenced the Finance April 19, 2022 meeting summary report, the auditors report, and the Year-End Reserves Direction and Establishment of Capital Reserve Fund Approval Report. The audit was clean. The auditors are preparing a management letter to outline a few areas to implement best practices which will be shared with the Finance Committee shortly.</p>



10.2 2021 Draft Financial Statements / Audit Report

MOTION 10.2: To receive and approve the 2021 Audited Financial Statements subject to surplus distribution recommendation contained in Motion 10.3.

Moved by: Erika Voaklander

Seconded by: Zoe Robinson

That the Board receive and approve the 2021 Audited Financial Statements subject to surplus distribution recommendation contained in Motion 10.3.

Recorded vote: Unanimous

Michael Cherny

Pam Hrick

Natalie Miller

Juan Camilo Rendon Ocampo

Zoe Robinson

Tom Spence

Erika Voaklander

Sarah Zerihun

Decision carried

10.3 Year-End Reserves Direction and Establishment of Capital Reserve Fund

MOTION 10.3: To approve the recommendations contained in the Year-End Reserves Direction and Establishment of Capital Reserve Fund Approval Report.

Moved by: Zoe Robinson

Seconded by: Juan Camilo Rendon Ocampo

That the Board approve the recommendations contained in the Year End Reserves Direction and Establishment of Capital Reserve Fund Approval Report.

Recorded vote: Unanimous

Michael Cherny

Pam Hrick

Natalie Miller

Juan Camilo Rendon Ocampo



	<p>Zoe Robinson Tom Spence Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p>
<p>11</p>	<p>Fundraising and Philanthropy Committee Update – Juan Camilo Rendon Ocampo (Chair, FPC) / Stacy Kelly (Director, Philanthropy)</p> <p>11.1 N/A</p>
<p>12</p>	<p>Governance and Human Resources Committee Update – Erika Voaklander (Chair, GHRC) / Maura Lawless (Executive Director)</p> <p>12.1 GHRC April 20, 2022 Meeting Summary</p> <p>Erika Voaklander referenced the GHRC April 20, 2022 meeting summary report and the Recruitment Priorities.</p> <p>12.2 2021 Annual Health and Safety Report</p> <p>The Annual 2021 H&S Report was provided to the Board. Maura Lawless also provided a brief update about advocating for expanding on trans-affirming benefits for employees of The 519.</p> <p>MOTION 12.2: To receive the 2021 Health & Safety Compliance Report.</p> <p>Moved by: Michael Cherny Seconded by: Juan Camilo Rendon Ocampo</p> <p>That the Board receive the 2021 Health and Safety Compliance Report.</p> <p>Recorded vote: Unanimous Michael Cherny Pam Hrick Natalie Miller Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Erika Voaklander</p>



	<p>Sarah Zerihun</p> <p>Decision carried</p> <p>12.3 Recruitment Priorities for 2022-23 AGM</p> <p>GHRC is recommending narrowing the recruitment priorities based on having effectively recruited certain priority groups with priority skillsets. The Board discussed the importance of strategic and accessible recruitment to fill any vacancies in line with the defined recruitment priorities.</p> <p>MOTION 12.3: To approve the 2022-2023 recruitment priorities.</p> <p>Moved by: Sarah Zerihun Seconded by: Tom Spence</p> <p>That the Board approve the 2022-2023 recruitment priorities.</p> <p>Recorded vote: Unanimous Michael Cherny Pam Hrick Natalie Miller Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p> <p>PRE:IN-CAMERA</p> <p>Tyler Johnson provided an update on Councillor Kristyn Wong-Tam’s decision to step down from City Council, effective May 4, 2022. Tyler will remain The 519’s liaison to the Councillor’s office until end of term, in October 2022. The office will be changing email and web address information, the details for which will be circulated this week. All records and contact information collected by the Councillor’s office are owned by the Councillor.</p>
	<p>IN-CAMERA</p>
<p>13</p>	<p>MOTION 13.1a: To go in camera.</p>



Moved by: Natalie Miller
Seconded by: Erika Voaklander

That the Board go in camera.

Recorded vote: Unanimous
Michael Cherny
Brett House
Pam Hrick
Natalie Miller
Juan Camilo Rendon Ocampo
Zoe Robinson
Tom Spence
Erika Voaklander
Sarah Zerihun

Decision carried

13.1 Nominations Committee Vacancy Appointment Report

3.2 Approval of the In-Camera Minutes for Board Meeting of March 28, 2022

MOTION 13.1b: To come out of camera.

Moved by: Michael Cherny
Seconded by: Tom Spence

That the Board come out of camera.

Recorded vote: Unanimous
Michael Cherny
Brett House
Pam Hrick
Natalie Miller
Juan Camilo Rendon Ocampo
Zoe Robinson
Tom Spence
Erika Voaklander
Sarah Zerihun



Decision carried

MOTION 13.1: To recommend the appointment of Brett House from his current catchment position into a non-catchment position for term ending in September 2023, and to recommend the appointment of Min Oh into a catchment position for term ending September 2022, with accompanying report as amended.

Moved by: Juan Camilo Rendon Ocampo

Seconded by: Erika Voaklander

That the Board recommend the appointment of Brett House from his current catchment position into a non-catchment position for term ending in September 2023, and to recommend the appointment of Min Oh into a catchment position for term ending September 2022, with accompanying report as amended.

Recorded vote: Unanimous

Michael Cherny

Brett House

Pam Hrick

Natalie Miller

Juan Camilo Rendon Ocampo

Zoe Robinson

Tom Spence

Erika Voaklander

Sarah Zerihun

Decision carried

MOTION 3.1b: To approve In-Camera minutes, as amended, for the Board Meeting of March 28, 2022.

Moved by: Michael Cherny

Seconded by: Zoe Robinson

That the Board approve In-Camera minutes, as amended, for the Board Meeting of March 28, 2022.

Recorded vote: Unanimous

Michael Cherny

Brett House

Pam Hrick



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	<p>Natalie Miller Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p>
14	<p>Other Business/Emerging Issues</p> <ul style="list-style-type: none"> • N/A
15	<p>Adjournment</p> <p>Meeting was adjourned at 7:38 PM.</p>

Item	Attached Documents *yellow highlight indicates in camera session where document will be available printed at the meeting
2	2.1 Agenda for Board Meeting of April 25, 2022
3	3.1 Minutes for Board Meeting of March 28, 2022
10	10.1 Finance Committee April 19, 2022, meeting summary
	10.2 2021 Draft Financial Statements / Audit Report
	10.3 Year-End Reserves Direction and Establishment of Capital Reserve Fund approval report
12	12.1 GHRC April 20, 2022 meeting summary
	12.2 2021 Annual Health and Safety Report
	12.3 Recruitment Priorities for 2022-23 AGM
	IN-CAMERA MATERIALS AVAILABLE AT THE MEETING
	13.1 Nominations Committee Vacancy Report
	3.2 In-Camera March 28, 2022, Meeting Minutes