



Minutes: Board of Management, Meeting 13 (2019-2020)
 Monday November 30, 2020 6:30 - 8:30 PM, Virtual via Zoom

Board Members

Chair: Pam Hrick	Biko Beuttah (regrets)	Tom Spence
Vice Chair: Paul Jonathan Saguil	Michael Cherny	Tom Warner
Secretary: Sarah Zerihun	Paul Noble	
Treasurer: Marco Calabretta-Duval (regrets)		
Ex-Officio: Councillor, Kristyn Wong-Tam (absent)		

The 519

Executive Director	Maura Lawless
Director of Philanthropy	Stacy Kelly
Senior Director of Programs and Community Services	Becky McFarlane
Director of Finance	David Young
Director of Public Interest and Legal Initiatives	Justin Khan
Manager, Education and Training	Laura Gibbon
Senior Consultant, Special Projects	Jacq Hixson-Vulpe

Item	Minutes
1	<p>Welcome and Introductions</p> <p>Pam Hrick opened the meeting at 6:30pm, welcomed everyone, and delivered land acknowledgement.</p> <p><i>We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit, and Metis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.</i></p> <p>Pam welcomed 1 guest:</p> <ul style="list-style-type: none"> Shelby Rooney – University of Toronto law student completing a placement with The 519
2	<p>Approve Agenda</p> <p>Pam Hrick requested the Board to review agenda for the Board Meeting of Monday, November 30, 2020.</p> <p>Amendments:</p>

	<ul style="list-style-type: none"> • Add item & motion 3.2 to approve the minutes for the Special General Meeting • Change item 13 to reflect that it will be co-presented by Tom Spence (co-chair) • Change location of meeting to Zoom • Change motion numbers after Item 13 which do not currently line up <p>MOTION 2.1: To approve the agenda as amended for the Board Meeting of Monday, November 30, 2020.</p> <p>Moved by: Mike Cherny Seconded by: Tom Warner That the Board approve the agenda as amended for the Board Meeting of Monday, November 30, 2020.</p> <p>Recorded vote: Unanimous Pam Hrick Sarah Zerihun Tom Warner Tom Spence Paul Jonathan Saguil Michael Cherny</p> <p>Decision carried</p>
<p>3</p>	<p>Approve Meeting Minutes</p> <p>3.1 Pam Hrick requested the Board to review minutes for the Board Meeting of October 26, 2020.</p> <p>Amendment:</p> <ul style="list-style-type: none"> • Remove Lisa Duplessis as in attendance <p>MOTION 3.1: To approve minutes as amended for Board Meeting of October 26, 2020.</p> <p>Moved by: Sarah Zerihun Seconded by: Paul Jonathan Saguil</p> <p>That the Board approve minutes as amended for Board Meeting of October 26, 2020.</p>



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	<p>Recorded vote: Unanimous Pam Hrick Sarah Zerihun Tom Warner Tom Spence Paul Jonathan Saguil Michael Cherny</p> <p>Decision carried</p> <p>3.2 Pam Hrick requested the Board to review minutes for the Special General Meeting of October 26, 2020.</p> <p>MOTION 3.2: To approve minutes for the Special General Meeting of October 26, 2020.</p> <p>Moved by: Michael Cherny Seconded by: Tom Spence</p> <p>That the Board approve minutes for the Special General Meeting on October 26, 2020.</p> <p>Recorded vote: Unanimous Pam Hrick Sarah Zerihun Tom Warner Tom Spence Paul Jonathan Saguil Michael Cherny</p> <p>Decision carried</p>
<p>4</p>	<p>Declaration of Conflict of Interest(s) Pam Hrick confirmed no conflict of interest declared.</p>
<p>5</p>	<p>Chair Report /Executive Committee – Pam Hrick</p> <p>5.1 No report</p> <p>Sarah and Pam to connect regarding potential board holiday celebration.</p>

6	<p>Executive Director Report – Maura Lawless</p> <p>6.1 Year-End Strategic Plan Update</p> <ul style="list-style-type: none"> • Year-end strategic plan report update provided <ul style="list-style-type: none"> ○ The strategic plan should always be responsive, flexible and that was very apparent in 2020. Though the strategic priorities were set before COVID-19 happened, we were still able to significantly advance many of the 2020 priorities, despite the many challenges that the pandemic presented. ○ Amidst constantly changing directions from public health authorities and intermittent closures, The 519 continues to provide necessary and emergency in-person supports where appropriate and position ourselves as a safe place where community members can receive support any day of the week. ○ Anti-violence and legal programs expanded significantly over the course of 2020. ○ The shift from in-person to virtual programming for most programs has required a significant amount of energy and time. We remain committed to providing engaging, creative, and relevant programming that meet the needs of communities as much as possible given limitations of virtual programs. ○ Our Anti-Racism and Equity strategy continues to underpin all our work across the organization. ○ Extensive work was done to strengthen and deepen relationships with community organizations across the Downtown East (and more broadly), sitting at 50+ tables across the City of Toronto. ○ Connected and facilitated meetings between other LGBTQ2S-serving organizations to meet with mayor’s and councillor’s offices to discuss COVID-19 recovery strategy for LGBTQ2S communities. ○ Wi-Fi services were successfully implemented. ○ Database & Accessible Community Service Standards did not see much progress due to COVID-19. ○ Space use has been completely re-imagined to ensure compliance with health and safety requirements related to COVID-19. ○ Philanthropy has re-focused its work in response to COVID-19, goals were met and surpassed; corporate donations, individual donors,
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	<p>third-party donations have all seen significant increases to support our work in 2020 and beyond.</p> <ul style="list-style-type: none"> ○ Having fewer major events allowed Philanthropy team to focus on member, donor, and volunteer engagement strategies. ○ All this, in addition to responding to COVID-19 and getting a daily meal and essential services program off the ground and being recognized across the city as a leader in our response to COVID-19. <ul style="list-style-type: none"> ● Gratitude to the senior leadership and all staff of The 519 who worked tirelessly to keep as many programs and services running without or with very little interruption throughout various phases of the pandemic. ● Opportunities for more tax clinic volunteers through various board members and financial institutions. ● Strategic planning for 2021 has begun: framing our work through a public health / social determinants of health lens – how we respond as a community centre within a global pandemic to the needs of the most marginalized LGBTQ2S communities and those who are most impacted by COVID-19. ● Gathering input from staff across the organization to inform the 2021 strategic priorities, will be routed through SPP and on to the Board in February 2021.
Agency Business	
<p>7</p>	<p>Programs Update – Becky McFarlane</p> <p>7.1 COVID-19 Lockdown – Latest Programs Update</p> <ul style="list-style-type: none"> ● Becky provided an update on programs and services as a result of the most recent lock-down. ● Newest pivot in relation to public health guidance to shut down all in-person programs and services has been challenging. ● We remain operational, programs have generally shifted away from in-person towards virtual – 50+, youth programs, newcomer programs, etc. ● Continue to work on how we can be a safe space for people in crisis or in emergency situations (e.g. one settlement worker on-site to support community members who don't have access to necessary technology/phone/minutes, continue to distribute harm reduction supplies, etc.).

	<ul style="list-style-type: none"> • Consideration re: a toll-free phone number or toll-free zoom access to ensure equitable access for community members who may have very limited data plans/minutes to use and cannot access programming as a result.
Committee Business	
8	<p>Strategic Program Planning Committee Update</p> <p>8.1 No update</p>
9	<p>Finance Committee Update - David Young (Director of Finance)</p> <p>9.1 Finance November 18 meeting update - Q3 Variance Report</p> <ul style="list-style-type: none"> • Received Q3 Variance Report. • Detailed review completed at the Finance Committee level. • Ended Q3 in a favourable position. • Some variances caused by federal grant funding that was not spent at the same rate as expected. <p>MOTION 9.1: to receive the Q3 variance report</p> <p>Moved by: Tom Warner Seconded by: Sarah Zerihun</p> <p>That The 519 Board of Management receive the Q3 variance report</p> <p>Recorded Vote: Unanimous Pam Hrick Sarah Zerihun Tom Warner Tom Spence Paul Noble Paul Jonathan Saguil</p> <p>Decision carried</p>
10	<p>Fundraising and Philanthropy Committee Update – Paul Noble (Chair)/ Stacy Kelly (Director of Philanthropy)</p>

	<p>10.1 FPC November 16 meeting update</p> <ul style="list-style-type: none"> • FPC received results of the gala – net revenue is roughly 100K higher than planned. • Unexpected donations from various corporate supports we are grateful for the continued support. • Giving Tuesday collateral has gone live. Encouraged to share any/all collateral via social media and through networks. Theme is the Heart of Our Community.
<p>11</p>	<p>Governance and Human Resources Committee Update - Tom Spence (Vice-Chair)/ Maura Lawless (Executive Director)</p> <p>11.1 GHR November 26 Meeting Update</p> <ul style="list-style-type: none"> • Tom Spence provided an update on what was discussed in GHR regarding the new by-law that permits virtual Board committee work including administrative challenges and training plans for 2021. • GHR will be providing information and advice to committees in the early new year on protocols and relevant training to ensure consistency and adherence to public meeting protocols in open committee meetings. • Board by-law review remains a priority for 2021.
<p>In-Camera Portion</p>	
<p>13</p>	<p>Nominations Committee - Tom Spence (Vice-Chair)/ Maura Lawless (Executive Director)</p> <p>Motion to enter in-camera Moved by: Paul Noble Seconded by: Paul Jonathan Saguil</p> <p>Recorded Vote: Unanimous Pam Hrick Sarah Zerihun Tom Warner Tom Spence Paul Noble Paul Jonathan Saguil Michael Cherny</p>

	<p>Decision carried</p> <p>13.1 Nominations Committee Update</p> <p>Motion to exit in-camera Moved by: Paul Jonathan Saguil Seconded by: Paul Noble</p> <p>Recorded Vote: Unanimous Pam Hrick Sarah Zerihun Tom Warner Tom Spence Paul Noble Paul Jonathan Saguil Michael Cherny</p> <p>Decision carried</p> <p>MOTION 13.1: to accept Biko Beuttah’s resignation as Chair of the Nominations Committee and appoint Tom Spence as Chair of the Nominations Committee</p> <p>Moved by: Tom Warner Seconded by: Paul Jonathan Saguil</p> <p>That the Board accept Biko Beuttah’s resignation as Chair of the Nominations Committee and appoint Tom Spence as Chair of the Nominations Committee</p> <p>Recorded Vote: Unanimous Pam Hrick Sarah Zerihun Tom Warner Tom Spence Paul Noble Paul Jonathan Saguil Michael Cherny</p> <p>Decision carried</p>
Other Business	
13	Other Business/Emerging Issues



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14	<p>Adjournment Adjourned</p> <p>Meeting was adjourned at 8:29pm.</p>
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Item	Attached Documents *yellow highlight indicates in camera session where document will be available at the meeting
2.	2.1 Agenda: November 30, 2020
3.	3.1 Minutes Board Meeting: October 26, 2020
3.	3.2 Minutes Special General Meeting: October 26 2020
6.	6.1 2020 Year-End Strategic Plan Update
9.	9.1 Q3 Variance Report
13.	13.1 Board Candidates 2020-21 Information Summary