



AGENDA: Governance Committee Meeting, Meeting #4 (2025-2026)

Tuesday, May 19, 2026 @ 5:30 PM – 7:30 PM

In-Person at The 519, room 204

#	Item	Consideration Type	Lead	Reports
ROUTINE MATTERS				
GOV-4.1	Welcome, Introduction of Guests (1 min)	Information	Natalie Miller (Chair, GOV)	N/A
GOV-4.2	Land Acknowledgement (10 mins)	Information	Natalie Miller (Chair, GOV)	N/A
GOV-4.3	Approval Meeting Agenda (2 mins)	Action	Natalie Miller (Chair, GOV)	4.3 -Agenda for GOV Meeting of May 19, 2026
GOV-4.4	Declaration of Conflict of Interest (1 min)	Information	Natalie Miller (Chair, GOV)	N/A
GOV-4.5	Approval Previous Meeting Minutes (5 mins) 4.5.1 March 16, 2026, GOV Meeting Minutes	Action	Natalie Miller (Chair, GOV)	4.5.1 -Minutes for GOV Meeting of March 16, 2026
NEW ITEMS				
GOV-4.6	Board Training and Development Update (10 mins)	Information	Natalie Miller (Chair, GOV) / Dennis Yu (Board Member)	N/A
GOV-4.7	Records Retention Schedule (20 mins)	Action	Laura Gibbon (Manager, Strategic and Executive Planning)	4.7 -Records Retention Schedule Report 4.7a -The 519 Draft Records Retention Schedule 4.7b -Draft Article XI
GOV-4.8	Recruitment Priorities (10 mins)	Action	Natalie Miller (Chair, GOV)	4.8a -2026 Recruitment Priorities Report 4.8b -Attachment A: Board Member Term Tracking 2026
GOV-4.9	AGM Timeline (10 mins)	Action	Laura Gibbon (Manager, Strategic and Executive Planning)	4.9 -2026 AGM Timeline Report
GOV-4.10	Nominations Committee (10 mins)	Action	Natalie Miller (Chair, GOV)	For more info, refer to the Board and Governance Framework (Governance Committee TORs)
GOV-4.11	2025 Annual Health and Safety Report + in-camera reports (30 mins)	Action	Maura Lawless (Executive Director)	4.11a -2025 Annual Health and Safety Report 4.11b -2025 In-Camera Annual Health and Safety Incident Report 4.11c -2025 Health and Safety Follow Up Strategy Report



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GOV-4.12	Adjournment (1 min)	Action	Natalie Miller (Chair, GOV)	N/A

Consideration Type Legend:

- **Information:** This item is for information only, for discussion, but there is no required action associated. It may result in an action or decision by the Committee but it's not a requirement necessarily.
- **Action:** This item requires the Committee to consider a decision, including a motion, recommendation, and/or direction for the Committee to consider in some manner.