

AGENDA: Finance Committee Meeting, Meeting #1 (2025-2026)
Wednesday, October 22, 2025 @ 5:30 PM – 7:30 PM
Virtual via Zoom

#	Item	Consideration Type	Lead	Reports
ROUTINE MATTERS				
FIN-1.1	Welcome, Introduction of Guests (1 min)	Information	Vanshika Dhawan (Finance, Chair)	N/A
FIN-1.2	Land Acknowledgement (2 mins)	Information	Vanshika Dhawan	N/A
FIN-1.3	Approval Meeting Agenda (2 mins)	Action	Vanshika Dhawan (Finance, Chair)	1.3- Agenda for Finance Meeting of September 4, 2025
FIN-1.4	Declaration of Conflict of Interest (1 min)	Information	Vanshika Dhawan (Finance, Chair)	N/A
FIN-1.5	Approval Previous Meeting Minutes (5 mins) 1.5.1 Meeting Minutes for September 4, 2025 1.5.2 In-Camera Meeting Minutes September 4, 2025	1.5.1 Action 1.5.2 Action	Vanshika Dhawan (Finance, Chair)	1.5.1- Minutes for Finance Meeting of September 4, 2025 1.5.2-In-Camera Minutes for Finance Meeting of September 4, 2025
NEW ITEMS				
FIN-1.6	Community Resiliency - Capital (15 mins)	Action	Harper Jean Tobin (Director, Community Resiliency Project)	1.6- Community Resiliency Capital Report
FIN-1.7	Appointment of FIN Vice-Chair (5 mins)	Action	Vanshika Dhawan (Finance, Chair)	1.7- NA
FIN-1.8	FIN Agenda Forecasting (10 mins)	Action	Vanshika Dhawan (Finance, Chair)	1.8- Draft FIN Agenda Forecast
FIN-1.8	FIN Training, Learning, and Development Opportunities (10 mins)	Action	Vanshika Dhawan (Finance, Chair)	1.9- NA
FIN-1.10	Q3 Variance Report and Year End Forecast (30 mins)	Action	Maria Martinez (Director, Finance) Aniska Ali (Director, Philanthropy)	1.10- 2025 Q3 Variance Report and Year End Forecast including Mid-Year Philanthropy Update Report
FIN-1.11	Risk Management – Mid Year Report (20 mins)	Action	Maura Lawless (Executive Director)	1.11- Updated Risk Management Report
FIN-1.12	Adjournment (1 min)	Action	Vanshika Dhawan (Finance, Chair)	N/A

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AGENDA: Finance (FIN) Committee Meeting, Meeting #2 (2025-2026)

Tuesday, November 25 @ 5:30 PM – 7:30 PM

Hybrid @ The 519, room 304, Virtual via Zoom

#	Item	Consideration Type	Lead	Reports
ROUTINE MATTERS				
FIN-2.1	Welcome, Introduction of Guests (1 min)	Information	Vanshika Dhawan (Treasurer)	N/A
FIN-2.2	Land Acknowledgement (2 mins)	Information	Vanshika Dhawan (Treasurer)	N/A
FIN-2.3	Approval Meeting Agenda (2 mins)	Action	Vanshika Dhawan (Treasurer)	2.3 -Agenda for FIN Meeting of November 25, 2025
FIN-2.4	Declaration of Conflict of Interest (1 min)	Information	Vanshika Dhawan (Treasurer)	N/A
FIN-2.5	Approval Previous Meeting Minutes (5 mins)	Action	Vanshika Dhawan (Treasurer)	2.5 -Minutes for FIN Meeting of October 22, 2025
NEW ITEMS				
FIN-2.6	2026 Operating and Capital Budget Report (60 mins)	Action	Maria Martinez (Director, Finance) Maura Lawless (Executive Director)	2.6- 2026 Recommended Operating and Capital Budget Report and Attachments - Attachment A - What Services We Provide (Departments) and Departmental Budget Overview - Attachment B – In-Camera - Cost Containment Strategies - Attachment C – In-Camera Report 2026 Major Contracts, Funders, Contractors, and Vendors Authorities Report
FIN-2.8	Adjournment (1 min)	Action	Vanshika Dhawan (Treasurer)	N/A

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AGENDA: Finance (FIN) Committee Meeting, Meeting #3 (2025-2026)
Monday, April 13 @ 5:30 PM – 7:30 PM
Virtual via Zoom

#	Item	Consideration Type	Lead	Reports
ROUTINE MATTERS				
FIN-3.1	Welcome, Introduction of Guests (1 min)	Information	Vanshika Dhawan (Treasurer)	N/A
FIN-3.2	Land Acknowledgement (2 mins)	Information	Vanshika Dhawan (Treasurer)	N/A
FIN-3.3	Approval of Meeting Agenda (2 mins)	Action	Vanshika Dhawan (Treasurer)	3.3 -Agenda for FIN Meeting of April 13, 2026
FIN-3.4	Declaration of Conflict of Interest (1 min)	Information	Vanshika Dhawan (Treasurer)	N/A
FIN-3.5	Approval Previous Meeting Minutes (5 mins)	Action	Vanshika Dhawan (Treasurer)	3.5 -Minutes for FIN Meeting of November 25, 2025
NEW ITEMS				
FIN-3.6	2025 Year End Preliminary Results (45 mins)	Action	Maria Martinez (Director, Finance)	3.6 - 2025 Year End Preliminary Results Report
FIN-3.7	Comprehensive Fundraising Individual Gifts Strategy (30 min)	Information	Maura Lawless (Executive Director)	3.7 - Comprehensive Fundraising Individual Gifts Strategy Report
FIN-3.8	Adjournment (1 min)	Action	Vanshika Dhawan (Treasurer)	N/A

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#	Item	Consideration Type	Lead	Reports
ROUTINE MATTERS				
FIN-4.1	Welcome, Introduction of Guests (1 min)	Information	Zoe Robinson (Board Vice-Chair)	N/A
FIN-4.2	Land Acknowledgement (2 mins)	Information	Zoe Robinson (Board Vice-Chair)	N/A
FIN-4.3	Approval of Meeting Agenda (2 mins)	Action	Zoe Robinson (Board Vice-Chair)	4.3- Agenda for FIN Meeting of May 25, 2026
FIN-4.4	Declaration of Conflict of Interest (1 min)	Information	Zoe Robinson (Board Vice-Chair)	N/A
FIN-4.5	Approval Previous Meeting Minutes (5 mins)	Action	Zoe Robinson (Board Vice-Chair)	4.5- Minutes for FIN Meeting of April 13, 2026
NEW ITEMS				
FIN-4.6	2025 Audited Financial Statements (30 mins)	Action	David Fiorentti (Doane Grant Thornton)	4.6- 2025 Audited Financial Statements
FIN-4.7	2026 Q1 Variance and Year End Forecast (30 mins)	Action	Quintin van Zyl (Senior Manager, Finance) / Maura Lawless (Executive Director)	4.7- 2026 Q1 Variance and Year End Forecast Report
FIN-4.8	City of Toronto Core Budget – Authority and Direction Report (5 mins)	Action	Maura Lawless (Executive Director)	4.8- Authority and Direction Report
IN-CAMERA ITEMS				
FIN-4.9	Risk Management Semi Annual Progress Report (20 min)	Information	Maura Lawless (Executive Director)	4.9- a) Risk Management Progress Report 4.9 – b) 2026 Health and Safety Annual Report
FIN-4.10	Approval Previous Meeting In-camera Minutes (5mins)	ACTION	Zoe Robinson (Board Vice-Chair)	4.10 Minutes for FIN Meeting of April 13, 2026April
FIN-4.10	Adjournment (1 min)	Action	Zoe Robinson (Board Vice-Chair)	N/A

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AGENDA: Finance (FIN) Committee Meeting, Meeting #5 (2025-2026)

Tuesday, September 01 @ 5:30 PM – 7:30 PM

Virtual via Zoom

#	Item	Consideration Type	Lead	Reports
ROUTINE MATTERS				
FIN-5.1	Welcome, Introduction of Guests (1 min)	Information	Vanshika Dhawan (Treasurer)	N/A
FIN-5.2	Land Acknowledgement (2 mins)	Information	Vanshika Dhawan (Treasurer)	N/A
FIN-5.3	Approval of Meeting Agenda (2 mins)	Action	Vanshika Dhawan (Treasurer)	5.3- Agenda for FIN Meeting of September 1, 2026
FIN-5.4	Declaration of Conflict of Interest (1 min)	Information	Vanshika Dhawan (Treasurer)	N/A
FIN-5.5	Approval Previous Meeting Minutes (5 mins)	Action	Vanshika Dhawan (Treasurer)	5.5- Minutes for FIN Meeting of May 25, 2026
NEW ITEMS				
FIN-5.6	2027 Budget Development Principles and Timeline (15 mins)	Action	Maria Martinez (Head, Organizational Services)	5.6- 2027 Budget Development Principles and Timeline Report
FIN-5.7	2026 Q2 Variance and Year End Forecast (30 mins)	Action	Maria Martinez (Head, Organizational Services)	5.7- 2026 Q2 Variance and Year End Forecast Report In-camera Report
FIN-5.8	Procurement Policy Amendment (15 min)	Action	Maria Martinez (Head, Organizational Services)	4.9- Procurement Policy Amendment Proposal
IN-CAMERA ITEMS				
FIN-5.9	Philanthropy: Mid-Year Progress Report (15 mins) 2026-2027 Philanthropy Strategic Update Report (15mins)	Action	Dane Bland (Head, Development)	5.8- a) Philanthropy: Mid-Year Progress Report b) Philanthropy: 2026-2027 Strategic Update Report
FIN-5.10	Adjournment (1 min)	Action	Vanshika Dhawan (Treasurer)	N/A

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