



AGENDA: Finance Committee
Monday, November 14, 2022 @ 5:30 PM – 7:00 PM
Virtual via Zoom

#	Agenda Item	Presenter	Timing	Information/Reports
1	Welcome & Land Acknowledgement	Committee Chair	3 mins	Verbal
2	Agenda Approval	Committee Chair	2 mins	INFORMATION: <ul style="list-style-type: none"> Agenda for November 14, 2022 MOTION 2.1: To approve the meeting agenda for November 14, 2022.
3	Minutes Approval	Committee Chair	3 mins	INFORMATION: <ul style="list-style-type: none"> Minutes for August 16, 2022 MOTION 3.1: To approve the meeting minutes for August 16, 2022.
Standing Items				
4	Declaration of Conflict(s) of Interest	Committee Chair	2 mins	Verbal
New Items				
5	Appointment of Vice-Chair	Committee Chair	10 mins	MOTION 5.1: Approve the recommendation of the Vice-Chair of Finance for 2022-23.
6	Finance Agenda Forecast	Committee Chair	10 mins	INFORMATION: <ul style="list-style-type: none"> 2022-23 Finance Agenda Forecast (draft)
7	2022 Q3 Variance Report	Maria Martinez	15 mins	INFORMATION: <ul style="list-style-type: none"> 2022 Q3 Variance Report MOTION 7.1: To receive the 2022 Q3 Variance Report
8	2022 Year-End Forecast	Maria Martinez	15 mins	INFORMATION: <ul style="list-style-type: none"> 2022 Year-End Forecast
9	Any other business	Committee Chair	1 min	Verbal
10	Next Meeting Date	Committee Chair	1 min	<ul style="list-style-type: none"> TBC
11	Adjournment	Committee Chair	1 min	Verbal



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Item	Attached Documents *yellow highlight indicates in camera session where document will be available at the meeting
2	Agenda for FIN Meeting of November 14, 2022
3	Minutes for FIN Meeting of August 16, 2022
6	2022-23 FIN Agenda Forecast (draft)
7	2022 Q3 Variance Report
8	2022 Year End Forecast



AGENDA: Finance Committee
Monday, December 6, 2022 @ 5:30 PM – 7:00 PM
Virtual via Zoom

#	Agenda Item	Presenter	Timing	Information/Reports
1	Welcome & Land Acknowledgement	Committee Chair	3 mins	Verbal
2	Agenda Approval	Committee Chair	2 mins	INFORMATION: <ul style="list-style-type: none"> Agenda for December 6, 2022 MOTION 2.1: To approve the meeting agenda for December 6, 2022.
3	Minutes Approval	Committee Chair	3 mins	INFORMATION: <ul style="list-style-type: none"> Minutes for August 16, 2022 MOTION 3.1: To approve the meeting minutes for November 14, 2022.
Standing Items				
4	Declaration of Conflict(s) of Interest	Committee Chair	2 mins	Verbal
New Items				
5	Income Statement for Green Space Festival	Maria Martinez		INFORMATION: <ul style="list-style-type: none"> Green Space Festival Income Statement
6	2023 Preliminary Budget	Maria Martinez		INFORMATION: <ul style="list-style-type: none"> 2023 Preliminary Budget MOTION 6.1: To recommend that the Board approve the 2023 Preliminary Budget
7				
8				
9	Any other business	Committee Chair	1 min	Verbal
10	Next Meeting Date	Committee Chair	1 min	<ul style="list-style-type: none"> March 2023
11	Adjournment	Committee Chair	1 min	Verbal

Item	Attached Documents
2	Agenda for FIN Meeting of December 6, 2022



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3	Minutes for FIN Meeting of November 14, 2022
5	Income Statement for Green Space Festival
6	2023 Preliminary Budget



AGENDA: Finance Committee Meeting
Tuesday, March 14, 2023 @ 5:30 PM – 7:00 PM
Virtual via Zoom

#	Agenda Item	Presenter	Information/Reports
1	Welcome & Land Acknowledgement	Committee Chair	Verbal
2	Agenda Approval	Committee Chair	INFORMATION: <ul style="list-style-type: none"> Agenda for March 14, 2023 MOTION 2.1: To approve the meeting agenda for March 14, 2023.
3	Minutes Approval	Committee Chair	INFORMATION: <ul style="list-style-type: none"> Minutes for December 6, 2022 MOTION 3.1: To approve the meeting minutes for December 6, 2022.
Standing Items			
4	Declaration of Conflict(s) of Interest	Committee Chair	Verbal
New Items			
5	2022 Year End Forecast	Maria Martinez (Director, Finance)	Verbal
6	2023 Revised Operating Budget	Maria Martinez	INFORMATION: <ul style="list-style-type: none"> 2023 Revised Operating Budget MOTION 6.1: To recommend that the Board approve the 2023 Revised Operating Budget.
IN-CAMERA			
7	In-Camera Minutes Approval	Committee Chair	INFORMATION: <ul style="list-style-type: none"> In-Camera Minutes for December 6, 2022 MOTION 7.1a: To go in camera. MOTION 7.1b: To come out of in-camera. MOTION 7.1: To approve the in-camera meeting minutes for December 6, 2022.



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Tuesday, March 14, 2023 @ 5:30 PM – 7:00 PM
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8	The 519 Risk Matrix	Maura Lawless (Executive Director)	INFORMATION: <ul style="list-style-type: none"> Risk Matrix MOTION 8.1: To recommend that the Board approve the 519 Risk Matrix
9	Signing Authorities and Credit Card Limit	Maria Martinez	INFORMATION: <ul style="list-style-type: none"> Revised signing authorities To increase credit card limit from \$25,000 to \$50,000 MOTION 9.1: To recommend that the Board approve the revised signing authorities. MOTION 9.2: To recommend that the Board approve to increase credit card limit to \$50,000 from \$25,000
10	Next Meeting	Committee Chair	<ul style="list-style-type: none"> April 17, 2023
11	Adjournment	Committee Chair	Verbal

Item	Attached Documents *yellow highlight indicates in camera session where document will be available printed at the meeting
2	2.1 Agenda for Finance Committee Meeting of March 14, 2023
3	3.1 Minutes for Finance Committee Meeting of December 6, 2022
5	5.1 2022 Year End Forecast
6	6.1 2023 Revised Operating Budget
7	7.1 In-Camera Minutes for Finance Committee Meeting of December 6, 2022
8	8.1 The 519 Risk Matrix
9	9.1 Revised Signing Authorities



AGENDA: Finance Committee Meeting
Monday, June 5, 2023 @ 5:30 PM – 7:30 PM
Virtual via Zoom

#	Agenda Item	Presenter	Information/Reports
1	Welcome & Land Acknowledgement	Committee Chair	Verbal
2	Agenda Approval	Committee Chair	INFORMATION: <ul style="list-style-type: none"> Agenda for June 5, 2023 MOTION 2.1: To approve the meeting agenda for June 5, 2023.
3	Minutes Approval	Committee Chair	INFORMATION: <ul style="list-style-type: none"> Minutes for March 14, 2023 MOTION 3.1: To approve the meeting minutes for March 14, 2023.
IN-CAMERA			
4	In-Camera Minutes Approval	Committee Chair	INFORMATION: <ul style="list-style-type: none"> In-Camera Minutes for March 14, 2023 MOTION 5.1a: To go in camera. MOTION 5.1b: To come out of in-camera. MOTION 5.1: To approve the in-camera meeting minutes for March 14, 2023.
Standing Items			
5	Declaration of Conflict(s) of Interest	Committee Chair	Verbal
New Items			
6	2022 Audited Financial Statements	Maria Martinez	INFORMATION: <ul style="list-style-type: none"> 2022 Draft Financial Statements and Auditor's Report MOTION 6.1: To recommend that the Board receive and approve the 2022 Draft Audited Financial Statements and Auditor's Report



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7	2023 Q1 Variance Report	Maria Martinez	<p>INFORMATION:</p> <ul style="list-style-type: none"> • 2023 Q1 Variance Report <p>MOTION 7.1: To recommend that the Board approve the 2023 Q1 Variance Report.</p>
8	Signing Authorities	Maria Martinez	<p>INFORMATION:</p> <ul style="list-style-type: none"> • Revised signing authorities <p>MOTION 8.1: To recommend that the Board approve the revised signing authorities.</p>
9	Next Meeting	Committee Chair	<ul style="list-style-type: none"> • August 16, 2023
10	Adjournment	Committee Chair	Verbal

Item	Attached Documents *yellow highlight indicates in camera session where document will be available printed at the meeting
2	2.1 Agenda for Finance Committee Meeting of June 5, 2023
3	3.1 Minutes for Finance Committee Meeting of March 14, 2023
4	4.1 In-Camera Minutes for Finance Committee Meeting of March 14, 2022
6	6.1 2022 Draft Audited Financial Statements and Auditor's Report
7	7.1 2023 Q1 Variance Report
8	8.1 Revised Signing Authorities



AGENDA: Finance Committee Meeting
Wednesday, August 16th, 2023 @ 5:30 PM – 7:30 PM
Virtual via Zoom

#	Agenda Item	Presenter	Information/Reports
1	Welcome & Land Acknowledgement	Committee Chair	Verbal
2	Agenda Approval	Committee Chair	<p>INFORMATION: Agenda for August 16, 2023.</p> <p>MOTION 2.1: To approve the meeting agenda for August 16, 2023.</p>
3	Minutes Approval	Committee Chair	<p>INFORMATION: Minutes for June 5, 2023.</p> <p>MOTION 3.1: To approve the meeting minutes for June 5, 2023.</p>
Standing Items			
4	Declaration of Conflict(s) of Interest	Committee Chair	Verbal
New Items			
5	City of Toronto – Core Budget Submission / Update on Timelines	Maria Martinez	<p>INFORMATION: Summary – communication from the Interim Chief Financial Officer & Treasurer.</p> <p>MOTION 5.1: That the Board of Management authorize staff to submit the 2024 Core Budget.</p>
6	2023 Q2 Variance Report	Maria Martinez	<p>INFORMATION: 2023 Q2 Variance Report.</p> <p>MOTION 6.1: To recommend that the Board approve the 2023 Q2 Variance Report.</p>
7	2024 Budget Development Principles	Maria Martinez	<p>INFORMATION: 2024 Budget Development Principles Report</p> <p>MOTION 7.1: That the Board of Management approve the 2024 Budget Development Principles.</p>



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8.	Taxable Benefits Update – In-Camera	Maria Martinez	INFORMATION: In-camera verbal update / no Motions
9	Next Meeting	Committee Chair	November 8 th , 2023.
10	Adjournment	Committee Chair	Verbal