



MINUTES: Board of Management, Meeting 11 (2022-2023)

Monday, September 18, 2023 @ 6:30 - 8:30 PM, Hybrid via Zoom/Room 204

Board Members

Chair: Paul Saguil	Aaron Hewitt	Min Oh
Vice-Chair: Tom Spence	Pam Hrick	Juan Camilo Rendon Ocampo
Secretary: Erika Voaklander	Brett House	
Treasurer: Zoe Robinson	Natalie Miller	
Ex-Officio: Councillor Chris Moise		

The 519

Executive Director	Maura Lawless
Director, Finance	Maria Martinez
Director, Advocacy and Strategic Communications	Curran Stikuts
Director, Philanthropy	Aniska Ali
Director, Public Interest & Legal Initiatives	Johanna Macdonald
Director, Strategic Partnership Initiatives	Jaymie Sampa
Director, Housing Advocacy & Support Services	Martha Singh Jennings
Manager, Strategic & Executive Planning (minutes)	Laura Gibbon

Guest(s): Lucas Granger (Councillor’s Office)

Item	Minutes
1	<p>Welcome and Introductions Paul Saguil opened the meeting at 6:30 PM, welcomed everyone including guests and delivered the land acknowledgement.</p>
2	<p>Approve Agenda Paul Saguil requested the Board to review the agenda for the Board Meeting of September 18, 2023.</p> <p>MOTION 2.1: To approve the agenda for the Board Meeting of September 18, 2023.</p> <p>Moved by: Brett House Seconded by: Aaron Hewitt</p> <p>That the Board of Management approve the agenda for the Board Meeting of September 18, 2023.</p> <p>Recorded vote: Unanimous Aaron Hewitt Brett House Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo</p>



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	<p>Zoe Robinson Paul Saguil Tom Spence Erika Voaklander Councillor Chris Moise</p> <p>Decision carried</p>
<p>3</p>	<p>Approve Meeting Minutes Paul Saguil requested the Board to review the minutes for the Board Meeting of August 1, 2023.</p> <p>Proposed edits:</p> <ul style="list-style-type: none"> • Request to add TPS presence in queer community space as a core concern resulting in motion 6.1 being defeated. • Include Councillor Chris Moise’s vote on Motion 6.2. <p>MOTION 3.1: To approve the minutes, as amended, for the Board Meeting of August 1, 2023.</p> <p>Moved by: Erika Voaklander Seconded by: Min Oh</p> <p>That the Board of Management approve the minutes, as amended, for the Board Meeting August 1, 2023.</p> <p>Recorded vote: Unanimous Aaron Hewitt Brett House Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo Zoe Robinson Paul Saguil Tom Spence Erika Voaklander Councillor Chris Moise</p> <p>Decision carried</p>
<p>4</p>	<p>Declaration of Conflict of Interest(s) Paul Saguil confirmed no conflicts of interest were declared.</p>
<p>5</p>	<p>Staff Presentations</p>



	<ul style="list-style-type: none"> • N/A
<p>6</p>	<p>Chair Report/Executive Committee – Paul Saguil (Chair of the Board)</p> <p>6.1 Chair’s Report</p> <ul style="list-style-type: none"> • Paul thanked all present Board members for their work over the past term, including outgoing board members, Pam Hrick and Mauriene Tolentino. • Paul thanked staff for their work on another successful Back to School Bash. • Paul thanked staff and Board members who attended the Out On Bay Street case competition. • Paul thanked staff for their hard work on the Community Well-Being Strategy and acknowledged the long history of The 519 supporting and creating safe spaces for the most marginalized 2SLGBTQ+ community members.
<p>7</p>	<p>Executive Director Report – Maura Lawless (Executive Director)</p> <p>7.1 Community Well-Being Strategy Report</p> <ul style="list-style-type: none"> • Maura Lawless presented the report as a follow-up requested by the Board at the August meeting. The report is intended to frame The 519’s role as a community centre and Board of Management in supporting community well-being and our recommendations moving forward. • Staff are proposing a holistic three-pronged approach focused on deepening The 519’s work regarding 1) community development, 2) community outreach and support, and 3) community activation. All three efforts are complementary and are required for advancing community safety, wellbeing, and belonging. The approach incorporates ongoing projects and programs, opportunities that are currently under development or within the planning phase, and potential opportunities for further engagement. The proposal assumes the understanding that these interventions will benefit everyone in the Church-Wellesley Village. More details can be found in the report and associated work plan. • Staff have already submitted an in-year core budget adjustment to cover 2023 security costs which have been approved; and the City has indicated favourable support for the addition of overnight security for 2024 into core budget submission. • There was discussion about adding information about the stakeholders involved and the work The 519 has done to engage a vast range of groups affected. • There was concern raised over whether there was a duplication of work across downtown agencies based on proposed staffing model. • Staff clarified that the proposal assumes that The 519 will fund the programmatic interventions with its existing budget (not an additional request for City funding) and work on neighbourhood service enhancements in partnership with community partners. • The Board thanked staff for their thoughtful on the report and proposed approach and re-affirmed that staff and community safety remain a top priority.



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MOTION 7.1a: To approve the continued use of 24/7 security for the remainder of 2023 until the 2024 Budget has been approved. In the event that the City does not approve the in-year Core budget adjustment for health and safety reasons and The 519 cannot find the funding within the existing 2023 budget, the Board approves the use of the unrestricted reserves to cover any shortfall.

Moved by: Juan Camilo Rendon Campo

Seconded by: Erika Voaklander

That the Board of Management approve continued use of 24/7 security for the remainder of 2023 until the 2024 Budget has been approved. In the event that the City does not approve the in-year Core budget adjustment for health and safety reasons and The 519 cannot find the funding within the existing 2023 budget, the Board approves the use of the unrestricted reserves to cover any shortfall.

Recorded vote: Unanimous

Aaron Hewitt

Brett House

Pam Hrick

Natalie Miller

Min Oh

Juan Camilo Rendon Ocampo

Zoe Robinson

Paul Saguil

Tom Spence

Erika Voaklander

Councillor Chris Moise

Decision carried

MOTION 7.1b: To approve the proposed staff recommendations for the 2024 Community Well-being Strategy subject to reporting back through the 2024 budget approval process to identify funding sources to offset the net impact to the operating budget. The 519 staff will engage throughout the City budget process, The Downtown East Action Plan, and other funding sources to seek funds required to successfully implement the strategy including budget offsets.

Moved by: Tom Spence

Seconded by: Natalie Miller

That the Board of Management approve the proposed staff recommendations for the 2024 Community Well-being Strategy subject to reporting back through the 2024 budget approval process to identify funding sources to offset the net impact to the operating budget. The 519 staff will engage throughout the City budget process, The Downtown



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<p>East Action Plan, and other funding sources to seek funds required to successfully implement the strategy including budget offsets.</p> <p>Recorded vote: Unanimous Aaron Hewitt Brett House Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo Zoe Robinson Paul Saguil Tom Spence Erika Voaklander Councillor Chris Moise</p> <p>Decision carried</p> <p>MOTION 7.1c: Subject to final cost estimates, to authorize the Executive Director to seek approval from the City of Toronto to repurpose the approved use of Capital funding for the garbage relocation and Section 37 funding to fund the capital costs to enclose the patio.</p> <p>Moved by: Aaron Hewitt Seconded by: Zoe Robinson</p> <p>That the Board of Management, subject to final cost estimates, authorize the Executive Director to seek approval from the City of Toronto to repurpose the approved use of Capital funding for the garbage relocation and Section 37 funding to fund the capital costs to enclose the patio.</p> <p>Recorded vote: Unanimous Aaron Hewitt Brett House Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo Zoe Robinson Paul Saguil Tom Spence Erika Voaklander Councillor Chris Moise</p>

	<p>Decision carried</p> <p>7.2 – Protecting the Rights of 2SLGBTQ+ Youth</p> <ul style="list-style-type: none"> • Curran Stikuts provided an update on the planned counter-protest to defend issues relevant to sexual orientation, gender identity and the rights of 2SLGBTQ+ students in public schools in Ontario. Staff are working with CUPE and the Ontario Federation of Labour to support engagement at the counter-protest taking place at Queen’s Park on September 20, 2023. • Johanna Macdonald provided an update on the possibility of forthcoming policy debate related to children’s rights and parental responsibilities at the school board level and some local organizations that are planning to challenge these. • Paul thanked staff for their work on this matter, the team at Egale who recently put out a public statement, and the City’s 2SLGBTQ Advisory Committee for raising the trans flag at City Hall on Wednesday. • The 519 has been public in its position and has caught the attention of some alt-right groups, raising concerns around safety which will be incorporated into Community Well-Being strategy.
<p>8</p>	<p>Finance Committee Update – Natalie Miller (Vice-Chair, Finance) & Maria Martinez (Director, Finance)</p> <p>8.1 Meeting Update</p> <ul style="list-style-type: none"> • Natalie Miller referenced the Finance Committee Meeting Summary Report from August 16, 2023. • In line with the shift to a one-step budget approval process, staff are preparing the 2024 budget which will be shared with the Finance Committee on December 6, and with the full Board for approval on December 18, 2023. <p>MOTION 8.1: To authorize staff to submit a 2024 Core Operating Budget, in alignment with the direction received from the City of Toronto. In the event that budget direction from the City includes a zero-based budget or a material reduction, staff will notify the Finance Committee to determine whether a special meeting is needed.</p> <p>Moved by: Zoe Robinson Seconded by: Pam Hrick</p> <p>That the Board of Management authorize staff to submit a 2024 Core Operating Budget, in alignment with the direction received from the City of Toronto. In the event that budget direction from the City includes a zero-based budget or a material reduction, staff will notify the Finance Committee to determine whether a special meeting is needed.</p> <p>Recorded vote: Unanimous Aaron Hewitt Brett House Pam Hrick</p>



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Zoe Robinson
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Erika Voaklander
Councillor Chris Moise

Decision carried

8.2 2023 Q2 Variance Report

- The 519 remains in a favorable financial position while continuing to prioritize strategic projects and programs. The 519 ended Q2 with a surplus of \$861K.
- Variance is primarily due to timing of funding, the success of the philanthropy department having already reached 78% of annual goal, gift from individual donor, a reduction in expenses due to conservative approach in spending, and hiring freezes and delays.
- New estimates for employee benefits and security expenses will be showing on the next variance report.

MOTION 8.2: To receive the 2023 Q2 Variance Report.

Moved by: Juan Camilo Rendon Ocampo

Seconded by: Tom Spence

That the Board of Management receive the 2023 Q2 Variance Report.

Recorded vote: Unanimous

Aaron Hewitt
Brett House
Pam Hrick
Natalie Miller
Min Oh
Juan Camilo Rendon Ocampo
Zoe Robinson
Paul Saguil
Tom Spence
Erika Voaklander
Councillor Chris Moise

Decision carried

8.3 2024 Budget Development Principles



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	<ul style="list-style-type: none">• Maria Martinez summarized the 2024 Budget Development Principles included in the report which remain in line with the commitment to provide high quality programs and services that support the community and achieve the organization’s strategic action plan objectives. <p>MOTION 8.3: To approve the 2024 Budget Development Principles.</p> <p>Moved by: Natalie Miller Seconded by: Zoe Robinson</p> <p>That the Board of Management approve the 2024 Budget Development Principles.</p> <p>Recorded vote: Unanimous Aaron Hewitt Brett House Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo Zoe Robinson Paul Saguil Tom Spence Erika Voaklander Councillor Chris Moise</p> <p>Decision carried</p>
<p>9</p>	<p>Nominations Committee Update – Aaron Hewitt (Nominations Member) & Maura Lawless (Executive Director)</p> <p>9.1 Board Recruitment Update</p> <ul style="list-style-type: none">• Aaron Hewitt provided an update on the nominations process.• The Board received 20 applications and interviewed 11 candidates to join the Board of Management.• Decisions for recommended candidates were made based on overall eligibility, board-approved recruitment priorities, and interview scores. <p>MOTION 9.1a: To go in camera.</p> <p>Moved by: Juan Camilo Rendon Ocampo Seconded by: Zoe Robinson</p> <p>That the Board of Management go in camera.</p> <p>Recorded vote: Unanimous</p>



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	<p>Aaron Hewitt Brett House Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo Zoe Robinson Paul Saguil Tom Spence Erika Voaklander Councillor Chris Moise</p> <p>Decision carried</p> <p>Aaron Hewitt provided an in-camera update on the Board recruitment.</p> <p>MOTION 9.1b: To come out of camera.</p> <p>Moved by: Min Oh Seconded by: Pam Hrick</p> <p>That the Board of Management come out of camera.</p> <p>Recorded vote: Unanimous Aaron Hewitt Brett House Pam Hrick Natalie Miller Min Oh Juan Camilo Rendon Ocampo Zoe Robinson Paul Saguil Tom Spence Erika Voaklander Councillor Chris Moise</p> <p>Decision carried</p>
10	<p>Other Business / Emerging Issues</p> <p>N/A</p>
11	<p>Adjournment</p> <p>Meeting was adjourned at 7:47 PM.</p>



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Item	Attached Documents *yellow highlight indicates in camera session where document will be available printed at the meeting
2	2.1 Agenda for Board Meeting of September 18, 2023
3	3.1 Minutes for Board Meeting of August 1, 2023
7	7.2 Community Well-being Strategy Report
8	8.1 Finance Meeting Summary: August 16, 2023 8.2 2023 Q2 Variance Report 8.3 2024 Budget Development Principles
9	9.1 Board Recruitment Update Information Report – Appendix A In-Camera Report