



MINUTES: Board of Management, Meeting 2 (2021-2022)

Monday, November 29, 2021 @ 6:30 - 8:30 PM, Virtual via Zoom

Board Members

Chair: Pam Hrick	Biko Beuttah (regrets)	Zoe Robinson
Vice-Chair: Sarah Zerihun	Brett House	Mauriene Tolentino
Secretary: Tom Spence	Natalie Miller	Erika Voaklander
Treasurer: Michael Cherny (regrets)	Juan Camilo Rendon Ocampo	
Ex-Officio: Councillor, Kristyn Wong-Tam (absent)		

The 519

Executive Director	Maura Lawless
Senior Director, Programs and Community Services	Becky McFarlane
Director, Public Interest & Legal Initiatives	Justin Khan
Director, Strategic Partnership Initiatives	Jaymie Sampa
Director, Philanthropy	Stacy Kelly
Director, Finance	David Young
Manager, Strategic & Executive Planning (minutes)	Laura Gibbon

Guests: Tyler Johnson (Councillor Wong-Tam's Office)

Item	Minutes
1	<p>Welcome and Introductions</p> <p>Pam Hrick opened the meeting at 6:31 PM, welcomed everyone, and delivered the land acknowledgement.</p> <p><i>We begin by honouring the land that we are on, which has been the site of human activity since time immemorial. It is the traditional territories of the Huron-Wendat, the Anishinabeg, the Chippewa, the Haudenosaunee Confederacy and most recently, the Mississaugas of the Credit River First Nations. Ontario is covered by 46 treaties and other agreements and is home to many Indigenous Nations from across Turtle Island, including the Inuit and the Métis. These treaties and other agreements, including the Dish With One Spoon Wampum Belt Covenant, are agreements to peaceably share and care for the land and its resources. Other Indigenous Nations, Europeans, and newcomers were invited into this covenant in the spirit of respect, peace and friendship. We are mindful of broken covenants and we strive to make this right, with the land and with each other.</i></p>
2	<p>Approve Agenda</p> <p>Pam Hrick requested the Board to review the agenda for the Board Meeting of November 29, 2021.</p>



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	<p>MOTION 2.1: To approve the agenda, as amended, for the Board Meeting of November 29, 2021.</p> <p>Proposed change:</p> <ul style="list-style-type: none">• Strike motion 5.2 and approve all committee appointments in one motion. <p>Moved by: Zoe Robinson Seconded by: Natalie Miller</p> <p>That the Board approve the agenda, as amended, for the Board Meeting of November 29, 2021.</p> <p>Recorded vote: Unanimous Brett House Pam Hrick Natalie Miller Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Mauriene Tolentino Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p>
3	<p>Approve Meeting Minutes Pam Hrick requested the Board to review minutes for the Board Meeting of October 25, 2021.</p> <p>MOTION 3.1: To approve minutes for the Board Meeting of October 25, 2021.</p> <p>Moved by: Tom Spence Seconded by: Brett House</p> <p>That the Board approve minutes for the Board Meeting of October 25, 2021.</p> <p>Recorded vote: Unanimous Brett House Pam Hrick Natalie Miller</p>



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	<p>Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Mauriene Tolentino Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p>
4	<p>Declaration of Conflict of Interest(s) Pam Hrick confirmed no conflict of interest declared.</p>
5	<p>Chair Report/Executive Committee – Pam Hrick (Chair of the Board)</p> <p>5.1 Finalize Committee Appointments</p> <p>Pam Hrick referenced the updated list of committee appointments for the 2021-22 term.</p> <p>MOTION 5.1: To approve the additional committee appointments as set out in the Proposed Additional 519 Committee Appointments document.</p> <p>Moved by: Juan Camilo Rendon Ocampo Seconded by: Erika Voaklander</p> <p>That the Board approve the additional committee appointments as set out in Proposed Additional 519 Committee Appointments document.</p> <p>Recorded vote: Unanimous Brett House Pam Hrick Natalie Miller Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Mauriene Tolentino Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p>

6	<p>Executive Director Report – Maura Lawless (Executive Director)</p> <p>6.1 November Update</p> <ul style="list-style-type: none"> • Maura Lawless shared the 2021 Strategic Plan Action Report presentation and addressed broad commitments, key accomplishments, key pressures, emerging issues, and a look ahead into 2022. The Board thanked Maura for her presentation. • The Board discussed concerns related to the new COVID-19 variant and how that might affect planning into 2022 including the return to on-site activities. Staff will continue to monitor and follow all public health and provincial guidelines. <p>6.2 The 519 Homes First Savard’s community consultation partnership – 2SLGBTQ adult shelter</p> <ul style="list-style-type: none"> • Maura Lawless referenced the Homes First Society/The 519 Consultation Proposal document and spoke to the gap of secure housing and shelter options for 2SLGBTQ+ adults in the city. The City has approached The 519 to work in partnership with Homes First to re-open Savard’s shelter and utilize that space as a designated shelter for trans/non-binary/2-Spirit adults. • Staff have committed to engaging in a community consultation process to then make strategic decisions around the type of shelter, program planning, holistic supports required, referral pathways, etc. • Staff have proposed hiring a consultant to conduct research, coordinate consultation, and write the report. The 519 peer teams will be heavily involved in program delivery. • Staff have received preliminary approval for \$30k in funding from the City of Toronto. <p>MOTION 6.2: To fully endorse the proposed project and strongly encourage the City to support the opening of much-needed dedicated 2SLGBTQ+ adult shelters to support people experiencing homelessness.</p> <p>Moved by: Brett House Seconded by: Mauriene Tolentino</p>
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That the Board fully endorses the proposed project and strongly encourages the City to support the opening of much needed dedicated 2SLGBTQ+ adult shelters to support people experiencing homelessness.

Recorded vote: Unanimous

Brett House

Pam Hrick

Natalie Miller

Juan Camilo Rendon Ocampo

Zoe Robinson

Tom Spence

Mauriene Tolentino

Erika Voaklander

Sarah Zerihun

Decision carried

6.3 After-Hours Security Report

- Pam Hrick referenced the After-Hours Security Report prepared by Maura.
- The 519 has been asked to delegate the Board's authority over the security of the building to corporate security to address security concerns related to individuals sleeping on and engaging in some illegal behaviour on The 519 front steps/south entrance after operating hours.
- Staff have been in contact with the Councillor's office and City staff on this issue and have raised concerns as outlined in the report.
- Recommending delegation as an interim solution only and requesting that the City provide funding to The 519 to hire after-hours staff persons (1.4 FTE) to provide support for people experiencing homelessness and address security and safety considerations in line with The 519's service restriction policy, on a longer-term basis.
- The Board discussed the implications of setting a precedent of delegating authority to corporate security among AOCCs.
- Staff have shared their concerns about the further criminalization of queer, trans and non-binary folks who live and spend time in Barbara Hall Park

and have been assured that trespass orders will only be used as the last option.

MOTION 6.3: To approve the motion, as drafted in Report 6.3 re: After-hours security.

Moved by: Sarah Zerihun

Seconded by: Zoe Robinson

That the Board of Management with the support of Councillor Wong-Tam requests City Council for additional Core funding for \$125K to hire 1.4 FTE on-site after-hours management staff to provide support for people experiencing homelessness and address security and safety considerations in line with The 519's service restriction policy. This request will also include calls on the City Council to fund specialized 2SLGBTQ shelters that are designed and programmed to meet the needs of marginalized 2S, trans and non-binary adults experiencing homelessness, mental health and addictions,

That The 519's request for additional funding to hire a Director, Organizational Development should not be impacted by the above request.

That subject to Council approval in the interim until the 2022 City budget has been approved, the Board of Management agrees to delegate after-hours security to the City of Toronto Corporate security with the following agreements and understanding:

- That all actions or decisions related to issuing TPA orders are aligned with the City's relevant policies and direction;
- That the TPA may only be exercised in the event an individual is engaged in disruptive activity and fails to cease the behaviour when requested to do so;
- Any client/community participant of The 519 issued a removal order under the TPA will continue to be able to access programs and services at The 519 during operating hours and that this will be clearly communicated to the individual;
- Any TPA order issued will be reported to the delegated staff of The 519;
- All assigned security must undergo trans inclusion training which will be provided by The 519 at no cost;
- That Streets to Homes and other city services will continue their enhanced presence in Barbara Hall Park in the evening and work to connect



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	<p>individuals requiring assistance to the appropriate supports, shelter, and referrals;</p> <ul style="list-style-type: none"> • In the event that City Council does not approve the funding, then the Board of Management will revisit the delegation of authority to Corporate security including considering rescinding that authority. <p>That the Board delegate the responsibility to The 519 Executive Committee to monitor the implementation of the delegated authority under this report and manage any subsequent matters as it sees fit. The Executive Committee will update the Board from time to time on the implementation and impact.</p> <p>Recorded vote: Unanimous Brett House Pam Hrick Natalie Miller Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Mauriene Tolentino Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p>
Agency Business	
7	<p>Staff Presentations</p> <p>7.1 N/A</p>
8	<p>Programs Update – Justin Khan (Director, Public Interest and Legal Initiatives)</p> <p>8.1 N/A</p>
Committee Business	
9	<p>Strategic Program Planning Committee Update – Tom Spence (Chair, SPP)</p> <p>9.1 SPP Meeting Summary: November 9, 2021</p> <ul style="list-style-type: none"> • Tom Spence referenced the SPP meeting summary.

- SPP will appoint its Chair/Vice-Chair in January 2022.

9.2 Community-Led Groups Update

- Tom Spence referenced the Community-Led Groups (CLG) report.
- All CLG applicants (52) have been approved to return in one of three proposed phases.
- Staff will continue to monitor directions from Toronto Public Health and the Ontario Government to inform movement between phases.
- The public/community members (including CLG) who are currently approved to return are not required to show proof of vaccination to enter or access programs or services at The 519 at this time. According to current public health guidelines for social service providers, groups in Phase 3 would be required to show proof of vaccination. Staff are currently working out details and resources required to implement a process for verifying proof of vaccination.

MOTION 9.2: To receive the Community-Led Groups Update Report for information.

Moved by: Tom Spence

Seconded by: Erika Voaklander

That the Board receive the Community-Led Groups Update Report for information.

Recorded vote: Unanimous

Brett House

Pam Hrick

Natalie Miller

Juan Camilo Rendon Ocampo

Zoe Robinson

Tom Spence

Mauriene Tolentino

Erika Voaklander

Sarah Zerihun

Decision carried



	<p>9.3 Program Department Update – Part 2</p> <ul style="list-style-type: none">• Tom Spence referenced the Programs Department Update, outlining staff’s priorities for 2022: food security, community engagement, strategic partnership initiatives, strategic communications and advocacy, child and family programs and public interest and legal initiatives.• Tom Spence reminded Board members to review the Programs Department Update documents before further discussion re: the budget and strategic planning for 2022.
<p>10</p>	<p>Finance Committee Update – Zoe Robinson (Vice-Chair, Finance) / David Young (Director, Finance)</p> <p>10.1 Finance Meeting Summary: November 16, 2021</p> <ul style="list-style-type: none">• Zoe Robinson referenced the Finance Summary Meeting Report and Finance Package.• Overall, there is a healthy surplus being forecasted, the organization is in a strong financial position heading into year-end. The committee primarily discussed how to use the surplus, as well as The 519’s risk management strategies across the committees.• David spoke to the recommendation to defer the approval of the 2022 preliminary budget to January. This will have no impact on The 519’s operations and allows the Board some time to review and discuss strategic priorities for 2022 ahead of the budget approval. <p>MOTION 10.1: To approve the recommendation to defer approval of the 2022 Preliminary Budget to January 31, 2022.</p> <p>Moved by: Zoe Robinson Seconded by: Brett House</p> <p>That the Board approve the recommendation to defer approval of the 2022 Preliminary Budget to January 31, 2022.</p> <p>Recorded vote: Unanimous Brett House Pam Hrick</p>



Natalie Miller
Juan Camilo Rendon Ocampo
Zoe Robinson
Tom Spence
Mauriene Tolentino
Erika Voaklander
Sarah Zerihun

Decision carried

10.2 Vice-Chair Appointment

MOTION 10.2: To approve the appointment of Zoe Robinson as Vice-Chair of the Finance Committee.

Moved by: Erika Voaklander

Seconded by: Brett House

That the Board approve the appointment of Zoe Robinson as Vice-Chair of the Finance Committee.

Recorded vote: Unanimous

Brett House
Pam Hrick
Natalie Miller
Juan Camilo Rendon Ocampo
Zoe Robinson
Tom Spence
Mauriene Tolentino
Erika Voaklander
Sarah Zerihun

Decision carried

10.3 Q3 Financials, Year-End Projections and Balance Sheet Report

- David Young provided an overview of the Q3 Variance and Year-End forecast reports, reiterated Zoe Robinson’s comments, and welcomed any questions from the Board.

	<p>MOTION 10.3: Receive the Q3 Variance and YE reports</p> <p>Moved by: Zoe Robinson Seconded by: Brett House</p> <p>That the Board receive the Q3 Variance and YE reports.</p> <p>Recorded vote: Unanimous Brett House Pam Hrick Natalie Miller Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Mauriene Tolentino Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p>
<p>11</p>	<p>Fundraising and Philanthropy Committee Update – Stacy Kelly (Director, Philanthropy) / Juan Camilo Rendon Ocampo (Chair, FPC)</p> <p>11.1 FPC Meeting Summary: November 25, 2021</p> <ul style="list-style-type: none"> • Stacy Kelly referenced the FPC meeting summary and provided an overview of the Blackbaud RE NXT demo, the virtual gala and year-end appeal including a sneak peek about the silent auction fundraiser. <p>11.2 Chair/Vice-Chair Appointments</p> <p>MOTION 11.2: To approve the appointment of Juan Camilo Rendon Ocampo and Tom Spence as Chair and Vice-Chair of FPC respectively.</p> <p>Moved by: Natalie Miller Seconded by: Sarah Zerihun</p> <p>That the Board approve the appointment of Juan Camilo Rendon Ocampo and Tom Spence as Chair and Vice-Chair of FPC respectively.</p> <p>Recorded vote: Unanimous</p>



	<p>Brett House Pam Hrick Natalie Miller Juan Camilo Rendon Ocampo Zoe Robinson Tom Spence Mauriene Tolentino Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p>
<p>12</p>	<p>Nominations Committee Update – Erika Voaklander/Michael Cherny (Co-Chairs, Nominations)</p> <p>12.1 No update</p>
<p>13</p>	<p>Governance and Human Resources Committee Update – Erika Voaklander (Chair, GHRC)</p> <p>13.1 GHRC Meeting Summary: November 17, 2021</p> <ul style="list-style-type: none"> • Erika Voaklander referenced the GHRC meeting summary and the 2021-22 Board Engagement and Training Plan. • Pam Hrick will provide a list of optional self-directed learning opportunities in addition to the proposed plan. • The Board agreed to hold the December Board virtually. • Staff are seeking guidance from the City re: any obligations or permissions for collecting proof of vaccination information of publicly appointed Board members. <p>13.2 Chair/Vice-Chair Appointments</p> <p>MOTION 13.2: To approve the appointment of Erika Voaklander and Natalie Miller as Chair and Vice-Chair of GHRC respectively.</p> <p>Moved by: Zoe Robinson Seconded by: Mauriene Tolentino</p>

That the Board approve the appointment of Erika Voaklander and Natalie Miller as Chair and Vice-Chair of GHRC respectively.

Recorded vote: Unanimous

Brett House

Pam Hrick

Natalie Miller

Juan Camilo Rendon Ocampo

Zoe Robinson

Tom Spence

Mauriene Tolentino

Erika Voaklander

Sarah Zerihun

Decision carried

13.3 2021-22 Board Training & Engagement Plan

- Erika Voaklander provided an overview of the 2021-22 Board Training & Engagement Plan.
- The Board agreed to shift the in-person Board social originally scheduled for December 2021 to January 2022 and any final decisions will be made with consideration for evolving public health guidelines and direction.

MOTION 13.3: To approve the 2021-22 Board Training & Engagement Plan, as amended.

Moved by: Juan Camilo Rendon Ocampo

Seconded by: Erika Voaklander

That the Board approve the 2021-22 Board Training & Engagement Plan, as amended.

Recorded vote: Unanimous

Brett House

Pam Hrick

Natalie Miller

Juan Camilo Rendon Ocampo

Zoe Robinson

Tom Spence



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	<p>Mauriene Tolentino Erika Voaklander Sarah Zerihun</p> <p>Decision carried</p>
15	Other Business/Emerging Issues N/A
16	Adjournment Meeting was adjourned at 8:19 PM.

Item	Attached Documents *yellow highlight indicates in-camera session where documents will be available printed at the meeting
2	2.1 Agenda for Board Meeting of November 29, 2021
3	3.1 Minutes for Board Meeting of October 25, 2021
6	6.1 Strategic Priorities Update November 2021 6.2 The 519 / Homes First Society partnership proposal 6.3 After Hours Security Report Motion
9	9.1 SPP Meeting Summary: November 9, 2021 9.2 Community-Led Groups Update Report Appendix A-CLG Update Appendix B-Chart Phased Return 9.3 Programs Department Update – Part 2
10	10.1 Finance Meeting Summary: November 16, 2021 10.2 Finance Package – November 2021
11	11.1 FPC Meeting Summary: November 25, 2021
13	13.1 GRHC Meeting Summary: November 17, 2021 13.3 2021-22 Board Training & Engagement Plan