



**AGENDA: The 519 Board of Management, Meeting #2 (2023-2024)**

Monday, November 27, 2023 @ 6:30 PM – 8:00 PM

Hybrid @ The 519, room 204 & Zoom

Item	Information / Discussion	Lead	Information/Motion
1	<b>Welcome / Introduction of Guests / Land Acknowledgement</b>	Paul Saguil (Board Chair)	Verbal
2	<b>Approve Agenda</b> (2 mins)  2.1 Agenda for Board Meeting of November 27, 2023	Paul Saguil (Board Chair)	<b>INFORMATION:</b> <ul style="list-style-type: none"> <li>Agenda for Board Meeting of November 27, 2023</li> </ul> <b>MOTION 2.1:</b> To approve the Agenda for the Board Meeting of November 27, 2023.
3	<b>Approve Meeting Minutes</b> (5 mins)  3.1 Minutes for Board Meeting October 30, 2023	Paul Saguil (Board Chair)	<b>INFORMATION:</b> <ul style="list-style-type: none"> <li>Minutes for Board Meeting of October 30, 2023</li> </ul> <b>MOTION 3.1:</b> To approve minutes for the Board Meeting of October 30, 2023.
4	<b>Declaration(s) of Conflicts of Interest</b> (1 min)	Paul Saguil (Board Chair)	<b>INFORMATION:</b> Verbal
5	<b>Staff Presentation</b> (0 mins)  5.1 N/A	N/A	<b>INFORMATION:</b> N/A
6	<b>Chair Report / Executive Committee</b> (10 mins)  6.1 Chair's Report 6.2 Committee Appointments	Paul Saguil (Board Chair)	<b>INFORMATION:</b> Committee Appointments and Chair/Vice Chair Chart  <b>MOTION 6.2:</b> To approve Committee and Chair and Vice Chair Appointments:  <ul style="list-style-type: none"> <li>To appoint Tom Spence and Aaron Hewitt as Chair and Vice-Chair of SPP.</li> <li>To appoint Natalie Miller as Vice-Chair of the Finance Committee.</li> </ul>



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			<ul style="list-style-type: none"> <li>To appoint Juan Camilo Rendon Ocampo and Erika Voaklander as Chair and Vice-Chair of FPC.</li> </ul>
7	<p><b>Executive Director Report</b> (15 mins)</p> <p>7.1 2023 Organizational Workplan Progress Update</p>	Maura Lawless (Executive Director)	<p><b>INFORMATION:</b></p> <ul style="list-style-type: none"> <li>Staff Presentation</li> <li>Briefing Note: Urgent Refugee Services pressure</li> </ul>
<b>COMMITTEE REPORTS</b>			
8	<p><b>SPP Updates</b> (10 mins)</p> <p>8.1 Meeting Update</p> <p>8.2 Agency Business</p>	Tom Spence (SPP, Chair) & Curran Stikuts (Director, Advocacy & Strategic Communications)	<p><b>INFORMATION:</b></p> <ul style="list-style-type: none"> <li>SPP Meeting Summary: November 7, 2023</li> <li>November 2023 Agency Business Report</li> </ul> <p><b>MOTION 8.1:</b> The Committee recommends that the Board support the Executive Director and Board Chair, on the Board’s behalf, to continue to call on Minister Ien, through various means, including letters or statements, to amend eligibility requirements for WAGE funding that ensures that The 519 is eligible for future and ongoing funding opportunities.</p> <p><b>MOTION 8.2:</b> The Committee recommends that the Board support The 519 to pursue the New Horizons Pan Canadian Grant and Youth Employment and Skills Strategy Grant in line with the Agency Business report.</p>



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9	<p><b>Finance Committee Updates</b> (15 mins)</p> <p>9.1 Meeting Update 9.2 2023 Q3 Variance Report 9.3 2023 Year-End Forecast</p>	Zoe Robinson (Treasurer) & Maria Martinez (Director, Finance)	<p><b>INFORMATION:</b></p> <ul style="list-style-type: none"> <li>Finance Meeting Summary: November 8, 2023</li> <li>2023 Q3 Variance Report</li> <li>2023 Year-End Forecast</li> </ul> <p><b>MOTION 9.2:</b> To receive the 2023 Q3 Variance Report. <b>MOTION 9.3:</b> To receive the 2023 YE projections report.</p>
10	<p><b>FPC Updates</b> (10 mins)</p> <p>10.1 FPC Meeting Update</p>	Juan Camilo Rendon Ocampo (FPC, Chair) & Aniska Ali (Director, Philanthropy)	<p><b>INFORMATION:</b></p> <ul style="list-style-type: none"> <li>FPC Meeting Summary: November 14, 2023</li> </ul>
<b>IN-CAMERA ITEMS</b>			
11	<p><b>Approve In-Camera Meeting Minutes</b> (5 mins)</p> <p>11.1 In-Camera Minutes for Board Meeting September 18, 2023</p>	Paul Saguil (Board Chair)	<p><b>INFORMATION:</b></p> <ul style="list-style-type: none"> <li>In-Camera Minutes for Board Meeting of September 18, 2023</li> </ul> <p><b>MOTION 11.1:</b> To approve in-camera minutes for the Board Meeting of September 18, 2023.</p>
12	<b>Other Business / Emerging Issues</b>	Paul Saguil (Board Chair)	<b>INFORMATION:</b>
13	<b>Adjournment</b>	Paul Saguil (Board Chair)	<b>INFORMATION:</b> Verbal

Item	Attached Documents *yellow highlight indicates in camera session where document will be available printed at the meeting
2	2.1 Agenda for Board Meeting of November 27, 2023
3	3.1 Minutes for Board Meeting of October 30, 2023
6	6.2 Draft Committee Appointments
7	7.1 2023 Organizational Workplan Progress Update 7.1 Briefing Note: Urgent Refugee Services pressure
8	8.1 SPP Meeting Summary: November 7, 2023 8.2 November 2023 Agency Business Report



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9	9.1	Finance Meeting Summary: November 8, 2023
	9.2	2023 Q3 Variance Report
	9.3	2023 Year-End Forecast
10	10.1	FPC Meeting Summary: November 14, 2023
11	11.1	In-Camera Minutes for Board Meeting of October 30, 2023