



## Minutes: Board of Management, Meeting 7 (2018-2019)

Monday April 29, 2019, 6:30 PM, The 519, Room 204

### Board Members

<b>Chair:</b> David Morris	Biko Beuttah	Paul Noble
<b>Vice Chair:</b> Pam Hrick	Marco Calabretta-Duval	Tom Spence
<b>Secretary:</b> Paul Jonathan Saguil	Michael Cherny (absent)	Shazia Vlahos
<b>Treasurer:</b> Tom Warner		
<b>Ex-Officio:</b> Councillor, Kristyn Wong-Tam (absent)		

### The 519

<b>Executive Director</b>	Maura Lawless
<b>Director, Philanthropy</b>	Stacy Kelly
<b>Senior Director, Programs and Community Services</b>	Becky McFarlane
<b>Director, Finance</b>	Gillian James
<b>Director, Strategic Communications and Executive Planning</b>	Soofia Mahmood [minutes]

Item	Minutes
<b>1</b>	<p><b>Welcome and Introductions</b> David Morris opened the meeting at 6:37 pm, welcomed everyone, and delivered land acknowledgement.</p> <p><i>We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit, and Metis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.</i></p>
<b>2</b>	<p><b>Approve Agenda</b> David Morris requested the Board to review agenda for the Board Meeting of Monday, April 29, 2019.</p> <p>Key Amendment: Agenda item #11.3 deferred to next Board Meeting of Monday May 27, 2019</p> <p><b>Motion 2.1:</b> David Morris presented the motion to approve the agenda as amended for the Board Meeting of Monday April 29, 2019.</p> <p><b>Moved by: Marco Calabretta-Duval</b> <b>Seconded by: Tom Warner</b> <b>That</b> the Board approved agenda as amended for the Board Meeting of Monday, April 29, 2019 <b>Decision:</b> carried</p>
<b>3</b>	<b>Approve Meeting Minutes</b>

	<p>3.1 David Morris requested the Board to review and approve the meeting Minutes of Monday, March 25, 2019.</p> <p><b>MOTION 3.1:</b> Review and approve the minutes for the Board Meeting of Monday March 25, 2019.</p> <p><b>Moved by: Tom Spence</b>  <b>Seconded by: Paul Noble</b>  <b>That</b> the Board reviewed and approved the minutes as amended for the Board Meeting of Monday March 25, 2019.  <b>Decision: Carried</b></p> <p>---</p> <p>3.2 David Morris requested the Board to review and approve the in-camera Minutes of Monday, March 25, 2019.</p> <p><b>MOTION 3.2</b> Review and approve the in-camera minutes of Monday, March 25, 2019.  <b>Moved by: Tom Spence</b>  <b>Seconded by: Marco Calabretta-Duval</b>  <b>That</b> the Board reviewed and approved the in-camera minutes of Monday, March 25, 2019.  <b>Decision</b> carried  *Abstention: Pam Hrick</p>
<p><b>4</b></p>	<p><b>Declaration of Conflict of Interest(s)</b>  David Morris confirmed no conflict of interest declared.</p>
<p><b>5</b></p>	<p><b>Chair Report /Executive Committee – David Morris</b></p> <p><b>5.1 Chair’s Report – Verbal Update</b></p> <ul style="list-style-type: none"> <li>• Save the Date - August 10 for Board Visioning Exercise. HRG to send materials in advance.</li> <li>• Anti-Racism and Equity Training – follow up and recommendations.</li> </ul>
<p><b>Agency Business</b></p>	
<p><b>6</b></p>	<p><b>6.1 Executive Director Report – Maura Lawless</b></p> <p><b>6.1 Legal Aid Cuts-Implication for LGBTQ2S refugees – Becky McFarlane &amp; Maura Lawless</b></p> <ul style="list-style-type: none"> <li>• On April 11, 2019 budget, the provincial announced a 30% reduction in Legal Aid Ontario’s (LAO) budget and indicated the government will no longer fund refugee and immigration law services outside of any potential transition costs. As of April 16th, LAO will only offer legal aid certificates to refugees to support the filing of their Basis of Claim forms. This means that refugees will no longer have access to</li> </ul>

	<p>legal aid to support the hearing preparation process nor will there be any legal aid support for the appeals process.</p> <ul style="list-style-type: none"> <li>• The 519’s Refugee Support Program refers over 95% of the LGBTQ refugees we see to legal aid to access necessary legal support to navigate the refugee claim process, including filing legal forms, collecting evidence to support their claim and to appear at a hearing to test their claim.</li> <li>• LGBTQ refugees face a unique set of challenges when navigating the complex refugee claim process, evidence being the main hurdle.</li> <li>• For many of our refugee clients, appearing before the Immigration and Refugee Board unrepresented will be catastrophic and will no doubt result in examples where queer and trans refugees will be removed from Canada and returned to their countries of origin where they may very well face imprisonment, torture or even death.</li> <li>• The 519 is mobilizing to advocate for refugees right to legal aid, developing direct service strategies to support them through the process, and building meaningful partnerships for collaborative advocacy and service support.</li> <li>• Board members are requested to advocate within their networks and highlight the impacts of this cut on the communities.</li> </ul> <p><b>MOTION 6.1: NA</b></p>
<p><b>7</b></p>	<p><b>Agency Business</b></p> <p><b>7.1</b> No report <b>MOTION 7. 1:</b> NA</p>
<p><b>8</b></p>	<p>Staff Report</p> <p><b>Operations Overview – Presented by:</b>          Lisa Gore Duplessis – Director Operations          Karlene Williams-Clarke - Supervisor, Operations and Community Relations          Elysia Staszczyszyn – Supervisor, FABARNAK          Carl Kannegiesser – Supervisor, Operations, Facilities &amp; Event Services</p> <ul style="list-style-type: none"> <li>• Introduction</li> <li>• Overview of the operations department including:             <ul style="list-style-type: none"> <li>○ Facilities and maintenance</li> <li>○ FABARNAK including café, food programming, and catering</li> <li>○ Community Access and Engagement (Front Desk)</li> <li>○ Events</li> <li>○ Space use</li> </ul> </li> <li>• 2018 milestones and achievements</li> </ul>

	<ul style="list-style-type: none"> <li>• 2019-2020 workplan and alignment with strategic plan</li> <li>• Impact</li> </ul> <p>MOTION 8.1: NA</p>
<b>Committee Business</b>	
<b>9</b>	<p><b>Strategic and Program Planning (SPP) Committee Update</b> Shazia Vlahos, Chair / Becky McFarlane (Staff Liaison)</p> <p><b>9.1 SPP Working Meeting Update – Verbal</b></p> <ul style="list-style-type: none"> <li>• Focused on SPP’s way forward.</li> <li>• Upcoming meeting – May 15: Topics of discussion to include the high-level scope of review for Board by-laws, advocacy initiatives, and agenda forecast.</li> </ul> <p><b>MOTION 9.1: NA</b></p>
<b>10</b>	<p><b>Fundraising, Philanthropy, Communications (FPC) Committee Update</b> Paul Noble (Chair) / Stacy Kelly (Staff Liaison)</p> <p><b>10.1 Committee Update</b></p> <ul style="list-style-type: none"> <li>• Briefing Note of Green Space Festival.</li> <li>• Update and discussion on the feasibility of hosting 3<sup>rd</sup> party fundraising events.</li> <li>• Lululemon 10k partnerships – Board Members encouraged to join The 519 cheering station to show support to the runners.</li> <li>• Workplan for the committee and reporting process discussed.</li> <li>• Just a Taste, Green Space pre-launch party coming up on May 4 – Board members requested to attend, promote, and/or volunteer.</li> </ul> <p><b>MOTION: NA</b></p> <p><b>10.2 BN: Green Space Festival Planning Update</b> Green Space Festival is The 519’s most significant special event of the year in terms of overall revenue-generation for The 519 Programs and Services, community engagement, and impact for The 519. The 2019 Festival will run four outdoor events in Barbara Hall Park June 20-23 and one outdoor event at Bandshell Park on June 23.</p> <p>Update was provided on the following:</p> <ul style="list-style-type: none"> <li>• Partners and Donors: Sponsorships, in-kind support partnerships, and ticket sales for relevant events on-track. On-site donations encouraged collected through a dedicated team of volunteers.</li> <li>• Venues and Community Relations: Senior leadership team members have continued to consult with representatives from Councillor Wong-Tam’s office, Church-Wellesley BIA, the Church-Wellesley Neighbourhood Association, Parks &amp; Forestry, and Pride Toronto to discuss our commitment to work in coordination with the neighbourhood during the festival.</li> <li>• Volunteer Engagement: Volunteers will continue to be an important part of this year’s Festival. New initiatives include a new volunteer management software,</li> </ul>

	<p>new training materials, and stronger emphasis on training for accessibility, inclusivity, and conduct.</p> <p><b>MOTION:</b> NA</p>
<b>11</b>	<p><b>Finance Committee Update</b> Tom Warner Chair / Gillian James (Staff Liaison)</p> <p><b>11.1 Finance Committee Report</b></p> <p>----- Motion to enter in-camera <b>Moved by: Shazia Vlahos</b> <b>Seconded by: Marco Calabretta-Duval</b> <b>Decision: Carried</b></p> <p>Motion to exit in-camera <b>Moved by: Shazia Vlahos</b> <b>Seconded by: Tom Warner</b> <b>Decision: Carried</b></p> <p><b>11.2 Revised 2019 Annual Operating Budget</b></p> <p><b>MOTION 11.2:</b> That The 519 Board of Management approve the 2019 Revised Annual Consolidated Operating Budget <b>Moved by: Pam Hrick</b> <b>Seconded by: Paul Noble</b> <b>That</b> the Board reviewed and approved approve the 2019 Revised Annual Consolidated Operating Budget <b>Decision carried</b></p> <p><b>11.3 Q1Variance Report – Deferred</b></p>
<b>12</b>	<p><b>Human Resources and Governance Committee</b> Paul Jonathan Saguil (Chair) / Michael Cherny (Vice-Chair) / Maura Lawless (Staff Liaison)</p> <p><b>12.1 Committee Update</b> No report</p> <p><b>MOTION 12.1: NA</b></p>
<b>13</b>	<b>Other Business / Emerging Issues</b>
<b>14</b>	<p><b>Adjournment</b> David Morris adjourned the meeting at 8:45 pm.</p>



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	<p>Motion presented to adjourn the meeting.</p> <p><b>MOTION 14.1</b>  <b>Moved by: Tom Warner</b>  <b>Seconded by: Marco Calabretta-Duval</b>  <b>That</b> the Board adjourns the meeting.  <b>Decision carried</b></p>
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Item	Attached Documents *yellow highlight indicates in camera session where document will be available printed at the meeting
2.	2.1 Agenda: April 29, 2019
3.	3.1 Minutes: March 25, 2019 3.2 Minutes: March 25, 2019 – in-camera
6.	6.1 BN - Implications of Legal Aid Cuts for LGBTQ2S refugees
10.	10.2 BN: Green Space Festival Planning Update
11.	11.2 Revised 2019 Consolidated Annual Operating Budget 11.3 Q3 Variance Report