



**Board Members**

<b>Board Chair:</b> David Morris (absent)	Paul Jonathan Saguil	Paul Noble
<b>Vice Chair:</b> Gwen Benaway (acting Chair)	Linda Booker (absent)	Justin Khan
<b>Secretary:</b> Pam Hrick	Nichola Ward	Biko Beuttah
<b>Treasurer:</b> Tom Warner	Patrick Gervais (absent)	
<b>Ex-Officio:</b> Councillor, Kristyn Wong-Tam (absent)		

**The 519**

<b>Executive Director</b>	Maura Lawless
<b>Programs and Community Services, Senior Director</b>	Becky McFarlane
<b>Director, Philanthropy</b>	Stacy Kelly
<b>Director, Finance</b>	Gillian James
<b>Communications and Fund Development, Manager</b>	Soofia Mahmood (minutes)

**Community members present – 1**

Item	Minutes
<b>1</b>	<b>Welcome and Introductions</b> Gwen Benaway opened the meeting at 6:32 pm, welcomed everyone.
<b>2</b>	<b>Approve Agenda</b> Gwen Benaway requested the Board to review agenda for the Board Meeting of Monday, May 28, 2018.  <b>Amendment:</b> Move all in-camera items to latter half of the meeting.  <b>Motion 2.1:</b> Gwen Benaway presented the motion to approve the amended agenda for the Board Meeting of Monday May 28, 2018.  <b>Moved by:</b> Nichola Ward <b>Seconded by:</b> Paul Noble <b>That</b> the Board agreed to approve agenda as amended for the Board Meeting of Monday, May 28, 2018. <b>Decision:</b> carried
<b>3</b>	<b>Approve Meeting Minutes</b> 3.1 Gwen Benaway requested the Board to review and approve the meeting Minutes of Monday April 30, 2018.  <b>MOTION 3.1:</b> Review and approve the Minutes for the Board Meeting of Monday April 30, 2018. <b>Moved by:</b> Paul Jonathan Saguil <b>Seconded by:</b> Tom Warner <b>That</b> the Board reviewed and approve the meeting minutes of Monday April 30, 2018.

	<b>Decision</b> carried
<b>4</b>	<b>Declaration of Conflict of Interest(s)</b> Gwen Benaway confirmed no conflict of interest declared.
<b>5</b>	<b>Chair Report /Executive Committee</b>  5.1 Chair’s Report: David Morris is participating in the upcoming provincial elections as Ontario Liberal MPP candidate for Toronto Centre, due to which he has requested a leave of absence as The 519 Board Chair, as part of the City of Toronto Public Appointment Policy.  5.2 Leave of Absence Request (City of Toronto Public Appointment Policy)  <b>MOTION 5.2:</b> That the Board approve leave of absence for David Morris <b>Moved by:</b> Paul Jonathan Saguil <b>Seconded by:</b> Tom Warner <b>That</b> the Board approve leave of absence for David Morris. <b>Decision</b> carried
<b>Agency Business</b>	
<b>7</b>	<b>Agency Business</b>  7.1 March 2018 Agency Business – Becky McFarlane w/ Justin Khan  The Law Foundation of Ontario’s (LFO) new Catalyst grant program is seeking applications from non-profits working to advance access to justice. This funding will support us to create a position that will commit to building sustainable organizational capacity over a three- year period in response to community needs. The project in partnership with will help us: <ul style="list-style-type: none"> <li>• Coordinate and expand existing programs such as the legal clinic in order to provide more comprehensive legal and referral services to community members who experience barriers to justice.</li> <li>• Support and increase 519 staff competency in their existing work where it intersects with the justice system – i.e. supporting newcomer/refugee staff and their clients.</li> <li>• Increase community partnerships to better respond to community need in the areas the intersect with the justice system.</li> <li>• Develop educational and information tools for both LGBTQ2S community members and the legal community around the intersection of vulnerability, LGBTQ2S identities, the justice system.</li> </ul> Submission deadline: June 1, 2018  <b>MOTION 7.1:</b> Approve the application for Law Foundation of Ontario Catalyst grant <b>Moved by:</b> Tom Warner <b>Seconded by:</b> Justin Khan

	<p><b>That</b> the Board approves the application for Law Foundation of Ontario Catalyst grant <b>Decision</b> carried <i>*Abstaining: Paul Jonathan Saguil</i></p>
<b>Committee Business</b>	
<b>8</b>	<p><b>Strategic and Program Planning (SPP) Committee Update</b></p> <p>8.1 SPP Meeting Update: May 8, 2018 – Paul Jonathan Saguil: In the absence of Board Chair (David Morris), remaining members of SPP will consult other committees’ members to discuss the strategic priorities to move the strategic planning process ahead.</p> <p><b>MOTION:</b> NA</p>
<b>9</b>	<p><b>Fundraising, Philanthropy, Communications (FPC) Committee Update</b></p> <p>9.1 Green Space Update – Justin Khan</p> <ul style="list-style-type: none"> <li>• Committee met on May 24.</li> <li>• Invitation to Board Members to volunteer for Green Space Festival</li> <li>• Update on access to the festival.</li> </ul> <p>*Maura Lawless shared The 519 Pride month activities calendar. Board members are encouraged to join as many activities as possible.</p> <p><b>MOTION:</b> NA</p>
<b>11</b>	<p><b>Human Resources and Governance Committee</b></p> <p>11.1 HRG Meeting Update – May 22, 2018 – Gwen Benaway The committee has put forward priorities for Board Nominations for 2018/19</p> <p>11.2 Board Nominations/Recruitment Recommendations Human Resources Committee Recommendations for The 519 Board recruitment priorities for the 2018/2019 term of the Board.</p> <p>Those include continuing to advance the representation of members from:</p> <ul style="list-style-type: none"> <li>• A cross-section of age groups</li> <li>• Diverse racial and ethno-cultural communities</li> <li>• Indigenous communities</li> <li>• Women</li> <li>• Trans</li> </ul> <p><b>Skill and Experience Priorities include:</b> Deep understanding and demonstrated competencies in:</p> <ul style="list-style-type: none"> <li>• Philanthropy and fundraising</li> <li>• Community services sector</li> </ul>

	<ul style="list-style-type: none"> <li>• Community neighbourhood development / planning</li> <li>• Strategic communications</li> <li>• Board leadership and development</li> </ul> <p>Candidates must also satisfy eligibility criteria established by the City of Toronto Public Appointments Policy and The 519's By-laws/Constitution. Candidates must:</p> <ul style="list-style-type: none"> <li>• Be over the age of 18</li> <li>• Be a resident of the City of Toronto (residency including living in the City of Toronto, owning or tenating land there, or being the spouse of an owner or tenant)</li> <li>• Be a current member of The 519. At least 6 of the 11 elected members must reside in The 519's catchment area. The catchment area is founded by Bay, Bloor, Parliament and Gerrard Streets.</li> <li>• Not be in a restricted category as defined in the Public Appointments Policy</li> </ul> <p>*Recommendation to have nomination committee attend community events to improve outreach.</p> <p><b>MOTION 11.2:</b> That the Board approve the criteria for 2018 nominations.  <b>Moved by:</b> Pam Hrick  <b>Seconded by:</b> Tom Warner  <b>That</b> the Board approve the criteria for 2018 nominations.  <b>Decision</b> carried</p>
	<p><b>MOTION:</b> Motion to enter into the in-camera session  <b>Moved by: Tom Warner</b>  <b>Seconded by: Paul Noble</b>  That the Board approves motion to go in-camera  <b>Decision</b> carried</p> <p><i>*Community member exits</i></p> <p><b>Items 3.2, 6.1, and 10.2 – presented and discussed (MOTIONS outlined below)</b></p> <p><b>MOTION:</b> To exit in-camera session  <b>Moved by:</b> Justin Khan  <b>Seconded by:</b> Tom Warner  <b>That</b> the Board approves the motion to exit in-camera session  <b>Decision</b> carried</p>
	<p><b>3.2 Review and approve in-camera minutes of Board Meeting of Monday April 30, 2018.</b></p>

	<p><b>MOTION 3.2:</b> To approve in-camera minutes of Board Meeting of Monday April 30, 2018.  <b>Moved by:</b> Justin Khan  <b>Seconded by:</b> Paul Jonathan Saguil  <b>That</b> the Board approves in-camera minutes of Board Meeting of Monday April 30, 2018.  <b>Decision</b> carried</p>																				
<p><b>6</b></p>	<p><b>Executive Director Report</b></p> <p><b>2017 Annual Report</b> – Maura Lawless presented her 2017 annual report that detailed organizational workplan accomplishments in accordance with the Board approved strategic priorities.</p> <p><b>MOTION 6.1:</b> That the Board received the 2017 Annual Report  <b>Moved by:</b> Biko Beuttah  <b>Seconded by:</b> Paul Noble  <b>Decision</b> carried</p>																				
<p><b>10</b></p>	<p><b>Finance Committee Update</b>  10.1 –May 24, 2018 Meeting Update - Tom Warner</p> <ul style="list-style-type: none"> <li>The committee reviewed the revised budget of 2018 and are recommending it for approval; to the Board.</li> </ul> <p><b>10.2 – 2018 Recommended Revised Operating/Capital Budget</b></p> <p>The Board discussed the items, there were minor formatting, rounding corrections made. Overall approved</p> <table border="1" data-bbox="313 1283 1252 1732"> <thead> <tr> <th style="text-align: center;">(IN 000'S)</th> <th style="text-align: center;">2017 APPROVED BUDGET</th> <th style="text-align: center;">2018 PRELIM. BUDGET</th> <th style="text-align: center;">2018 REVISED REC. BUDGET</th> </tr> </thead> <tbody> <tr> <td>GROSS EXPENDITURES</td> <td style="text-align: right;">\$ 6.79</td> <td style="text-align: right;">\$ 6.40</td> <td style="text-align: right;">\$ 6.80</td> </tr> <tr> <td>GROSS REVENUES</td> <td style="text-align: right;">\$ 6.81</td> <td style="text-align: right;">\$ 6.30</td> <td style="text-align: right;">\$ 6.91</td> </tr> <tr> <td>NET SURPLUS/ (DEFICIT)</td> <td style="text-align: right;">\$ 0.21</td> <td style="text-align: right;">\$ 0.010</td> <td style="text-align: right;">\$ (0.094)</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: center;"><b>AFTER DEPRECIATION / GAPPING</b></td> </tr> </tbody> </table> <p><b>MOTION 10.2:</b> That the Board approves the 2018 revised operating/capital budget as amended.</p>	(IN 000'S)	2017 APPROVED BUDGET	2018 PRELIM. BUDGET	2018 REVISED REC. BUDGET	GROSS EXPENDITURES	\$ 6.79	\$ 6.40	\$ 6.80	GROSS REVENUES	\$ 6.81	\$ 6.30	\$ 6.91	NET SURPLUS/ (DEFICIT)	\$ 0.21	\$ 0.010	\$ (0.094)				<b>AFTER DEPRECIATION / GAPPING</b>
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	<p><b>Moved by:</b> Paul Noble  <b>Seconded by:</b> Biko Beuttah  <b>That</b> the Board approve the 2018 revised operating/capital budget  <b>Decision</b> carried</p>
<b>12</b>	<p><b>Other Business / Emerging Issues</b>          No report</p>
<b>13</b>	<p><b>Adjournment</b>          Gwen Benaway adjourned the meeting at 7:35pm.          Motion presented to adjourn the meeting.</p> <p><b>Moved by:</b> Nichola Ward  <b>Seconded by:</b> Paul Jonathan  <b>That</b> the Board adjourns the meeting.  <b>Decision</b> carried</p>

**\*yellow highlight refers to camera session**

<b>Item</b>	<b>Attached Documents *yellow highlight indicates in camera session</b>
2.	2.1 Agenda: Monday May 28, 2018
3.	3.1 Minutes: Monday April 30, 2018
<b>6.</b>	<b>6.1 Executive Director 2017 Annual Report</b>
7.	7.1 May 2018 Agency Business Report
<b>10.</b>	<b>10.2 2018 Recommended Revised Operating Budget</b>
11.	11.2 Board Nominations/Recruitment Recommendations