



Minutes: Board of Management, Meeting 11 (2017-2018)

Monday September 24, 2018, 6:30 PM, The 519, Room 204

Board Members

Board Chair: David Morris	Paul Jonathan Saguil	Paul Noble (regrets)
Vice Chair: Gwen Benaway (absent)	Linda Booker	Justin Khan
Secretary: Pam Hrick	Nichola Ward (leave)	Biko Beuttah (regrets)
Treasurer: Tom Warner	Patrick Gervais	
Ex-Officio: Councillor, Kristyn Wong-Tam (absent)		

The 519

Executive Director	Maura Lawless
Programs and Community Services, Senior Director	Becky McFarlane
Director, Philanthropy	Stacy Kelly
Director, Organizational Development	Beck McNeil
Director, Finance	Gillian James
Senior Consultant, Special Projects	Jacq Hixson Vulpe
Communications and Fund Development, Manager	Soofia Mahmood (minutes)

Community members present – 1

New prospective board members present – 2

Item	Minutes
1	<p>Welcome and Introductions David Morris opened the meeting at 6:30 pm, welcomed everyone, and delivered land acknowledgement.</p> <p><i>We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit, and Metis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.</i></p> <p>Introductions were made.</p>
2	<p>Approve Agenda David Morris requested the Board to review agenda for the Board Meeting of Monday, September 24, 2018.</p> <p>Amendments: Motions 5.1 and 5.2 NA.</p> <p>Motion 2.1: David Morris presented the motion to approve the agenda as amended for the Board Meeting of Monday September 24, 2018.</p> <p>Moved by: Justin Khan Seconded by: Tom Warner</p>

	<p>That the Board agreed to approve agenda for the Board Meeting of Monday, September 24, 2018. Decision: carried</p>
3	<p>Approve Meeting Minutes 3.1 David Morris requested the Board to review and approve the meeting Minutes of Monday, June 11, 2018.</p> <p>MOTION 3.1: Review and approve the Minutes for the Board Meeting of Monday June 11, 2018 Moved by: Paul Jonathan Saguil Seconded by: Tom Warner That the Board reviewed and approve the meeting minutes of Monday, June 11 2018. Decision carried</p>
4	<p>Declaration of Conflict of Interest(s) David Morris confirmed no conflict of interest declared.</p>
5	<p>Chair Report /Executive Committee</p> <p>5.1 Chair’s Report: Verbal report:</p> <p>David Morris:</p> <ul style="list-style-type: none"> • Acknowledged the retiring board members – Patrick Gervais, Linda Booker and Gwen Benaway. • Referred to Moss Park Governance meeting – More updates to follow • Reminded the Board re retreat scheduled for November 3, 2018.
6	<p>Nominations Committee Update (10 min)</p> <p>6.1 Nominations Report: David acknowledged committee members for their work.</p> <p>Board Members recommended to be renewed for another 2-year term:</p> <ul style="list-style-type: none"> • Paul Jonathan Saguil • Justin Khan <p>6.2 Introductions: New members recommended include:</p> <ul style="list-style-type: none"> • Michael Cherny • Luka Amona (present) • Marco Calabretta-Duval (present) <p>*Both recommended new members present at the meeting introduced themselves and expressed their commitment to community-building and The 519.</p>

	MOTION: NA
Agency Business	
7	<p>Executive Director Report 7.1 NA</p> <p>MOTION: NA</p>
8	<p>Agency Business</p> <p>Becky McFarlane:</p> <p>8.1 FRM_United Way – Systems and Social Change</p> <p>United Way: Projects supported through this funding will seek to create change at the community sector, institutional and/or public policy level. The fund is intended to create systems-level change that will benefit people living in, or at risk of, falling into poverty. Call open to anchor agencies. Focus of our grant application is Anti-Violence initiatives and development of relevant strategic partnerships.</p> <p>MOTION 8.1: Approve the funding opportunity United Way-Systems and Social Change.</p> <p>Moved by: Justin Khan Seconded by: Patrick Gervais That the Board approves the funding opportunity United Way-Systems and Social Change.</p> <p>Decision carried</p> <p>8.2 FRM_EarlyON Mobile Site EarlyON Mobile Site: Annualized funding opportunity through the City of Toronto to expand their early learning centre model. This part of the proposal is focused on building LGBTQ2S-focused mobile program that will provide programming specifically for LGBTQ2S families and trans/gender-independent children across Toronto. It will also help to build the capacity of existing EarlyON centres to better serve the LGBTQ2S community.</p> <p>MOTION 8.2: Approve the funding opportunity for EarlyON Mobile Site.</p> <p>Moved by: Paul Jonathan Saguil Seconded by: Linda Booker</p> <p>That the Board approves the funding opportunity for EarlyON Mobile Site. Decision carried</p>
Committee Business	
9	Strategic and Program Planning (SPP) Committee Update

	<p>9.1 SPP Meeting Update – September 19, 2018 – David Morris:</p> <ul style="list-style-type: none"> • Draft Strategic Plans shared, reviewed in the SPP meeting. • Committee recommends approving the 3-year Strategic Action Plan. <p>9.2. Strategic Action Plan</p> <p>Maura Lawless thanked staff, directors, and Jacq Hixson Vulpe (Senior Consultant Special Projects) for their work on the development of the action plan.</p> <p>Over the next three years, the primary focus of The 519 is to anticipate, act, advocate and build collaborative efforts that respond to the realities, needs, and aspirations of the LGBTQ2S communities, our neighbourhoods now and for our future.</p> <p>Items discussed included:</p> <ul style="list-style-type: none"> • Background/situation analysis • Commitments • Some outcomes of last strategic plan (2008-2017) discussed: <ul style="list-style-type: none"> ○ Programs and Services: <ul style="list-style-type: none"> ▪ Strengthened and expanded programs and services including refugee and newcomer programs, housing, counselling, trans programs, youth and seniors, children and families. ▪ Program evaluations completed. ▪ Annual community visits increased. ▪ Education and Training capacity, and reach, increased. ○ Leadership: <ul style="list-style-type: none"> ▪ Raised external profile and expanded community linkages (World Pride, Pride House) ▪ Developed several advocacy campaigns ▪ Significant initiatives on influencing policy and developing relevant partnerships. ○ Organizational Development: <ul style="list-style-type: none"> ▪ Resource base diversified – including analysis of philanthropy, development of two social enterprises – with a sharp increase in program funding over core funding. ▪ Completed capital construction project expanding facility capacity. ▪ Integrated staff work planning process established, skill-development plan for staff and development of anti-racism and equity strategy. • Strategic plan was developed with an integrated, cross-departmental collaboration lens to support our mission, vision, and mandate. • Action plan framework and structure. • Planning process – consultative with Board and staff. • Strategic Themes informing the strategies and tactics:
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	<ul style="list-style-type: none"> ○ Defining our Future, Responding to Our Context, Affecting Systemic Change: <ul style="list-style-type: none"> ▪ Neighbourhood Development – strengthening community relationships to develop safe, healthy and dynamic neighbourhoods in view of continued gentrification. ▪ City Building and Public Service – advancing leadership in city building and public service. ▪ Communications – developing an innovative and strategic communications plan. ▪ Systemic Change – taking up leadership to respond to any challenge to or erosion of LGBTQ2S rights. ○ Responding to Vulnerability, Fostering Self-Determination: <ul style="list-style-type: none"> ▪ Defining and engaging leadership practice to respond to emergent needs of the communities. ▪ Developing and expanding anti-violence initiatives and trans engagement project. ▪ Evolving and evaluating programs and services through participant and key stakeholder engagement. ○ Sustainable Organizational Practice, Impact Through Investment: <ul style="list-style-type: none"> ▪ Continuing to effectively develop funding resources, strategies, and organizational business practices. ▪ Nurturing integrated and cross-departmental collaboration. ○ Overlay – Anti-racism and Equity Framework development and implementation. <p>*report submitted to the Board.</p> <p>MOTION 9.2: To approve the 3-year Strategic Action Plan.</p> <p>Moved by: Tom Warner Seconded by: Paul Jonathan Saguil That the Board approves the 3-year Strategic Action Plan.</p> <p>Decision carried</p>
10	Fundraising, Philanthropy, Communications (FPC) Committee Update



	<p>10.1 FPC Meeting Update NA</p> <p>MOTION: NA</p>
<p>11</p>	<p>Finance Committee Update</p> <p>Tom Warner</p> <p>11.1 – August 14, 2018 Meeting Update</p> <ul style="list-style-type: none"> • Reviewed the core budget proposal and was satisfied with the discussion. Committee recommending for approval. (11.4) • Looked at budget development principles. (11.3) • Q2 financials and variance report was discussed and analyzed. (11.2) <p>11.2 – Q2 Variance report</p> <ul style="list-style-type: none"> • Budget-to-actual variance report was presented that represents the consolidation of all programs and includes year-end forecast. • Projected results will be reviewed, revised, and reissued at Q3 when much on annual spending has been incurred and remainder can be more accurately estimated. • 2019 Budget Submission Dates: Release of final Board approved operating budgets subject to Council approval of core budget and final data entry. <p>11.3 – 2019 Budget Development Principles</p> <p>The 519 has developed the following overall principles that guide the annual budget development process, they include commitments to:</p> <ul style="list-style-type: none"> • Provide high quality programs and services that support the community and achieve our Strategic Action Plan • Ensure staff and the organization have the resources to safely, effectively and efficiently do our work • Develop operating budgets based upon reasonable fundraising and donation goals - even though this money is not guaranteed there is demonstrated evidence that the funds can be relied on – as such we embrace philanthropy as an important part of our organizational work culture • Increasing and or realigning the operating budget where possible to respond to community need and or new opportunities. In order to do this we need to ensure

that business cases reflect the need/opportunity and cost implications so we understand the long-term benefit and financial impact

- Budget to be aligned with strategic action plan.
- Implement budget and operating frameworks that support a culture of public service excellence - including valuing, protecting and maximizing the use of our assets and resources in accordance with good Public Service values of ethical behaviour, integrity, equity, cultural diversity, social inclusion, anti-racism, and accountability.

MOTION 11.2: Receive Q2 Variance Report

Moved by: Linda Booker

Seconded by: Partick Gervais

That the Board approves 2019 Budget Principles

MOTION 11.3: Approve 2019 Budget Principles

Moved by: Justin Khan

Seconded by: Paul Jonathan Saguil

That the Board approves 2019 Budget Principles

Decision carried

MOTION: Motion to enter into the in-camera session

Moved by: Paul Jonathan Saguil

Seconded by: Linda Booker

That the Board approves motion to go in-camera

Decision carried

11.4 2019 – Core Budget Submission

MOTION 11.4: Approve Core Budget Submission

Moved by: Patrick Gervais

Seconded by: Tom Warner

That the Board approves core budget submission.

Decision carried

MOTION: To exit in-camera session

Moved by: Paul Jonathan Saguil

Seconded by: Justin Khan

That the Board approves the motion to exit in-camera session

	Decision carried
12	Human Resources and Governance Committee No report
13	Other Business / Emerging Issues MOTION: NA
14	Adjournment David Morris adjourned the meeting at 7:30. Motion presented to adjourn the meeting. MOTION 14.1 Moved by: Patrick Gervais Seconded by: Linda Booker That the Board adjourns the meeting. Decision carried

***yellow highlight refers to in-camera session**

Item	Attached Documents *yellow highlight indicates in camera session where document will be available printed at the meeting
2.	2.1 Agenda: Monday August 27, 2018
3.	3.1 Minutes: June 11, 2018
3.	3.2 Minutes: August 27, 2018
8.	8.1 FRM_ United Way – Systems and Social Change
8.	8.1 FRM_ EarlyON Mobile Site
9.	9.2 Strategic Action Plan
11.	11.2 Q2 Variance report
11.	11.3 2019 Budget Development Principles
11.	11.4 2019 Core Budget Proposal