



**Minutes: Annual General Meeting (2018-2019)**

Wednesday September 26, 2018, 5:30 PM

The 519, Ballroom

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|   | <ul style="list-style-type: none"> <li>• Lapsed catchment members are eligible to vote if they have renewed their membership prior to the start of today's meeting</li> <li>• All people who are eligible to vote were given a registration card when they came in. Please raise your hand so that we may register you to vote.</li> </ul> <p>People moving motions and seconding motions should show their registration card when they raise their hand, so that non-voting members do not inadvertently move motions and second them.</p> <p>We also ask that movers and seconders state their full name for the minutes.</p> |
| 2 | <p><b>Quorum – David Morris</b></p> <p>Quorum has been achieved.</p>  |
| 3 | <p><b>Approval of Agenda – David Morris</b></p> <p>David reviewed the agenda with the Membership and motioned for the Membership to receive the Agenda of Wednesday September 26, 2018.</p> <hr/> <p><b>Motion</b></p> <p><b>Moved by: Nichola Ward</b><br/><b>Seconded by: Derek Cooney</b></p> <p><b>That</b> the Membership review and receive the Agenda for Wednesday September 26, 2018.<br/><b>Decision</b> carried</p>  |
| 4 | <p><b>Approval of Minutes – David Morris</b></p> <p>Motions presented for the Membership to review and receive the 2016-2017 Annual General Meeting Minutes of Thursday September 28, 2017.</p> <hr/> <p><b>Motion</b></p> <p><b>Moved by: Nichola Ward</b><br/><b>Seconded by Brian Wilding</b></p> <p><b>That</b> the Membership review and receive the Minutes of the Thursday September 28, 2017 Annual General Meeting</p>   |

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|   | <b>Decision</b> carried  |
| 5 | <p><b>Declaration of Conflict of Interest(s) – David Morris</b></p> <p>No conflicts were declared.</p>   |
| 6 | <p><b>Chair Report / Executive Committee – David Morris</b></p> <p>David thanked and appreciated the Board colleagues, membership, the leadership team and all the staff and volunteers of The 519 for their amazing contributions over the past year and for their role as Board chair.</p> <p>Chair report highlighted the following points:</p> <ul style="list-style-type: none"> <li>• In the past year, we have seen an escalation in violence targeting our communities. The systemic barriers our communities continue to face have come to light time and again.</li> <li>• We have also seen a surge in advocacy efforts by LGBTQ2S leaders.</li> <li>• Commemorating the members of our communities we lost to violence in the past year, David highlighted that The 519’s programs and community engagement teams quickly mobilized in the past year to expand the depth of programming, with an increased focus on anti-violence initiatives integrated across the organization.</li> <li>• Recently, the repeal of the 2015 Health and Physical Education curriculum was announced and sent shock waves across LGBTQ2S communities. The 519 launched an advocacy campaign, <b>We Have Your Back Ontario</b>, to organize and mobilize parents, organizations, activities, and youth-groups; to have our voices elevated; to resist a change that goes against the Ontario Human Rights Code and discards all the progress we had made over the years; and to let our children know that we have their backs.</li> <li>• Another reality that remains is that LGBTQ2S people are at a higher risk of poverty. They may also be Indigenous people, people with disabilities, seniors, racialized people, newcomers, refugees, single parents, and members of other communities that are at risk of poverty. The 519 continues to serve our diverse communities, through thoughtful, consultative and holistic programming.</li> <li>• In the last one year, The 519 had <b>537,291</b> visits from the communities, <b>93,062</b> visits just to The 519 programs and events. There were <b>8,902</b> visits to the LGBTQ refugee settlement workshops. <b>11,376</b> people received inclusion training. <b>26,249</b> free meals were served to program participants. <b>12,987</b> visits were made by parents and children to the</li> </ul> |

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|   | <p>child and family program. <b>700</b> newcomer youth were supported through the student access program. And there is so much more that reflects the depth of service this organization continues to deliver.</p> <p>David thanked:</p> <ul style="list-style-type: none"> <li>• the hundreds of donors for their generous gifts in support of The 519</li> <li>• our core funders</li> <li>• our many corporate partners who support our work through sponsorship and philanthropy</li> <li>• the 1,100+ volunteers who gave their time, talents and expertise to The 519 this year, including my Board colleagues.</li> <li>• the leadership team and staff at The 519 for their passion, and unwavering commitment to respond to the existing and emerging needs of our LGBTQ2S communities.</li> <li>• our community partners that help expand our reach and increase our capacity to provide service</li> <li>• and each and every person who walked through the doors of this building to participate in programs or to support them in some way.</li> </ul>   |
| 7 | <p><b>Review of Financial Statements: Auditor’s Report – Tom Warner</b></p> <p>Tom Warner, Treasurer of the Board proceeded to present the Audited Financial Statements for the year ending December 31, 2017 highlighting the following key points:</p> <ul style="list-style-type: none"> <li>• The audit was completed by Welch LLP who are appointed by City Council and completes the audits of all City of Toronto Association of Community Centres (AOCCs). Some background - there are 10 community centres in this group (including The 519) that receives Core funding from the City and employ funding models that include fundraising, social enterprise and community.</li> <li>• The 519 received an unqualified (clean) audit. There were no irregularities to accounting and/or non-for-profit practices detected</li> <li>• Based on the AOCCs’ 2017 Audited statement information, The 519 led the pack raising 77.4% of its revenue relative to, at the other end of the spectrum, 12.6%. This is to say that for every \$1 contributed by the City, The 519 successfully raised \$4.42.</li> <li>• The organization continues to exhibit its abilities to develop and maintain solid funding partnerships, manage fundraising initiatives and employ cost-management tools to ensure programs delivery standards are maintained.</li> </ul> |

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|  | <ul style="list-style-type: none"> <li>• In 2016, the Board created a new Program Reserve Fund, accessible only with Board's approval, to set aside a portion of the 2016 surplus to respond to future program and or emergency needs of The 519. This surplus was not accessed in 2017.</li> <li>• Another huge strength of the organization is our fundraising and philanthropy. Our two main annual events, Greenspace Festival and Annual Gala continue to reign successful and are major revenue sources for The 519.</li> <li>•</li> </ul> <p><b>Notable mentions:</b></p> <ul style="list-style-type: none"> <li>• The fiscal year ended with a surplus of \$120,622 after accounting for amortization, representing 1.96% of total revenue, this is to say that The 519 utilized 98.04% of all revenues received in the delivery of its programs and services. Although lower than 2016 due to the absence of project-specific donations, at a 1.96% representation of total revenue this is negligible</li> <li>• In 2017, The 519 raised approximately \$4.42 in additional funds for every \$1 provided in City of Toronto in Core funding. Significantly assisted by the annual Gala and Greenspace Festival.</li> </ul> <p><b><u>Revenue:</u></b></p> <ul style="list-style-type: none"> <li>• This year, our total revenue was lower by \$786,904 mainly attributed to project-specific funding donation received in 2016 and not in 2017. The next project payment is scheduled to be received in 2018.</li> <li>• Total City funding in 2017 accounted for 28.1% (\$1,730,978) of total operating revenues, broken out as 22.6% (up 3% from last year) or \$1,389,685 in Core funding and \$341,293 or 5.5% in programmatic funding.</li> <li>• Other notable Mentions:             <ol style="list-style-type: none"> <li>1. Increases in program grant funding from both the Government of Canada and the Province of Ontario to support our Newcomer programs.</li> <li>2. Donation revenue reflects a sharp decline (46%) due to the schedule of the project-specific funding donation mentioned above. As payment is slated for 2018, this category will have the opposite impact next year.</li> <li>3. Fundraising revenue in 2017 rose by approximately 10% contributed to by the generosity of philanthropic partnerships and support from individuals, corporations and foundation (acknowledged on pages 30 through 33 of the Annual Report)                 <ol style="list-style-type: none"> <li>a) Our 2017 Annual Gala was a great success again this year contributing \$413,000 to revenues (6% above budget). This success was achieved with many thanks to our Honorary Patron Salah Bachir</li> </ol> </li> </ol> </li> </ul> |
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|   | <p>and sponsors including BMO, the Slight Family Foundation and Cineplex Media.</p> <p>b) Greenspace Festival through events, sponsorships and enterprise contributed \$1.24M to revenues, slightly below budget by 4%. Sponsorship is integral to the success of this event and we want to thank our many sponsors such as TD Bank, Molson Coors Canada, Brown-Forman, Delta Airlines, Fido and the other too numerous to mention here but are acknowledged in our Annual Report.</p> <p>4. Fluctuations in Enterprise, interest and small grants rounds out this section of the Financial Statements.</p> <p><b>Expenses:</b></p> <ul style="list-style-type: none"> <li>• Expenses mimicked revenue with a reduction in Purchased Service of \$650,461, again the product of reduction in project-specific expenses.</li> <li>• Most significant is the 29% decrease in Purchased Services which is positively correlated to the decrease in project-specific funding.</li> <li>• Salaries and benefits recorded an 8% increase with the greater share being staff benefits which is a nonpredictive variable.</li> <li>• The 12% increase in Material and Supplies is directly related to an increase in programming supplies due to program expansion and funding and the major upgrade to our Information Technology systems.</li> </ul> |
|   | <p><b>Motion</b></p> <p><b>Moved by Tom Warner</b><br/> <b>Seconded by Kevin Hurren</b><br/> <b>That</b> the Membership receive the Audited Financial Statements for the year ending December 31, 2017<br/> <b>Decision</b> carried</p>  |
| 8 | <p>Executive Director's Report – Maura Lawless</p> <ul style="list-style-type: none"> <li>• Maura Lawless greeted and thanked everyone present.</li> <li>• Introduced Annual Report 2017/18</li> <li>• Context: The increasing incidence of violence – in various forms, the housing crisis and gentrification of neighbourhoods, rising poverty, refugee crisis, opioid crisis, and limited support for mental health issues – are some of the factors deeply impacting our communities, now and in future. The changing political climate is another threat, and we recognize the need to prepare for potential changes to the funding and policy landscapes that will affect our communities, including socioeconomic impacts, decreased access to social</li> </ul>  |

support, and challenges to our basic human rights. These factors are putting the most vulnerable and most marginalized members of our communities at an even greater risk.

- Key Highlights:

- In the past year, we continued to build and evolve our programs to respond to needs - critical work that will carry on in the years to come. As the demand for our service model continues to grow, we are working to not only expand our own capacity but also build strategic partnerships, and create opportunities for collaborations. We are taking up more leadership opportunities on various City run boards and committees.
- An important defining part of our journey ahead will be expanding our existing community centre model through the Moss Park Revitalization Project. This is an ongoing project with the City, which has been under development for the past 3 years, that explores the ways in which we can work in partnership with communities to create transformational and multi-dimensional spaces. Spaces that contemplate the principles of inclusion and community engagement while offering recreational space and programs and services that are responsive to the needs of local communities. We have been working behind the scenes to work in partnership with the City and our private philanthropic partner to study the learnings from our extensive community consultations conducted in 2017. We also maintained our relationships with the Moss Park community, and our work on neighbourhood development and local economies remained a priority. We are looking forward to completing the feasibility study while ensuring meaningful community participation and engagement. As the work progresses, we will be sharing important updates with you early 2019.
- Our focus on systemic change remains an urgent priority – now more than ever – internally as well as externally. We are taking proactive steps towards addressing systemic racism and inequity - within our own system, and otherwise. The development of a comprehensive Anti-Racism and Equity Framework is a project close to our hearts. Our advocacy work

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|          | <p>has also expanded, and we will continue to lead efforts that challenge behaviours, policies, and systems that are discriminatory and violent.</p>   |
| <p>9</p> | <p><b>Program Highlight – Youth Engagement/Sex-Ed Curriculum – Roza Nozari, Coordinator of Anti-Violence Initiatives</b></p> <ul style="list-style-type: none"> <li>• This past summer, provincial policy-makers repealed the 2015 updated Health and Physical Education curriculum – a change that took us back to 1998, and erased the progress made since then.</li> <li>• The consequent decision to re-engage in a consultation that would hear from parents, only –no children and youth, no teachers, no organizations, no researchers and no experts was another step in the wrong direction Today, public schools across Ontario remain uncertain of what they can and cannot teach –including whether they can speak of LGBTQ2S+ identities, content that was previously included in the 2015 curriculum.</li> <li>• The interim curriculum is concerning in its erasure of LGBTQ2S+ peoples, amongst other important and relevant pieces of information. We have shifted from a curriculum that mentioned gender identity a total of 40 times, to a curriculum that mentions it 8 times –5 of which appear in the end, as part of the glossary. We have a national responsibility of reconciliation with indigenous peoples, to respond to the Calls to Action by the Truth and Reconciliation Commission of Canada; yet, decision-makers have removed any mention of two-spirited peoples from our curriculum.</li> <li>• Schools are not safe spaces for everyone, and they are certainly not safe spaces for LGBTQ2S+ children, youth and families. More than one in five LGBTQ2S students in Ontario report being physically harassed and assaulted because of their sexual orientation and over one quarter of youth with LGBTQ+ parents report experiencing physical harassment about their parents’ sexual orientation.</li> </ul> |



- Knowing this, The 519 quickly mobilized and launched the We Have Your Back campaign with endorsements from over 100 partners, including organizations, and advocacy groups, across Ontario. We stood with a collective of other organizations and advocates who shared a common understanding that the repeal would put all children and youth at increased risk of violence, including child abuse and sexual assault.
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- We've initiated several advocacy efforts with partners across Ontario. A snapshot of our efforts includes working with our partners to launch a petition focused on rural Ontario and regional pride festivals, and the development of accessible lobbying and mobilization kits, amongst other relevant resources. On September 4th –the first day back to school –our hashtag campaign trended on twitter across Ontario. Many were engaged, sending beautiful messages of affirmation and support to students via social media. We've supported youth-organizing efforts, including the March for Our Education, and filled the room with concerned, engaged families at our human rights information session in collaboration with HALCO and JUST.
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- Today, we're supporting inspiring youth leaders and activists in organizing a youth-led forum on advocacy and activism pertaining to curriculum changes. We, at The 519, are supporting youth in organizing for themselves because we –unlike this upcoming consultation process –believe their voice is so important and should not be silenced when it comes to their own education. It matters, and we will continue to support them. And lastly, amidst all of this, we've carved out time for meaningful media engagement –speaking at press conferences, at Marches, and with journalists both locally and internationally.
- Today, the We Have Your Back campaign continues its advocacy efforts. Amidst the upcoming consultation process, we will continue showing children, youth and families across Ontario –especially those who feel forgotten and erased in this moment –that we, at The 519, have your back. We will stand with you, continuing our longstanding legacy as fierce advocates who will fight for LGBTQ2S+ inclusion and our absolute human rights.

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| 10 | <p><b>Philanthropy Highlights – Justin Khan</b></p> <p>Justin Khan - member of the Fundraising, Philanthropy, and Communications Committee, or “FPC”, of the Board of Management and the chair of the Green Space Festival Committee, 2018.</p> <p>Highlights:</p> <ul style="list-style-type: none"><li>• Like all charitable organizations, The 519 relies on gifts, donations, and volunteer hours from community members, organizations, and local businesses in order to be able to offer the range of programs, services, and advocacy that it delivers each and every day.</li><li>• It is these gifts that make this organization so agile and gives it the capacity to respond quickly to emerging needs of our communities.</li><li>• In 2017, our supporters made over \$2.2 million in gifts, donations, and sponsorships.</li><li>• As was mentioned previously for every \$1 in City funding, we raised \$4.42 through our fundraising and grant applications activities!</li><li>• We also had 1,162 volunteers donate over 21,000 hours of service to The 519.</li><li>• These funds are raised through our wonderful events, like the Annual Gala, our Firefly Pub fundraiser in March, and our Green Space festival in June.</li><li>• The annual Gala hosted by our honorary patron Salah Bachir raised \$413,000 for us in October 2017.</li><li>• Firefly Pub, a decidedly queer take on St.Patrick’s day raised \$25,243 for The 519 in March 2018.</li><li>• This year, it was the 10th anniversary of Green Space Festival. We had over 35,000 visitors who gathered together in the spirit of Pride – to party for a cause, and to raise \$475,000+ for The 519.</li><li>• The success of each event relies on the participation of our communities.</li><li>• In 2017, The 519 received \$1.3 million in donations.</li></ul> |
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|    | <ul style="list-style-type: none"> <li>• The fact that there were 93,062 visits just to our programs last year, reflects the collective impact of our supporters' generosity.</li> <li>• The fact that The 519 was able to provide one-on-one support to 13% more refugee claimants in 2017/18 compared to the previous year, reflects the difference the support is making.</li> <li>• The fact that The 519 was able to increase capacity, outreach, and programming for Older LGBTQ2S programs, shows that every dollar that comes our way is committed to benefiting our communities.</li> </ul>   |
| 11 | <p><b>Business of the Board of Management – David Morris</b></p> <p><b>Board of Management of this past year 2017-2018:</b></p> <ol style="list-style-type: none"> <li>1. Biko Beuttah</li> <li>2. Gwen Benaway</li> <li>3. Linda Booker</li> <li>4. Patrick Gervais</li> <li>5. Pam Hrick</li> <li>6. Justin Khan</li> <li>7. David Morris</li> <li>8. Paul Noble</li> <li>9. Paul Jonathan Saguil</li> <li>10. Nichola Ward</li> <li>11. Tom Warner</li> <li>12. Councillor Kristyn Wong-Tam</li> </ol> <p><b>Retiring Board Members</b></p> <p>Acknowledgement for the following retiring members for their contributions and leadership in supporting The 519. Their dedication, passion and actions have advanced the vision and mandate of The 519 as it strives to meet the needs of our community.</p> <ul style="list-style-type: none"> <li>• Gwen Benaway, who served as Vice Chair of the Board and Chair of the Human Resources and Governance Committee. Gwen has just begun a PhD program and we wish her the best of luck and know that she will be successful.</li> </ul> |

- Linda Booker, who served on the Human Resource and Governance Committee and brought great compassion to our discussions at those tables.
- Patrick Gervais, who served as the Co-Chair of the Fundraising and Philanthropy Committee where he fostered lively and engaged discussion.

**The Board Of Management Candidates -Nominations Committee Report**

As the Chair of The 519's Human Resources Governance Committee I will be providing an update on this year's Nominations Committee activities.

This year's Nominations Committee consisted of: myself, Tom Warner, and Biko Beuttah.

The Nominations Committee is a standing committee of the Board of Management of The 519. The Committee is responsible to manage the recruitment process and recommend candidates to the membership to fill vacancies on the Board.

The Committee is also responsible to ensure that the process complies with The 519's by-laws and other governing documents including the City of Toronto's Public Appointments Policy.

In June the Board of The 519 approved the recruitment priorities for the 2018/2019 term of the Board. Those included continuing to advance the representation of:

- Individuals from a cross-section of age groups
- Members of diverse racial and ethno-cultural communities
- Members from Indigenous communities
- Women
- Trans people

Skill and Experience Priorities include:

Deep understanding and demonstrated competencies in:

- Board leadership and development

- Community services sector
- Community neighbourhood development/planning
- Philanthropy and fundraising
- Strategic communications

Candidates must also satisfy eligibility criteria established by the City of Toronto Public Appointments Policy and The 519's By-laws/Constitution. Candidates must:

- Be over the age of 18
- Be a resident of the City of Toronto (residency including living in the City of Toronto, owning or tenating land there, or being the spouse of an owner or tenant)
- Be a current member of The 519. At least 6 of the 11 elected members must reside in The 519's catchment area. The catchment area is founded by Bay, Bloor, Parliament and Gerrard Streets.
- Not be in a restricted category as defined in the Public Appointments Policy

In 2018/ 2018 there are 5 vacancies for the Board:

- 3 catchment
- 2 non-catchment

### **Status of Board Recruitment and Recommended Board Candidates**

The Nominations Committee received 9 applications this year from eligible candidates 2 of whom are current Board members seeking to extend their term for another two years.

4 of the 9 are residents of the catchment area.

The Committee interviewed all candidates using a standard template of questions focused on how the nominees see themselves contributing in supporting our work at The 519; and how their skills, expertise and lived experience advances our commitment to diversity.



as joining the Finance Committee of the 519, one of the largest community centers in the City of Toronto.

**Cherny:**

Michael Cherny, CPA, CA is the Chief of Staff to the National Audit Public practice at Deloitte Canada. Michael has over six years of experience in the design, development and execution of a risk-based approach to providing financial and non-financial assurance to various clients across multiple industries, including resources and energy, as well as in the design and implementation of strategic and operational initiatives. Prior to her current role, Michael was a member of the Risk Advisory practice as a Senior Consultant specializing in Sustainability & Climate Change as well as Governance and Risk Management. Michael is an active member of the LGBTQA community as the National Chair of the Deloitte Pride Community, Advisor on LGBTQ Member Relations to CPA Ontario and Strategic Advisor to the Ten Oaks Project, having previously served as the Treasurer on the Board of Directors of Pride Toronto and a Director on the Board of Directors of Start Proud (formerly Out On Bay Street).

**Justin Khan:**

Justin Khan is a legal professional who works for the not-for-profit organization, Law in Action Within Schools (LAWS). LAWS is the joint partnership between the Faculty of Law at the University of Toronto and Osgoode Hall Law School at York University. LAWS connects the resources of Toronto's legal community to the benefit of inner-city and newcomer youth facing personal and systemic barriers to education and career success.

Justin graduated from law school with high honours and during his three years he was Student Head of Pro Bono Initiatives and was part of an Innocence Network Chapter. As a lawyer, Justin has taken a keen interest in human rights work and promoting legal diversity within the justice sector. He has previously been a volunteer Policy Advisor at the Canadian HIV/AIDS Legal Network and currently sits on the Board of Directors for The 519 Community Centre. Justin is also serving as Chair, 2018 Green Space Festival in support of The 519

**Paul Jonathan Saguil**

Paul Jonathan Saguil is Associate Vice President, Innovation, Governance, and Risk Strategies in TD Bank Group's Global Anti-Money Laundering Department. He was formerly Senior Counsel in TD's Legal Department and previously practiced litigation at Stockwoods LLP. He has appeared before

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|  | <p>all levels of courts in Ontario, and the Federal Court, and before the Supreme Court of Canada. He received his Hons. B.A. (Philosophy) from York University and LL.B. from Osgoode Hall Law School. Before being called to the Bar of Ontario in 2008, he served as a judicial clerk to the Honourable Justice Phelan of the Federal Court. In addition to volunteering on the Board of Management for the 519, he is an active member of the Canadian/Ontario Bar Association and Federation of Asian Canadian Lawyers; Vice Chair of the CBA's Sexual Orientation and Gender Identity Law Section; past Chair of the Law Society of Ontario Equity Advisory Group; Chair of the Board of Directors for Start Proud; and a member of the Board for the Ontario Justice Education Network.</p> |
|  | <p><b>*Scrutineers: Beck McNeil and Kevin Hurren</b></p> <p><b>Motion</b></p> <p><b>Moved by: Alwin Kong</b><br/> <b>Seconded by: Darren Cooney</b></p> <p>That the Membership recommend the appointment of Marco Calabretta-Duval, Michael Cherny, Justin Khan, and Paul Jonathan Saguil to the Board of Management of The 519 in accordance with the City of Toronto`s Public Appointments Policy</p> <p><b>Decision</b> carried</p>   |
|  | <p>With the motion passed, David announced the Board of Management for 2018-2019:</p> <p>The Board of Management of The 519 for 2018-2019 is:</p> <ul style="list-style-type: none"> <li>· Marco Calabretta-Duval</li> <li>· Michael Cherny</li> <li>· Justin Khan</li> <li>· Paul Jonathan Saguil</li> </ul> <p><b><i>Plus current remaining Board members....</i></b></p> <ul style="list-style-type: none"> <li>· Biko Beuttah</li> <li>· David Morris</li> <li>· Paul Noble</li> <li>· Nichola Ward</li> </ul>   |



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|     | <ul style="list-style-type: none"> <li>• Tom Warner</li> <li>• Pam Hrick</li> <li>• Councillor Kristyn Wong-Tam (ex-officio)</li> </ul>   |
| 10. | <p><b>Adjournment</b></p> <p>David thanked everyone for participating and motioned to the Membership to adjourn the meeting. David invited anyone with questions or comments to come and discuss.</p> |
|     | <p><b>Motion</b></p> <p><b>Moved by: Alwin Kong</b><br/> <b>Seconded by: Biran Wilding</b><br/> <b>That</b> the Board adjourn the meeting at 7:50 PM.<br/> <b>Decision</b> carried</p>                |

| Item | Attached Document   |
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| 1.   | • Wednesday, September 26, 2018 Agenda                        |
| 2.   | • Thursday, September 28, 2017 Minutes                        |
| 3.   | • Audited Financial Statements, 2017                          |
| 4.   | • 2018 Board of Management Candidate Information Sheets (bio) |