



## Minutes: Board of Management, Meeting 1 (2018-2019)

Monday October 29, 2018, 6:30 PM, The 519, Room 204

### Board Members

<b>Chair:</b> David Morris	Paul Jonathan Saguil	Paul Noble
<b>Secretary:</b> Pam Hrick	Michael Cherny	Justin Khan
<b>Treasurer:</b> Tom Warner	Nichola Ward	Biko Beuttah
<b>Ex-Officio:</b> Councillor, Kristyn Wong-Tam (absent)	Marco Calabretta-Duval	

### The 519

<b>Executive Director</b>	Maura Lawless
<b>Programs and Community Services, Senior Director</b>	Becky McFarlane
<b>Director, Philanthropy</b>	Stacy Kelly
<b>Director, Organizational Development</b>	Beck McNeil
<b>Director, Finance</b>	Gillian James
<b>Communications and Fund Development, Manager</b>	Soofia Mahmood (minutes)

Item	Minutes
<b>1</b>	<p><b>Welcome and Introductions</b></p> <p>David Morris opened the meeting at 6:36 pm, welcomed everyone, and delivered land acknowledgement.</p> <p><i>We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit, and Metis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.</i></p> <p>Introductions were made.</p>
<b>2</b>	<p><b>Approve Agenda</b></p> <p>David Morris requested the Board to review agenda for the Board Meeting of Monday, October 29, 2018.</p> <p><b>Amendments:</b></p> <ul style="list-style-type: none"> <li>• Under section 3, adding 3.2 for in-camera minutes for approval. To be discussed with 12.2 (in-camera item on the agenda)</li> <li>• Add motion under Chair Report Motion 5.0 to reinstate Nichola Ward after her leave of absence.</li> </ul> <p><b>Motion 2.1:</b></p> <p>David Morris presented the motion to approve the agenda as amended for the Board Meeting of Monday October 29, 2018.</p> <p><b>Moved by:</b> Pam Hrick  <b>Seconded by:</b> Justin Khan</p>

	<p><b>That</b> the Board agreed to approve agenda as amended for the Board Meeting of Monday, October 29, 2018. <b>Decision:</b> carried</p>
<b>3</b>	<p><b>Approve Meeting Minutes</b> 3.1 David Morris requested the Board to review and approve the meeting Minutes of Monday, September 24, 2018.</p> <p><b>Amendments:</b> 6.1: Add Paul Jonathan Saguil's last name 8.2: Correct typographical error</p> <p><b>MOTION 3.1:</b> Review and approve the minutes as amended for the Board Meeting of Monday September 24, 2018 <b>Moved by:</b> Tom Warner <b>Seconded by:</b> Marco Calabretta-Duval <b>That</b> the Board review and approve the meeting minutes as amended of Monday, September 24, 2018. <b>Decision</b> carried</p>
<b>4</b>	<p><b>Declaration of Conflict of Interest(s)</b> David Morris confirmed no conflict of interest declared.</p>
<b>5</b>	<p><b>Chair Report /Executive Committee</b></p> <p><b>MOTION 5.0 :</b> To reinstate Nichola Ward after her leave of absence. <b>Moved by:</b> Paul Noble <b>Seconded by:</b> Michael Cherny <b>That</b> To reinstate Nichola Ward after her leave of absence. <b>Decision</b> carried</p> <p><b>5.1 Chair's Report</b> Chair's report included sharing Board meeting schedule and upcoming events, Board retreat agenda and update, and committee meetings appointments.</p> <p><b>5.2 Board Meeting Schedule 2018/2019 Term and Key Upcoming Events</b> Meeting schedule and key events shared in print, including community events like Trans Day of Remembrance, and Donor Appreciation event on November 29, 2018. Calendar invites to be re-sent to all Board Members for upcoming events.</p> <p><b>MOTION 5.2 :</b> Approve Board Schedule 2018/19 <b>Moved by:</b> Justin Khan <b>Seconded by:</b> Tom Warner <b>That</b> the Board approve the Board Schedule 2018/19 <b>Decision</b> carried</p> <p><b>5.3 Board Retreat Update</b></p>

	<p>Agenda was shared for the upcoming Board Retreat on November 3, 2018 at The 519 from 9am to 5pm. The retreat will begin with Trans Awareness Training, and will include topics like Board Governance Training, and Moss Park update.</p> <p><b>5.4 Board Committee Appointments 2018/2019 Term</b> Draft shared on potential committee appointments for discussion. Draft based on conversations between Board Chair and Board Members. Draft included qualified community members.</p> <table border="1" data-bbox="311 611 1477 1184"> <thead> <tr> <th>Finance</th> <th>Human Resources and Governance</th> <th>Strategic Planning and Programs</th> <th>Fundraising, Philanthropy and Communications</th> <th>Nominations</th> </tr> </thead> <tbody> <tr> <td>Tom Warner</td> <td>PJ Saguil</td> <td>Biko Beuttah</td> <td>Biko Beuttah</td> <td>Justin Khan</td> </tr> <tr> <td>Paul Noble</td> <td>Michael Cherny</td> <td>PJ Saguil</td> <td>Paul Noble</td> <td>PJ Saguil</td> </tr> <tr> <td>Michael Cherny</td> <td>David Morris</td> <td>David Morris</td> <td>Justin Khan</td> <td></td> </tr> <tr> <td>Pam Hrick</td> <td>Pam Hrick</td> <td>Justin Khan</td> <td>Marco Calabretta-Duval</td> <td></td> </tr> <tr> <td>Marco Calabretta-Duval</td> <td></td> <td>Tom Warner</td> <td>Nicki Ward</td> <td></td> </tr> <tr> <td>Sandeep Dhasi</td> <td></td> <td>Colin Phillips (community member)</td> <td></td> <td></td> </tr> </tbody> </table> <p><b>MOTION 5.4:</b> Approve Board representation to Board Committees for Term of 2018/2019  <b>Moved by:</b> Biko Beuttah  <b>Seconded by:</b> Paul Noble  <b>That</b> the Board approve Board representation to Board Committees for Term of 2018/2019.  <b>Decision</b> carried</p>	Finance	Human Resources and Governance	Strategic Planning and Programs	Fundraising, Philanthropy and Communications	Nominations	Tom Warner	PJ Saguil	Biko Beuttah	Biko Beuttah	Justin Khan	Paul Noble	Michael Cherny	PJ Saguil	Paul Noble	PJ Saguil	Michael Cherny	David Morris	David Morris	Justin Khan		Pam Hrick	Pam Hrick	Justin Khan	Marco Calabretta-Duval		Marco Calabretta-Duval		Tom Warner	Nicki Ward		Sandeep Dhasi		Colin Phillips (community member)		
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<p><b>6</b></p>	<p><b>6.1 Executive Director Report</b></p> <p>Maura Lawless referred to the briefing note in the Board Package. Updates included:</p> <p><b>Vote Toronto Elections Engagement</b> The 519 worked closely with the City Clerks Elections Office over the past number of months to improve the voting experiences for trans, non-binary people. This included supporting the City to develop policy, toolkits, manuals, info-graphics, as well as training modules for all elections staff. The 519 also participated in the City’s Adopt a Poll call-out to all city divisions and agencies. We hosted a neighbourhood poll and provided 15+</p>																																			

	<p>employees and program participants from our Trans People of Colour project to staff the elections poll on October 22, 2018.</p> <p><b>Strategic Plan Resourcing Update</b> In September 2018, The Board approved the new 2019-2022 Strategic Action Plan, which has implications on our human resources strategy that is underway to support the delivery on the plan moving into 2019. All changes are contemplated in the 2018 Operating budget and will be included in the 2019 Operating budget for Board approval – new funding updates details are included in the Board in-camera report item # 12.1.</p> <p><b>Key Strategic 2019 Program Priorities (not an exhaustive list)</b></p> <ul style="list-style-type: none"> <li>• Expansion of The 519’s Anti-Violence (AVI) program</li> <li>• Completion of the Moss Park feasibility study</li> <li>• Completion of the Methamphetamine Needs Assessment</li> <li>• Development of enhanced City of Toronto relationship in support of LGBTQ2S issues</li> <li>• Program expansion to meet needs of LGBTQ2S communities (emergent needs opportunities)</li> <li>• Implementation of Anti-Racism and Equity Framework</li> </ul> <p><b>MOTION:</b> NA</p>
<b>Agency Business</b>	
7	<p><b>Agency Business - Becky McFarlane</b></p> <p><b>7.1 Sex-Ed Curriculum Update Provincial Consultation</b></p> <ul style="list-style-type: none"> <li>• In July 2018, Minister of Education Lisa Thompson announced the repeal of the 2015 Health and Physical Education Curriculum.</li> <li>• The 519 launched a campaign with other like-minded groups to advocate against the repeal, and continues to play a leadership and coordination role in this campaign, under the banner of We Have Your Back.</li> <li>• Current key campaign initiatives include disseminating a simple guide for individuals who want to participate in Ministry of Education curriculum “consultations” and hosting a youth forum at The 519 in January 2019, which will be a justice activism skills-based conference for high school students.</li> </ul> <p><b>MOTION:</b> NA</p>
<b>Committee Business</b>	
8	<p><b>Strategic and Program Planning (SPP) Committee Update</b></p> <p>No report</p> <p><b>MOTION:</b> NA</p>

<p><b>9</b></p>	<p><b>Fundraising, Philanthropy, Communications (FPC) Committee Update</b></p> <p>9.1 Gala Update</p> <ul style="list-style-type: none"> <li>• Overall a successful evening.</li> <li>• Some reductions in revenue targets as well as expense budgets due to cancellation of original headliner.</li> <li>• Chair suggested to sign a joint letter with Executive Director to recognize and appreciate Salah Bachir, our honorary patron. Board agreed with this suggestion.</li> </ul> <p><b>MOTION:</b> NA</p>
<p><b>10</b></p>	<p><b>Finance Committee Update</b></p> <p>No Report</p> <p><b>MOTION:</b> NA</p>
<p><b>11</b></p>	<p><b>Human Resources and Governance Committee</b></p> <p>No report</p> <p><b>MOTION:</b> NA</p>
<p><b>12</b></p>	<p><b>Motion to go in-camera</b></p> <p>Moved by: Tom Warner Seconded by: Pam Hrick Decision: carried</p> <p>3.2 David Morris requested the Board to review and approve the in-camera meeting Minutes of Monday, September 24, 2018.</p> <p><b>New Partnership Opportunities</b></p> <ul style="list-style-type: none"> <li>• 12.1 Anti-Violence Partnership Update / Proposal</li> </ul> <p><b>Motion to exit in-camera</b></p> <p>Moved by: Nichola Ward Seconded by: Justin Khan Decision: carried</p> <p><b>MOTION 3.2:</b> Review and approve the in-camera Minutes for the Board Meeting of Monday September 24, 2018 <b>Moved by:</b> Paul Noble <b>Seconded by:</b> Tom Warner <b>That</b> the Board review and approve the in-camera meeting minutes of Monday, September 24, 2018. <b>Decision</b> carried *Abstention: Nichola Ward</p>

	<p><b>MOTION 12.1:</b> Approval for the Anti-Violence Partnership proposal  <b>Moved by:</b> Pam Hrick  <b>Seconded by:</b> Tom Warner  <b>That</b> the Board approve the Anti-Violence Partnership proposal</p> <p><b>Decision</b> carried  *Abstention: Biko Beuttah</p>
<b>13</b>	<p><b>Other Business / Emerging Issues</b>  NA</p>
<b>14</b>	<p><b>Adjournment</b>  David Morris adjourned the meeting at 8:00.  Motion presented to adjourn the meeting.</p> <p><b>MOTION 14.1</b>  <b>Moved by:</b> Nichola Ward  <b>Seconded by:</b> Michael Cherny  <b>That</b> the Board adjourns the meeting.  <b>Decision</b> carried</p>

**\*yellow highlight refers to in-camera session**

<b>Item</b>	<b>Attached Documents *yellow highlight indicates in camera session where document will be available printed at the meeting</b>
2.	2.1 Agenda: October 29, 2018
3.	3.1 Minutes: September 24, 2018 3.2 Minutes: September 24, 2018 in-camera
5.	5.2 2018/2019 Board Meeting Schedule
6.	6.1 October 2018 Executive Director Update – Available on/before October 26/18
7.	7.1 Briefing Note: Sex-Ed Curriculum Update Provincial Consultation – Available on/before October 26, 18
<b>12.</b>	<b>12.1 Anti-Violence Partnership Proposal – Available at the meeting</b>