

The 519 Church Street Community Centre
Board of Directors Meeting

April 26th, 2010
6:30 PM EDT

Attendance

Jodi Hoar, Pascal Dessureault, Lyle Kersey, Derrick Navarro,
Natasha Garda (Chair), Shaleena , Troy Jackson, Rudi Ticzon, Lee
Mark Schofield

Staff: Janet Rowe, Maura Lawless, Rinku Modi, Matthew Cutler
Guest: David White
Regrets: Jessica Carfagnini

Minutes

1. Meeting Opening and Welcome

The meeting was opened at 6:33 by Natasha Garda. Natasha noted that it was Shaleena's first board meeting.

2. Agenda

Lyle proposed that item 9 on the agenda be moved to the end of the meeting because it will have to be held in camera.

MOTION

Moved by Pascal, Seconded by Derrick that the agenda be approved as amended.

CARRIED

3. Vistors

David White was attending the Board as a guest. He introduced himself briefly to Board. David is currently the Associate Vice President for Learning and Development for TD Canada Trust, Domestic. He lives in the neighbourhood and is eager to participate in the community.

4. Minutes of the last meeting

The following issues were noted with the minutes:

- Rudy's name was mis-spelled in item 2.
- Shaleena noted an error on page seven -she was not a volunteer with CAS, she worked for them.

MOTION

Moved by Jodi, seconded by Rudy that the minutes of the meeting held on March 29, 2010 be approved as amended.

CARRIED

5. Conflicts of Interest

None Declared

6. Agency Business – Funding Proposal Submissions

Janet introduced three grant applications for the Board's approval:

Healthy Communities Fund – This grant will provide health promotion for trans youth including recreational activities, as well as nutritional programming. The application is for \$150,000 over 2 years. This is new funding which will augment and support current programming.

MOTION

Moved by Derrick, seconded by Pascal that the Board approves the Healthy Communities Fund application as outlined.

CARRIED

Citizenship and Immigration Canada Settlement Funding – The 519 is applying for a multi-year grant to support the development of programming which develops settlement programming for the LGBT and Family Programs at The 519. This will include augmentation of staffing of by 4 positions which will support settlement, the breakthrough network, housing and employment needs of newcomers. This is based in a new model of settlement at CIC. This request will be valued at up to \$300,000 over two years.

MOTION

Moved by Derrick, seconded by Pascal that the Board approves the Citizenship and Immigration Settlement Funding application as outlined.

CARRIED

Toronto Public Health Youth Grant – This grant will provide community engagement around health issues. We previously applied but were declined and were asked to re-submit our proposal. This grant will be focused on trans youth / physical activity programming and is for up to \$5,000.

MOTION

Moved by Jodi, seconded by Derrick that the Board approves the Toronto Public Health Youth Grant application as outlined.

CARRIED

7. Executive Director's Report

Maura tabled her report as circulated. April was to a busy month finalizing details related to decorating the building, completing the final renovations/upgrades on the remaining spaces and purchasing furniture to make the public spaces feel fresh and welcoming. It was also National Volunteer Week during April and the Centre undertook some fantastic initiatives and events in celebration of volunteer week.

The 519 is preparing for 2 major events in May including the Public Servants Event to mark International Day Against Homophobia and the Grand Opening on May 19th.

8. Chair Report / Executive Committee

On behalf of the Executive Committee, Natasha presented the following motion.

“The 519 Executive is proposing that the attendance/participation of 519 Board Members in programs that are directly operated by the 519 requires additional discussion and research to establish a protocol that clarifies Board roles and parameters of participation.

The Board of Management is requesting that the Executive Director undertake a process to establish this protocol and report back to the Board via the Strategic Planning Committee on the recommended protocol.”

There was some discussion relating to who should be undertaking such a process, namely if developing this protocol should be the work of the ED or the Board.

MOTION

Moved by Rudy, seconded by Troy, CARRIED with one nay (Jodi Hoar)

9. Finance Committee

Pascal noted that the last month was very busy for Rinku as she worked with the Auditor to prepare draft audited financial statements. Pascal noted that the deficit noted in the statements was related to the capitalization of purchases during the year. He also noted that there will be a variance regarding a future liability

regarding short-term disability; however these costs have not yet been calculated and will be reflected in the 2010 financials.

MOTION

Moved by Derrick, seconded by Rudy that the Draft Audited Financial Statements be adopted as presented.

CARRIED

MOTION

Moved by Jodi, seconded by Shaleena that the Board of Management acknowledges and is aware of the variance regarding short-term disability plan in 2009 and recognizes that these costs will be calculated and applied to the 2010 financial statements.

CARRIED

The Finance Committee has also developed and is recommending the new EFT Payment Policy which will govern electronic payments at The 519. Pascal provided an overview of the policy which was provided in advance to Board Members. This policy was developed to strike a balance between process, transparency and business efficiency.

MOTION

Moved by Lee, seconded by Lyle that the EFT Payment Policy be adopted as presented.

CARRIED

Financial statements for the year to date ending on March 31st were presented to the Board for information. It was noted that the City approved the 2010 operating budget, and that a revised budget will be presented to the Board as a result.

10. Strategic Planning Committee

As part of our ongoing Program Services evaluation, the Strategic Planning Committee had program staff as guests at their meeting last month. This is part of a process of formally evaluating programs with more structure and as part of an annual review plan. Chris Veldhoven – QPP Coordinator presented on his program and evaluation and Morgan Page – TYT Student Placement presented on TYT which is the largest and longest-running program for trans youth in Canada. Evaluations are positive and reflect programs which are shifting and changing. The evaluation project will see some responses by summer.

JRossHospitality Recruiters has been involved in the hiring process for the Director of Food Services and Community Partnerships (the Café chef). 18 candidates were reviewed and short-listed to 4. We are currently in the process of referencing and headed to final selection. It was noted that we are on schedule to

open for Pride with an anticipated hire in next two weeks.

Finally, the committee reminded the Board of the social event later that evening.

11. Advocacy Committee

The committee reviewed two documents / advocacy statements which will be presented to the Board at the next meeting. A great deal of work has been done on these documents.

12. Fundraising and Communications

Natasha reported on the meeting of the Resource Development and Communications Committee. She noted the event on the 19th as outlined in the ED's Report and that the membership drive was on its way to being launching following the May 19th event.

Board members noted that there have been challenges with the technology of the website and Matt will follow-up.

Starry night and Pride will be a bigger and 'souped up' version of last year. Everyone should be sure to send their VIP and invitation lists to Matt by May 28th, a template will be forwarded for your convenience.

13. Correspondence

None received.

14. Emerging Issues

None Noted.

15. Human Resources

MOTION

Moved by Rudy, seconded by Derrick that the meeting move In Camera to discuss a human resources issue

CARRIED

15. Adjournment

MOTION

Moved by Lyle that the meeting be adjourned.

CARRIED