



Minutes: Board of Management, Meeting 5 (2015-2016)
 Monday February 29, 2016 6:30 PM
 The 519, Room 204

Board

Board Chair	Jacob Porpossian	Nadia Bello	Wesley Watson
Vice Chair	Nicki Monahan	Alwin Kong (regrets)	Michelle Walker
Treasurer	Tom Lewis	Luc Levasseur (regrets)	Nichola Ward
Secretary	Tasnim Rehemtula	David Morris	
Ex-Officio	Councillor, Kristyn Wong-Tam (absent)		

Employees

Executive Director	Maura Lawless
Programs and Community Services, A/Senior Director	Becky McFarlane
Finance and Facilities Services, Director	Rick McCarty (regrets)
Director of Development	John Farrell (regrets)
Programs and Community Services A/Director	Lisa Gore Duplessis (regrets)
Social Enterprise, Education and Advocacy A/Director	Steven Little (regrets)
Senior Consultant, Knowledge Management	Monica Notaro

Items	Minutes
1	Jacob Porpossian opened the meeting at 6:30 PM.
2	<p>Approve Agenda</p> <p>Jacob motioned the Board to approve the Agenda for Monday February 29, 2016 with the following changes:</p> <ul style="list-style-type: none"> Review items 5 and 8 together, under item 5, and Motion the Board to enter, receive and exit the in-camera session at the agenda item, 11 <p>Motion</p> <p>Moved by Tom Lewis Seconded by Nichola Ward That the Board approve the Agenda for Monday February 29, 2016 Decision carried</p>
3	<p>Approve Meeting Minutes</p> <p>Jacob motioned the Board to approve the Minutes for Monday January 25, 2016.</p> <p>Motion</p> <p>Moved by David Morris Seconded by Wesley Watson That the Board approve the Minutes for Monday January 25, 2016. Decision carried</p>

4	<p>Declaration of Conflict of Interest(s)</p> <p>Jacob confirmed that no conflicts were declared.</p>
5	<p>Chair Report / Executive Committee</p> <p>Note that item 8 is included with the Strategic Program and Planning (SPP) Committee providing an update first.</p> <p>SPP Committee Update</p> <p>David Morris, Committee Chair presented the SPP Committee Report:</p> <ul style="list-style-type: none"> • SPP Meeting Minutes • Moss Park Project Update and Community Consultation Update <p>Item: SPP Committee Update</p> <p>David Morris, Committee Chair presented the SPP Committee Report:</p> <ul style="list-style-type: none"> • SPP Meeting Minutes • Moss Park Project Update and Community Consultation Update <p>The Committee reviewed the staff report that provides a project update and an outline of the community consultation scope of work.</p> <p>The responsibility to develop the annual Board training plan is being moved from SPP to Human Resource and Governance Committee. This would align the other related governance responsibilities with the HR committee including Board evaluation.</p> <p>As reported previously the United Way has gone through a major overhaul of their anchor agency and program funding streams. At this time The 519 is submitted an anchor agency Expression of Interest. If the Expression of Interest is recommended by the United Way then we will be submitting a more extensive submission in June. Becky Mcfarlane will be providing a report of the implications at an upcoming SPP meeting. Then SPP will report to the Board with recommendations regarding The 519's submission to the United Way.</p> <p>Item: Strategic Program Planning Update</p> <p>Davis Morris, Chair of SPP provided an overview of the SPP meeting and the proposed Moss Park community consultation strategy:</p> <p>Project Overview</p> <p>The City, in partnership with The 519, and the philanthropic partner, under the direction of an Executive Project Steering Committee (EPSC), will conduct a feasibility study to determine if the redevelopment of Moss Park – from Queen St. E. North to Shuter St., George St. East to Sherbourne St., including John Innis Community Centre, the Moss Park Arena and surrounding sport fields and parklands (the "Site"), including all its facilities and surrounding parklands, is suitable for redevelopment.</p>

If determined viable such redevelopment would be for the creation of a new transformational, multi-dimensional facility that will be dedicated to developing and providing inclusive recreational space and programs responsive to the needs of local communities including vulnerable at risk communities, while also advancing LGBTQ inclusion in sport and recreation (herein referred to as the "Project").

Feasibility Study Components

There are 4 main components of the feasibility study they include:

- Site design and schematic drawings
- Community engagement/consultation process
- Financial analysis (capital development, operations, and long-term capital analysis)
- Governance review

Key Updates

- Major draft done of the Architectural RFP (included Hilditch architects, City divisions, including PMMD)
- Major Draft of the Community Consultation RFP (included City divisions, external feedback with 14 community partners on the design of the process and integrating social procurement and community benefit requirements)
- Major draft of the Community engagement/leadership - Scope of Work
- Approval from EPSC on RFP framing

Next Steps

- Finalize, and release RFPs (Architectural/Community Consultation)
- Select vendors for RFPs, finalize contracts and commence critical path development
- Develop SOW and RFP for Financial Analysis and Capital Campaign feasibility study
- Commence architectural and community consultation process

Item: Recommendation to establish The 519 Moss Park Strategic Advisory

Committee (Terms of Reference provided)

Jacob Porposian, (Chair) presented the Executive Committee's recommendation to establish The 519 Moss Park Project – Strategic Advisory Committee to:

- Support and champion the feasibility study with a view of improving and enhancing recreational opportunities and community partnerships that benefit the local neighbourhood, our membership, and the City
- Formal delegated responsibly to represent the opinions and interests of The 519 Board throughout the feasibility study in the context and role as a City agency including ensuring that Board decisions and motions are effectively recorded in Board minutes
- Provide strategic advice to the Executive Director who is a member of the Executive Project Steering Committee on various aspects of the feasibility study

- Support the community consultation strategy (including attending and participating in relevant sessions) to ensure The 519 interests are considered
- Support and align all messaging with the Project's overall strategic communications plan
- Leverage community connections, partnerships, and relationships to advance the work of the Project and the feasibility study
- Receive and review legal agreements, reports and recommendations from the EPSC and provide comment and input as well as recommendations to the Board of The 519
- Effectively keep the Board of Management informed throughout the feasibility stages and seek input from the Board as relevant
- Comply with all applicable City policies that govern City agencies

The accountability of the committee is proposed as:

- The 519 Board Chair
- Chair of Strategic Program Planning and Finance Committees and 2 additional Board members with relevant skills and expertise to inform the feasibility study (to ensure consistency and accountability these are not rotational appointments)
- Up to 4 additional external experts who would have relevant skills and expertise as City builders/Civic leaders in the following areas (inter-governmental relations, communications, capital construction development, legal, recreation/sport leadership) to inform and champion the Project and the feasibility study – must have a history of demonstrated support for The 519 (formally interviewed by the committee and appointed by the Board)
- The 519 Executive Director
- Administrative support will be managed by The 519 Project Consultant, staff under the direction of the Executive Director.

Jacob called for a motion to approve the committee.

Nichola requested time to present information speaking against the motion of establishing the advisory committee. Nichola questioned The 519's continued engagement in the Project as a whole. The basis of her concerns pertained to a perceived de-emphasis of the LGBTQ focus of the project. Her concern was that this did not seem consistent with The 519's "dual mandate" to its own local community and to its own community of common bond (LGBTQ).

Nichola presented copies of the staff reports to City Council (written by City staff and Maura Lawless). While the original proposal (November 20, 2013) spoke to the first ever LGBTQ-focused sports and recreation centre in Toronto later iterations spoke only to "building capacity in the LGBTQ sport and recreations community." Her concern was that this "mission drift" was a substantial shift in focus and therefore, inconsistent with The 519 mandate. Nichola also expressed concern about the Board liability and

	<p>responsibility to ensure that the project advances as described in the initial reports from Council.</p> <p>Jacob noted that the feasibility study will look at the project in its evolution and clarifying its objective is a part of the overall study. Becky added that the Board decided to explore the new site including the geographical change and it does not change the 'mission' nor diminish the layers or complexity of the project such as representing the LGBTQ community. The Project was always intended to be accessible for the local community. Becky also spoke to the importance of the community consultation process to inform the feasibility study. The Project Team has designed an extensive consultation process that includes the local community, marginalized/vulnerable members, LGBTQ communities/leagues and community partners to seek their input throughout the feasibility study.</p> <p>Wesley noted that the motion to form an advisory committee is one of the formal strategies to ensure the feasibility study represents what is relevant to the community and The 519. Nadia, Tasnim, Nicki, David and Tom noted confidence that the feasibility study will examine the various aspects of the feasibility study to ensure that the interests of The 519 are considered. They also expressed support for the broadening scope of the Project which is directly relevant to the role of The 519 as an AOCC and support building inclusive community programming and space.</p> <p>The Board called for a recorded vote.</p>
	<p>Motion</p> <p>Moved by David Morris, Seconded by Nicki Monahan Votes in Favour Nadia Bello, Wesley Watson, Michelle Walker, Jacob Porpossian, Tom Lewis, David Morris, Nicki Monahan, Tasnim Rehemtula Votes Against Nichola Ward That the Board approve the establishment of The 519 Moss Park Project – Strategic Advisory Committee in accordance with the Terms of Reference Decision carried</p>
Agency Business	
6	<p>Executive Director Report</p> <p>Maura highlighted dates on the Board Notable Calendar.</p> <p>The SPP will be meeting on March 7th, 2016 at 6:30 PM.</p>
7	<p>Programs Update</p> <p>Becky MacFarlane presented on grant submission for Application for Canada Summer Jobs to hire two summer students to provide administrative and programmatic support to the Moss Park Project. The positions are funded at 100% of minimum wage. The</p>

	<p>duration is May through August 2016. It is considered an expansion of existing funding.</p> <p>This funding will increase capacity and support our efforts in delivering a thoughtful and fulsome community consultation. In line with previous student recruitments, we have proposed a wage of \$15.81 for this position (\$4.56 over minimum wage) to ensure that we remain competitive and can attract strong candidates for the roles. The salary gap will be covered by resources secured specifically for the consultation process. The grant deadline is March 11, 2016.</p>
	<p>Motion</p> <p>Moved by Wesley Watson Seconded by Nichola Ward That the Board approve application for Canada Summer Jobs Advisory Committee for two full time student positions Decision carried</p>
Committee Business	
8	<p>Strategic Program and Planning (SPP) Committee Update</p> <p>This item is moved and included in item 5.</p>
9	<p>Fundraising, Philanthropy, Communications Committee Update</p> <p>Jacob and Tasnim presented on behalf of Luc Levasseur, Committee Chair provided a verbal update.</p> <ul style="list-style-type: none"> • We arranged a photo shoot at 6 and 6:30 PM today to take individual and group board pictures in support of our St. Patrick's Day event. • We will also be taking pictures for our V is for Volunteers campaign. • We thank everyone who came out for the Donor Celebration event • All are welcome to tonight's third party fundraiser at Church on Church called 'One Giant Leap' tonight
10	<p>Finance Committee Update</p> <p>Jacob Tom Lewis, Committee Chair confirmed no report at this time.</p>
11	<p>Human Resources Committee Update</p> <p>Nadia Bello, Committee Chair requested Maura to present the in-camera report on The 519 Human Resources Annual Report.</p> <p>Jacob motioned the Board to enter, receive and exit for approval once exit from In-camera.</p> <p>Motion 1</p> <p>Moved by David Morris</p>

	<p>Seconded by Nichola Ward That the Board enter into in-camera session to review and receive The 519 Human Resources Annual Report Decision carried</p>
	<p>Motion 2 Moved by Nadia Bello Seconded by Nicki Monahan That the Board receive The 519 Human Resources Annual Report when out of In-camera Decision carried</p>
	<p>Motion 3 Moved by Nadia Bello Seconded by Wesley Watson That the Board to exit The 519 Human Resources Annual Report In-camera session Decision carried</p>
12	<p>Other Business /Emerging Issues Jacob confirmed no additional business to be presented.</p>
13	<p>Adjournment Jacob motioned to adjourn the meeting at 7:45 PM.</p>
	<p>Motion Moved by Nichola Ward Seconded by David Morris That the Board adjourn the meeting Decision carried</p>

Item	Attached Document
2	• Monday February 29, 2016 Agenda
3	• Monday January 25, 2016 Minutes
5	• The 519 Moss Park Project – Strategic Advisory Committee
6	• Board Notable Calendar
7	• Approve Application for Canada Summer Jobs
8	• SPP minutes • Moss Park Project Update • Moss Park Community Consultation Leadership Team Update
11	• The 519 – 2015 Human Resources Annual Report (in-camera)