



BOARD OF MANAGEMENT

of The 519 Church Street Community Centre

MEETING MINUTES

**for the meeting held on October 29, 2012
2012-2013 Meeting # 1**

Meeting Attendance

Board Members and Staff

Pascal Dessureault, Kerry Bell, Scott Bomhof, Tyler Fleming, Margo Foster, Angeline Ico, Luc Levasseur, Julia Lo, John Thornton, Rudy Ticzon, Stephen Menon (arrived 7 PM).

Maura Lawless (Executive Director), Matthew Cutler, Hussain Haider Ali, Helen Rykens.

Visitors and Guests

Tristan Downe-Dewdney (from Councillor Wong-Tam's office), Brian du Bourdieu, Lynda Cheng, Raphael Pascal-Leone, Jenny Peto

Meeting Minutes

1. Welcome

Pascal, the Chair, opened the meeting at 6:30 PM.

2. Approval of agenda

MOVED BY Scott Bomhof

SECONDED BY Margo Foster

THAT the Agenda be adopted with one amendment: to hold an in-camera discussion as part of the Executive Director's report regarding a new partnership opportunity that has legal and financial implications.

CARRIED

3. Approval of minutes

MOVED BY Anthony Partipilo

SECONDED BY Don Middleton

THAT the minutes of the meeting held September 10, 2012 be approved as amended.

CARRIED

4. Declaration of conflicts of interest

There were no conflicts of interest declared.

5. Agency Business – Grant Application Approvals

MOVED BY Julia Lo

SECONDED BY Rudy Ticzon

THAT The 519 Church Street Community Centre declares that the organization adopts and upholds the City of Toronto policy statement which prohibits discrimination and harassment and protects the right to be free of hate activity, based on age, ancestry, citizenship, creed (religion), colour, disability, ethnic origin, family status, gender identity, level of literacy, marital status, place of origin, membership in a union or staff association, political affiliation, race, receipt of public assistance, record of offences, sex, sexual orientation or any other personal characteristics by or within the organization.

CARRIED

CHUM Christmas Wish

Chum Christmas Wish Fund supports the Light Fantastic, our annual family holiday party.

Annual request of \$3,300

MOVED BY Kerry Bell

SECONDED BY Margo Foster

THAT the Board approve the application for funding from CHUM Christmas Wish.

CARRIED

6. Executive Committee Report – Election of Board Officers

Process

Positions were filled in the following order: Chair, Vice Chair, Treasurer, Secretary.

Board Members wrote down their nominations on a private form. The Executive Director and a Manager announced the nominations to the meeting.

Nominees had the opportunity to accept or decline their nomination. If more than one nominee accepted, each nominee had 3 minutes to speak to their nomination.

A secret ballot was held in the case of 2 or more nominees. Ballots were counted by the Executive Director and a Manager.

If one nominee accepted the nomination, then that nominee was deemed to be acclaimed.

Election of the Board Chair

Nominees: Pascal Dessureault.

Pascal Dessureault accepted his nomination for Chair and was acclaimed.

Election of the Vice Chair

Nominees: Kerry Bell, Julia Lo, Rudy Ticzon

Julia Lo declined her nomination. Kerry Bell and Rudy Ticzon accepted their nominations and each spoke to their own nomination.

Rudy Ticzon was elected Vice Chair.

Election of the Treasurer

Nominees: Tyler Fleming, Margo Foster

Margo Foster declined her nomination. Tyler Fleming accepted his nomination for Treasurer and was acclaimed.

Election of the Secretary

Nominees: Margo Foster

Margo Foster accepted her nomination for Secretary and was acclaimed.

Executive Committee Report – Board Committee Composition

Resource Development and Communications Committee

Scott Bomhof, Julia Lo, Luc Levasseur, Tyler Fleming, Rudy Ticzon

Finance Committee

Tyler Fleming, Treasurer

Additional Board Members: Angeline Ico and Stephen Menon

Strategic and Program Planning Committee

Margo Foster, Kerry Bell, Angeline Ico, John Thornton, Pascal Dessureault, Stephen Menon, Julia Lo

Human Resources Policy Committee

Scott Bomhof, Margo Foster, Kerry Bell, John Thornton, Luc Levasseur

MOVED BY Tyler Fleming

SECONDED BY Stephen Menon

THAT the Board Executive members: Pascal Dessureault, Rudy Ticzon, Tyler Fleming and Margo Foster be authorized to sign cheques on behalf of The 519 in accordance with the Centre's signing policy. A Board signature and staff signature are required on cheques over \$2,500. Two staff signatures are required on cheques under \$2,500.

CARRIED

7. Executive Director's Report – Maura reported

External 519 Representation Activities

In October the Executive Director was asked and agreed to become a member of two additional external committees and to provide input regarding the impact of homelessness on LGBTQ people.

1. United Way Advisory Committee to implement its Diversity and Inclusion policy. Meetings are expected to take place through to the end of 2013.
2. Access, Equity and Human Rights Investment Program Advisory Working Group to provide advice to City Council on ways in which the City's support for Toronto's community-based anti-discrimination infrastructure can be strengthened.
3. City of Toronto HPI (Homelessness Partnership Initiatives) Community Reference Group for Shelter Support and Housing Administration (SSHA) will be receiving information from the community (through The 519) re: the issue of queer people experiencing homelessness and in particular the issues impacting queer youth and the barriers these folks face in the system including the historic lack of funding and research dedicated to examining and responding to the needs of this community.

2013 Core Operating Budget

The City's internal budget process is well underway. The 519 submitted the core operating budget and has formally met with City staff to review the submissions and the implications of a zero-based budget. During this time we were also notified that all heads of City divisions and Agencies were required to meet Councillor Del Grande in person to undertake a line-by-line review of our operating budget from 2010-2012 and examine the 2013 budget request.

In the meeting, Councillor Del Grande was very keen on understanding the role of the AOCC, how we ensure what we are doing is making a difference, why we don't charge the majority of groups for public space and why we don't consider more cost allocations for administrative functions. He stated he was impressed with our social enterprise, Fabarnak.

November 19 – Distribution of the recommended budget in the Board package

November 26 – Board review of the recommended budget for approval

Executive Director's Report – Partnership Opportunity

MOVED BY Rudy Ticzon

SECONDED BY Tyler Fleming

TO That the Board go in-camera to discuss a new partnership that has new legal and financial implications.

CARRIED

MOVED BY Kerry Bell

SECONDED BY John Thornton

THAT the Board enter into an agreement with the Church Wellesley Village BIA for the provision of space and services subject to satisfactory negotiations.

CARRIED

MOVED BY Scott Bomhof

SECONDED BY Kerry Bell

TO That the Board end the in-camera session.

CARRIED

8. Human Resources Committee Report

The Human Resources Policy Committee did not meet and has no report

9. Strategic and Program Planning – Julia reported

Strategic Activities for the next 3 years

We had a number of meetings to develop and review the draft High Level Strategic Action Plan for 2013-2016 included in the October board package. This included a number of meetings with the management teams and a formal session with the full and part-time staffing teams to review the document and discuss the high level action items. The meeting allowed us to reflect on staff feedback and adjust the final draft documents for the Board.

Key High Level Strategic Objectives 2013-2016:

- Define our impact and measure our success
- Expand our impact through food, art, culture, sport and recreational programming
- Reinforce the role and importance of community leadership
- Grow our resource base to enable continued success
- Develop and document organizational effectiveness
- Ensure the maintenance and stewardship of our physical assets

MOVED BY Rudy Ticzon

SECONDED BY Tyler Fleming

TO That the Board approve in principle the High Level Strategic Action Plan.

CARRIED

10. Development and Community Engagement

The Development and Community Engagement Committee had no report.

11. Pan Am Games Subcommittee

Julia explained The 519's role as a Trustee leading a 22 member partnership with the goal of creating opportunities within the LGBTQ community for sports and to create activities like PrideHouse during the Pan/ParaPan Am Games in 2015.

12. Finance Committee Report – Tyler reported

Tyler reviewed the monthly financial update. The report is consistent with previous years. Operating revenues have increased because we have expanded programs. We took a 10% cut to our core funding last year.

Annual United Way Fundraising time is right now – so please make your donation to the United Way.

14. Correspondence

We received a petition on behalf of community members related to the changes in the Sunday Drop-in Program. The Chair and Executive Director will review the petition and respond in writing.

15. Emerging Issues

There were no emerging issues brought forward.

16. Adjournment

MOVED BY Margo Foster
SECONDED BY Scott Bomhof
THAT the meeting be adjourned
CARRIED

17. Next Board Meeting

The next regular Board meeting will take place on November 26, 2012 at 6:30 PM