



BOARD OF MANAGEMENT

of The 519 Church Street Community Centre

MEETING MINUTES

for the meeting held on June 6, 2012
2011-2012 Meeting # 9

Meeting Attendance	
Board Members and Staff	
Pascal Dessureault, Scott Bomhof, Tyler Fleming, Margo Foster, Julia Lo, Don Middleton, Andre Papadimitriou, Anthony Partipilo, Rudy Ticzon, Jeff Zoeller. Michael von Teichman phoned in to the meeting. (Regrets: Councillor Wong-Tam,)	
Maura Lawless (Executive Director), Matthew Cutler, Janet Rowe, Helen Rykens.	
Visitors and Guests	
There were no visitors or guests	
Meeting Minutes	
1. Welcome	
Pascal, the Chair, opened the meeting at 6:35 PM.	
2. Approval of agenda	
	MOVED BY Scott Bomhof SECONDED BY Tyler Fleming THAT the Agenda be adopted CARRIED
3. Approval of minutes	
	MOVED BY Don Middleton SECONDED BY Anthony Partipilo THAT the minutes of the meeting held May 28, 2012 be approved as circulated. CARRIED
4. Declaration of conflicts of interest	

There were no conflicts of interest declared.

5. Agency Business – Grant Application Approvals

ArtReach Toronto

We are asking for \$10,000 for Trans Youth Programs to facilitate a comprehensive theatre project with mentorship from older trans artists.

MOVED BY Anthony Partipilo

SECONDED BY Margo Foster

THAT the Board approve the application for funding from ArtReach Toronto.

CARRIED

Agency Business – Program Review Results

Janet Rowe, Director of Programs and Community Services, presented Program Review results. In 2009 The 519 began an annual agency review based on the 2007 Strategic Plan.

The Centre directly engages with participants, community members and various stakeholders to ask them to assess the quality and impact of our programs and services. The cyclical process helps to gather input, strengthen our programs and services, while improving our needs assessment processes and performance measurement systems.

As part of the process all programs in consultation with program participants/service users and subject to funder requirements identify program objectives, outcomes, and community engagement/partnership development strategies. These are then used as the foundation to measure our successes and challenges against. Key lead staff are been trained to support, develop and implement evaluation tools and strategies tailored to specific communities or program participants.

Each program designed evaluation tools to measure our program effectiveness in meeting the identified outcomes. The data gathered helps the Centre identify and develop program improvements, opportunities for learning and staff development; enhance and realign resource allocations, and respond to emerging community issues/opportunities.

Purpose Program Evaluation

As outlined in our strategic plan, we are committed to engaging the community in formally evaluating our programs and services. We believe it is important to use these findings to inform not only the delivery of existing programs, but to help us plan for future, rationalize resource allocations, and respond to emerging needs and community priorities.

In 2011/2012 the program review process will also help us to identify ways in which the community is best engaged in setting and shaping the Centre's future strategic directions.

Key Statistical Information:

- 723 people participated in the evaluation process
- With the exception of Queer Parenting Programs (QPP) and the Family Resource Centre (FRC), over 90% of respondents from reported annual incomes under \$20,000
- 42% Among Friends respondents identify as Bisexual
- 45% of participants who participated in the Sunday Drop In (“SDI”) review identified as aboriginal
- High proportion of respondents in the Older LGBT Program, SDI and Trans programs identified as having a disability
- An increasing number of QPP respondents identify as Queer (20%)
- 92% of OLGBT identified as Caucasian and 81% as male

Common themes:

- Majority of respondents attend programs to connect with peers, build community and access resources
- Most respondents felt they were connected with useful community resources
- Respondents have attended programming for 1-3 years and in some programs for 5+
- Majority of participants eat a full meal on a daily basis (85%), with exceptions of SDI (48%), Among Friends (59%), Meal Trans (60%), and HTA (71%).

Questions raised:

- How can we better serve bisexual people?
- How can we partner with Aboriginal agencies to provide services here?
- How can we better serve people with disabilities?
- How can we provide interesting programs for older lesbians and trans identified people?

Future directions:

- Develop programming tailored to address gaps in service to underserved communities (OLGBT, SDI, Among Friends)
- Develop food based programs that provide opportunities for broad based community engagement
- Integrate membership engagement in program delivery model

Next steps:

Individual program reports are being prepared for final approval, then they will go to the Strategic Planning Committee and eventually be posted on The 519's web site.

6. Executive Committee Report

Maura reported on the Spring Gala

The Gala on Saturday night was a huge success. We raised over \$120,000 (net). Honorary Patron, Salah Bachir, and BMO were the presenting sponsors and were largely responsible for the success of this fundraising event. Both sponsors were pleased with the event as well.

MOVED BY Margo Foster

SECONDED BY Tyler Fleming

TO thank Salah Bachir, President of Cineplex Media and The 519's Honorary Patron for his leadership in creating the Gala and his ongoing support of The 519.

CARRIED

MOVED BY Scott Bomhof

SECONDED BY Margo Foster

TO thank Nada Ristich, the Director, Corporate Donations at BMO Financial Group for her continued support of The 519 and for her role as a presenting sponsor at this year's Gala.

CARRIED

Starry Night

There will be a limited number of VIP wristbands for Starry Night this year and there may be a cost or suggested donation for the wristband. This will not impact free access to the park for the general public. The benefit of the wristband will go to people who have been involved as donors, or who have volunteered. These issues will be addressed at the Resource Development and Communications Committee meeting tomorrow and will be communicated to the Board after that meeting.

We will have volunteers in the park who will be able to sign up people as members on the spot.

7. Executive Director's Report

All items were covered in the Executive Committee Report

8. Human Resources Committee Report

The Human Resources Policy Committee did not meet - no report

9. Strategic and Program Planning

The Strategic Planning Committee did not meet - no report

10. Resource Development Committee

All items were covered in the Executive Committee Report

11. Pan Am Games Subcommittee

All items were covered at the May Board meeting

12. Green Space on Church Subcommittee

All items were covered in the Executive Committee Report

13. Finance Committee Report

The Finance Committee will be meeting in July to review the six month report. May results will be sent by email to the Board at the end of June.

14. Correspondence

No correspondence

15. Emerging Issues

Recently there was a shooting at the Eaton Centre. The suspect was an employee of the City of Toronto who had previous interactions with the police and was on parole. We have been working on a policy regarding police checks for incoming staff. The 519 already conducts police checks for all staff and volunteers who will be working directly with children and other vulnerable people.

Police checks can take 6-8 weeks. Out of operational necessity, in some circumstances, we have required people to provide the check after they have begun working. In future, job postings for the relevant positions will require that people provide their own police check.

The question was raised as to what is done based on a police check that is received. The policy shows that the Executive Director has the discretion to act in the best interests of the 519 and may consult City Legal, Human Resources department and the Board HR Committee as she/he sees fit in making a decision regarding a potentially problematic police reference check.

Note that some staff due to the nature of the programs we operate at The 519 may have been arrested as a “found in” or as a sex trade worker. The City of Toronto is also in the process of developing a police reference check policy which The 519 will review when complete as appropriate adjust the Centre’s current policy.

The Board reviewed the draft policy and agreed to add the Executive Director to the list of employees requiring a police check.

MOVED BY Scott Bomhof

SECONDED BY Margo Foster

THAT the Board approve the draft policy with the addition of the Executive Director in the list of employees.

CARRIED

A suggestion was raised that we conduct credit checks for senior managers and board members. This item was referred to the Human Resources Policy Committee for further discussion. The committee will report back to the Board.

16. Adjournment

MOVED BY Anthony Partipilo

SECONDED BY Rudy Ticzon

THAT the meeting be adjourned

CARRIED

17. Next Board Meeting

The next meeting will take place at the end of August, or early September TBA.