



BOARD OF MANAGEMENT

of The 519 Church Street Community Centre

MEETING MINUTES

**for the meeting held on May 28, 2012
2011-2012 Meeting # 8**

Meeting Attendance

Board Members and Staff

Pascal Dessureault, Scott Bomhof, Tyler Fleming, Julia Lo, Don Middleton, Andre Papadimitriou, Rudy Ticzon, Michael von Teichman, Jeff Zoeller. (Regrets: Margo Foster, Anthony Partipilo, Councillor Wong-Tam,)

Maura Lawless (Executive Director), Matthew Cutler, Rick McCarty, Janet Rowe, Helen Rykens, Kyle Scanlon

Visitors and Guests

There were no visitors or guests

Meeting Minutes

1. Welcome

Pascal, the Chair, opened the meeting at 6:35 PM.

2. Approval of agenda

MOVED BY Scott Bomhof
SECONDED BY Julia Lo
THAT the Agenda be adopted
CARRIED

3. Approval of minutes

MOVED BY Rudy Ticzon
SECONDED BY Scott Bomhof
THAT the minutes of the meeting held April 30, 2012 be approved as circulated.
CARRIED

4. Declaration of conflicts of interest

There were no conflicts of interest declared.

5. Agency Business - Grants

There were no grant applications presented for approval

Agency Business – Research, Education and Training Program

Kyle Scanlon, the Coordinator for Research, Education and Training (RET) presented information regarding the multi-faceted program.

RET is funded through the City's Homeless Partnership Initiative, additional foundation funding Metcalfe and The 519's fundraising activities.

Trans Access and Project Open Door train front line staff and managers respectively. The goal of the training is to ensure that trans-identified people will be served equitably in agencies that offer gender-based services, primarily shelters. By initiating Project Open Door we ensure that the training efforts at the front line level are reflected in policy development throughout organizations. Over 1800 individuals benefitted from this training in the past year.

Four research projects are currently underway in partnership with Universities and with the community based health research project, Trans Pulse.

The program serves the Province of Ontario, with most workshops taking place in the Greater Toronto Area. Staff attend national and international conferences to promote trans inclusion. All training materials will eventually be posted on our web site to foster global access to our work.

6. Executive Committee Report

The Executive has been hard at work preparing for Green Space on Church.

7. Executive Director's Report

Gala

The 519 Annual Gala on June 9, 2012, hosted by the honorary patron Salah Bachir is sold out. Thanks again to BMO and Cineplex Media as Presenting Sponsors. Jackie Richardson will be performing approximately an hour long show.

Settlement Program

The 519 continues to see a significant increase in the number of refugees attending the refugee program many seeking letters of support for their IRB hearings. On average we are welcoming anywhere to 20-30 new people per week. The current wait time for one-on-one support interview is around 8 weeks. The program team is concerned about the back-log given the changes in the refugee process (effective June 30, 2012) as claimants are being processed quickly sometimes within 12 weeks therefore the wait times may

affect our ability to provide support for those LGBTQ identified refugees in need of our program support.

In response to the increased demand we have begun conversations with the United Way and other funders to see if there is a way to increase the funding to better respond to the needs of these people coming for service. Maura has authorized an immediate increase of 16 hours a week to meet the need, funding source TBD.

Policy Review

One of the major organizational priorities this year includes a formal policy review process to ensure that we have developed a structured policy work plan process that examines existing policies, identifies which ones still need to be documented, utilizes a formal risk management framework to determine priority decisions on policy documentation and training for staff and establishes a 2 year work plan to document the plan, timelines and accountability.

We are also working with a student who is doing his Maters on Public Policy to help develop some of the implementation planning and to document some of the more immediate pressing policies.

Senior Pride Network

In May, The 519 hired Rob Howarth (TNC Consultant) on a short-term consultant contract to help facilitate a planning day with the Senior Pride Network (SPN). The planning day is a first step in a longer process that will help focus the SPN's work over the next 2 years. The meeting will focus on establishing priorities and a work plan for the next 2-3 years related to Senior Pride activities. We expect that a clear plan will help to give the group focus and define the role of The 519 going forward in the network.

Special Events in June

Matt circulated a list of special events in June. Board members are encouraged to attend as many of The 519 created /sponsored events as possible.

8. Human Resources Committee Report

The Human Resources Policy Committee had no report

9. Strategic and Program Planning

Maura reported after Rudy's introduction

Maura presented the Annual Board Report on Space Allocation and Recommended Fee Report. She reviewed 2011 statistics and 2012 projections and gave a short background on the policies and procedures around space allocations and rentals. There are two recommendations associated with the report.

A discussion ensued regarding promoting gay weddings and balancing our need for rental income with our mandate to provide space for community programs. We are following

the Board's current policy (April 2006), which should be reviewed and updated with the addendum (December 2010), the presence of Fabarnak and catering capabilities, and the AOCC service standards as categories of space use. All of this will be part of the policy review.

MOVED BY Rudy Ticzon

SECONDED BY Don Middleton

THAT the Board approve the recommendations in the report as follows:

1. Review and harmonize the Space Use policy and the addendum developed and approved in 2010. This review should include the realignment of Space Use Priorities and Definitions to align with the AOCC Service Plan and the Centre's membership strategy; and
2. Report back to the Board of Management in September with the revised policy including establishing broad principles and a methodology to quantify community contribution as part of considering the overall rental structure and in the context of the Space Use policy and the 2013-2014 budget pressures. Fee structure to be finalized at the December Board meeting for implementation January 1, 2013.

CARRIED

10. Resource Development Committee

Julia reported.

The membership and community engagement subcommittee met last week. Congratulations to the staff team on the membership campaign. This was the first membership campaign for The 519 and although we did not meet our target, we signed up 450 new members, many of whom live in the catchment area. One component of the campaign – Board members visiting community groups to talk about membership, is still to come and we will likely meet our target after that is complete.

The committee proposes a one day retreat in early August for senior management and the Board to work on a strategy for going forward.

Pride – The 519 will act as a welcome centre during Pride.

11. Pan Am Games Subcommittee

Julia reported on the Briefing Paper and Draft Terms of Reference.

This committee met with the Strategic and Program Planning Committee.

The 2015 Pan/ParaPan Am Games will be held in Toronto and the surrounding regions from July 10-26, 2015 (Pan Am) and August 7 to 14, 2015 (ParaPan Am). The Games will be the largest multi-sport event ever held in Canada with approximately 8,000 athletes from 41 nations expected to participate in 37 sports. The Games provide an opportunity for the LGBT community in Toronto to showcase our organizations, people and history while raising the profile of LGBT people in sport and within the Pan-American region. The PrideHouseTO Project will involve numerous organizations which have sent

representatives to community consultations. The Project will have 4 components: a Community Hub, a Village Festival, Community Ambassadors and Policy Advocacy.

MOVED BY Julia Lo

SECONDED BY Michael von Teichman

THAT the Board ratify the Draft Terms of Reference for the PrideHouseTO Leadership Team as presented by the subcommittee.

CARRIED

MOVED BY Tyler Fleming

SECONDED BY Jeff Zoeller

THAT The PanAm/WorldPride AdHoc Committee of the Board recommends that the Board express The 519's 'in principle' interest in fulfilling the role of Trustee outlined in the TOR.

CARRIED

12. Green Space on Church Subcommittee

Tyler reported.

The Pre-Starry Night private party invitations went out last week, and we are already seeing interest in this cocktail party. Please call your contacts who were on the invitation list and personally invite them as well.

The Starry Night invitations are going out this week.

The Saturday party will remain a women and trans event. The name will change from Lipstick Jungle to Backyard Beats, as the community advisory committee felt that the term Lipstick Jungle is not reflective of many of the women who attend and may have racialized overtones that are not reflective of the Centre's equity, diversity and inclusion policies.

13. Correspondence

No correspondence

14. Emerging Issues

There were no emerging issues brought forward.

15. Finance Committee Report

Tyler Fleming reported on the monthly financial statement that was provided at the meeting. Fabarnak made \$2000 this past month. The restaurant, with a window on the street is drawing people in to the Centre and giving the Centre greater visibility.

MOVED BY Tyler Fleming

SECONDED BY Julia Lo

THAT the meeting go in camera to discuss the 2013 Budget guidelines

CARRIED

MOVED BY Jeff Zoeller

SECONDED BY Julia Lo

THAT to end the in camera session of the meeting

CARRIED

MOVED BY Tyler Fleming

SECONDED BY Michael von Teichman

THAT Maura submit the 2013 City Budget on the terms discussed while in camera.

CARRIED

16. Adjournment

MOVED BY Jeff Zoeller

SECONDED BY Michael von Teichman

THAT the meeting be adjourned

CARRIED

17. Next Board Meeting

The next meeting will take place on Monday, June 11 at 6:30 PM