



BOARD OF MANAGEMENT

of The 519 Church Street Community Centre

MEETING MINUTES

**for the meeting held on 16 September 2013
2012-2013 Meeting # 11**

Meeting Attendance

Board Members and Staff

Attending: Pascal Dessureault (Chair), Scott Bomhof, Tyler Fleming, Angeline Ico, Julia Lo, Margo Foster, Luc Levasseur
Staff: Maura Lawless, Becky McFarlane, Matthew Cutler (Recording Secretary), Rick McCarty
Regrets: Stephen Menon, Councillor Wong-Tam, John Thorton, Rudy Ticzon

Visitors and Guests

Guests: Michelle Walker, Tom Lewis, Jacob Porpossian, Nigel Mahabir, Tristan Downe-Dewdney (Office of Councillor Wong-Tam)

Meeting Minutes

1. Welcome

Pascal opened the meeting at 6:30 PM

2. Approval of agenda

MOVED BY Angeline Ico
SECONDED BY Margo Foster
THAT the agenda be approved as circulated.
CARRIED

3. Approval of minutes

MOVED BY Scott Bohmof
SECONDED BY Julia Lo
THAT the minutes be approved as amended.
CARRIED

4. Declaration of conflicts of interest

There were no conflicts of interest declared.

5. Agency Business

Becky provided an overview of the TD literacy grant funding opportunity and updated the Board on our successful receipt of the HPS funding the Board approved last month. Matt provided an update on The 519's application to the Host City Showcase Program at the City of Toronto in support of the PrideHouseTO initiative.

MOVED BY Tyler Fleming
SECONDED BY Angeline Ico
THAT the Board approves The 519's application to TD for \$87,209 to support financial literacy programming
CARRIED

MOVED BY Angeline Ico
SECONDED BY Julia Lo
THAT the Board approves The 519's application to the HCSP at the City of Toronto for up to \$324,000 to support PrideHouseTO.
CARRIED

6. Chair Report / Executive Committee

Pascal invited Tristan Down-Dewdney to present the proposed mural which will be installed on the north side of The 519 if approved. The Board asked questions regarding maintenance, funding, image selection and approval. The Executive recommended approval.

MOVED BY Margo Foster
SECONDED BY Tyler Fleming
THAT the Board approves Councillor Wong-Tam's request to install a mural designed by John Kuna on the North wall of The 519.
CARRIED

7. Draft Board Schedule

The Board reviewed the draft Board Schedule and added August 25th to the 2014 meeting schedule.

MOVED BY Luc Levasseur

**SECONDED BY
THAT**

Scott Bomhof
the Board approves the official meeting schedule for the 2013-
2014 year as amended.

CARRIED

8. Nominations Committee

The following nominees for the Board of Management were in attendance and provided brief remarks: Michelle Walker, Tom Lewis, Jacob Porpossian, Nigel Mahabir. Margo Foster will be standing for re-election but as a current Board member, did not make remarks.

9. Executive Director's Report

Maura noted that the hiring process for the Director, Development was unsuccessful and that we will be investigating next steps in the coming days. We will be considering how we move the hiring forward while at the same time considering where consultants can help to address the gap.

10. Resource Development

Tyler noted that the Resource Development Committee did not meet but that members were involved in conversations regarding Halloween, in particular members discussed staff burden and capacity. Board members are asked to take an active role in promoting the event and helping to sell tickets.

The Board moved in camera to discuss a matter of a legal nature.

**MOVED BY
SECONDED BY
THAT
CARRIED**

Tyler Fleming
Angeline Ico
the Board meet in camera

**MOVED BY
SECONDED BY
THAT
CARRIED**

Scott Bomhof
Margo Foster
the Board return to an ex camera session

12. Strategic and Program Planning

Stephen Menon was not available to speak to the plan. All members should be aware of the date for the retreat and the retreat will include both current and former members to ensure continuity.

13. Finance Committee

Tyler presented the financial statements. Maura spoke to the situation in Fabarnak, and noted that further discussions would be raised in the upcoming Human Resources

Committee as well as at the October Board meeting.

14. Correspondence

The Board is in receipt of a letter from John Thorton, tendering his resignation from the Board of Management.

MOVED BY Luc Levasseur
SECONDED BY Scott Bomhof
THAT the Board of Management accepts the resignation of John Thorton and thanks him for his service to The Centre over the past year.

The Board is in receipt of Rudy Ticzon's resignation from the role of Vice-Chair.

MOVED BY Margo Foster
SECONDED BY Scott Bomhoff
THAT the Board appoints Tyler Fleming as Vice-Chair until the new Board meets in October to elect new officers.

15. Emerging Issues

None were presented

16. Other Business

None arose

MOVED BY Scott Bomhof
SECONDED BY Angeline Ico
THAT the meeting be adjourned.
CARRIED

18. Next Board Meeting

The Annual General Meeting will be held on September 26th, 2013.
The next regular Board meeting will take place on October 28, 2013.