



BOARD OF MANAGEMENT

of The 519 Church Street Community Centre

MEETING MINUTES

for the meeting held on 24 November 2014
2014-2015 Meeting #2

Meeting Attendance	
Board Members and Staff	
Attending:	Tyler Fleming (Chair, first portion), Wesley Watson, Michelle Walker, Paul Bent, Dan Boyer, Jacob Porpossian, Margo Foster (Chair, second portion), Luc Levasseur
Staff:	Maura Lawless (Executive Director), Becky McFarlane (Director, Programs and Community Services), Rick McCarty (Director, Finance and Facilities Services), John Farrell (Director, Development)
Recording Secretary:	Matthew Cutler (Director, Strategic Partnership Initiatives)
Regrets:	Tom Lewis, Councillor Kristyn Wong-Tam
Guests:	Nicki Monahan
Meeting Minutes	
1. Welcome	
	Tyler Fleming opened the meeting at 6:37 PM

2. Approval of agenda

MOVED BY Margo Foster

SECONDED BY Wesley Watson

THAT The Agenda be approved as circulated, including the supplementary items.

DECISION **CARRIED**

3. Approval of minutes

MOVED BY Luc Levasseur

SECONDED BY Margo Foster

THAT The minutes of the first meeting of the Board during the 2014-2015 term, held on 28 October 2014, be approved as circulated.

DECISION **Carried**

MOVED BY Wesley Watson

SECONDED BY Paul Bent

THAT The minutes of the in camera portion of the first meeting of the Board during the 2014-2015 term, held on 28 October 2014, be approved.

DECISION **Carried**

4. Declaration of conflicts of interest

No declarations.

5. Agency Business

The Board reviewed the Nominations Committee recommendations, as outlined in the circulated report. The Nominations Committee expressed their appreciation for Nicolas Fozard's application and noted that they look forward to him joining the Resource Development Committee.

MOVED BY	Dan Boyer
SECONDED BY	Michelle Walker
THAT	the Nominations Committee continue the recruitment process with a commitment to fill the remaining vacancy with a skilled, racialized woman- and/or trans-identified candidate who meets Board-approved priorities, as soon as possible.
THAT	the Nominations Committee be authorized to recommend the candidate to the Board for appointment if a suitable candidate is identified who does not meet the catchment requirements but meets all other requirements.
THAT	the Board seek explicit authority from Toronto and East York Community Council to appoint a non-catchment candidate for a one-year term.
THAT	the Board review succession planning and vacancy issues related to catchment positions in order to ensure a more balanced distribution moving forward.
THAT	the position be left vacant if the recommended candidate is not approved by the Toronto and East York Community Council.
DECISION	CARRIED
MOVED BY	Jacob Porpossian
SECONDED BY	Margo Foster
THAT	Nicki Monahan be appointed to the Board of Management of The 519 for a two year term.
DECISION	CARRIED
Maura Lawless outlined the process for Board executive elections, including confidential nominations and ballots. Candidates for office delivered brief remarks prior to ballots being cast.	
MOVED BY	Tyler Fleming
SECONDED BY	Wesley Watson
THAT	The 519 Board of Management be appointed for the 2014-2015 term as follows: Margo Foster, Chair

Jacob Porpossian, Vice Chair
Luc Levasseur, Secretary
Tom Lewis, Treasurer

DECISION

CARRIED

Margo Foster assumed role of meeting chair at this point and Nicki Monaghan joined the meeting having been appointed to the Board.

MOVED BY

Paul Bent

SECONDED BY

Jacob Porpossian

The following Board Members be appointed to the standing committees of the Board of Management:

Strategic and Program Planning:

Tyler Fleming
Wesley Watson
Michelle Walker
Dan Boyer
Margo Foster

Human Resources and Governance:

Dan Boyer
Luc Levasseur
Paul Bent

THAT

Finance:

Margo Foster
Jacob Porpossian
Tom Lewis

Resource Development Committee:

Tyler Fleming
Wesley Watson
Paul Bent
Jacob Porpossian
Luc Levasseur

DECISION

CARRIED

Maura Lawless presented the proposed Board Agenda Forecast as circulated. This report outlines the focus of each Board meeting, in addition to general business.

Matthew Cutler presented the two grant approvals circulated in advance of the meeting.

MOVED BY	Luc Levasseur
SECONDED BY	Jacob Porpossian
THAT	the 2014-2015 Board Agenda Forecast be approved as circulated.
DECISION	CARRIED
MOVED BY	Dan Boyer
SECONDED BY	Wesley Watson
THAT	the Board of Management approve the November Agency Business Report including a grant application to Celebrate Ontario (MTCS) to support project plans for the PrideHouse Celebrates and PrideHouse Pavilion activations.
DECISION	CARRIED
MOVED BY	Paul Bent
SECONDED BY	Tyler Fleming
THAT	the Board of Management approve the November Agency Business Report including a grant application to the Promotion, Celebration and Legacy Fund to support the PrideHouseTO project plan.
DECISION	CARRIED
6.	Chair Report / Executive Committee
	No Report
7.	Executive Director's Report
	Maura Lawless presented the AOCC Board Chair and Vice-Chair survey results as well as the AOCC Fall Session presentation slides for the information of Board members.
	Maura Lawless presented the Sport and Recreation Centre Project Update as circulated. Maura highlighted the commitment from the City to include the project in budget materials. Maura also reinforced the importance of the December 6 th retreat in terms of moving this project forward. The retreat will provide a key opportunity for Board members to understand and provide feedback into the refreshed brand framework for The Centre.

8. Strategic and Program Planning Committee

Margo Foster presented the Committee Report, as outlined in the minutes of the last meeting. Becky McFarlane spoke to the Trans Community Internship Program Proposal as outlined in the minutes of the meeting. As this proposal needs to be initiated prior to the annual budget approval cycle, the Board considered a motion for advanced approval.

MOVED BY	Jacob Porpossian
SECONDED BY	Tyler Fleming
THAT	the Board approve the Trans Community Internship Program.
DECISION	CARRIED

9. Finance Committee

Paul Bent presented the quarterly summary with the support of Rick McCarty.

10. Human Resources and Governance Committee

No formal report.

11. Resource Development Committee

No formal report. John Farrell reinforced the importance of Board engagement in the year-end campaign and at upcoming third-party fundraising events.

12. Correspondence

No correspondence received.

13. Emerging Issues

No emerging issues identified.

14. Other Business

None arose.

MOVED BY Nicki Monaghan

SECONDED BY Tyler Fleming

THAT the meeting of the Board of Management be adjourned

DECISION **CARRIED**

Next Board Meeting

The next regular Board meeting will take place on 15 December 2014 at 6:30PM