



# **BOARD OF MANAGEMENT**

of The 519 Church Street Community Centre

## **MEETING MINUTES**

for the meeting held on June 16, 2014  
2013-2014 Meeting # 9

<b>Meeting Attendance</b>	
<b>Board Members and Staff</b>	
<b>Attending:</b>	Angeline Ico, Tom Lewis, Tyler Fleming, Daniel Boyer, Margo Foster, Paul Bent, Jacob Porpossian, Luc Levasseur, Michelle Walker, Scott Bomhof, Stephen Menon
<b>Staff:</b>	Maura Lawless (Executive Director), Becky McFarlane (Director, Programs and Community Services), John Farrell (Director, Development)
<b>Recording Secretary:</b>	Grant Lehmann (Senior Consultant, Policy, Admin and Executive Management)
<b>Regrets:</b>	Councillor Kristyn Wong-Tam
<b>Guests:</b>	None

<b>Meeting Minutes</b>	
<b>Welcome</b>	
Tyler Fleming opened the meeting at 6:41pm.	
<b>1. Quorum Confirmed - Visitors</b>	
No visitors. Quorum confirmed.	
<b>2. Approval of agenda</b>	
<b>MOVED BY</b>	Tom Lewis
<b>SECONDED BY</b>	Luc Levasseur
<b>THAT</b>	The agenda be approved as circulated, with addition of item re: Chair's duties.
<b>DECISION</b>	<b>Carried</b>
<b>3. Approval of minutes</b>	
<b>MOVED BY</b>	Margo Foster
<b>SECONDED BY</b>	Luc Levasseur
<b>THAT</b>	The minutes of the Board of Management meeting for May 26, 2014 be approved as circulated.
<b>DECISION</b>	<b>Carried</b>

**4. Declaration of conflicts of interest**

Scott Bomhof identified conflict of interest regarding the Sport and Recreation Centre project.

**5. Agency Business**

**Elections Strategy**

Reviewed updated Briefing Note (circulated at the meeting) containing recommendations on engaging mayoral candidates on LGBTQ issues as requested by the Board of Management at its May meeting.

Becky McFarlane identified October as tentative launch for e-zine initiative inviting all mayoral candidates to share their positions on issues affecting LGBTQ communities. Staff to work with community / program participants on the design of the zine to promote engagement with the project. Becky noted a benefit of using an electronic format is that it allows links to other online resources, making a lot of information easily accessible.

A question was asked about whether it was possible to acknowledge candidates who answered the e-zine questions. The Board confirmed the importance of ensuring that the electoral engagement strategy does not give / appear to give preference to any particular candidates. Candidates' answers will be given the chance to stand for themselves.

<b>MOVED BY</b>	Margo Foster
<b>SECONDED BY</b>	Dan Boyer
<b>THAT</b>	The Elections Strategy be endorsed by the Board of Management as circulated.
<b>DECISION</b>	Carried

## 6. Chair Report / Executive Committee

### Chair's Report

Tyler extended thanks to individuals who attended the third-party fundraising event (Yes Yes Y'all and Dudebox). The event was well received and brought wide range of participants into the centre. John Farrell confirmed receiving a preliminary estimate from event organizers on the expected donation.

A question was asked about whether or not the centre should consider future third-party fundraising events. John identified the need to review resources required to host this type of event to answer that question. The Board expressed its general support to explore future third-party events.

### Volunteering Green Space Festival

Members of the Board were encouraged to consider volunteering during the upcoming Green Space Festival.

### Clarification – Role of the Chair of the Board of Management

Tyler restated for the Board particular activities he will not be involved with as Chair due to the nature of his employment. Margo Foster confirmed that these activities were outlined by Tyler at the beginning of the Board term.

### Motion to City Council Seeking Funding Support from The Government of Canada

Motion brought forward asking the Government of Canada to join as a funding partner on the sport and recreation project. This Motion, by Pam McConnell (Ward 28) and seconded by the Deputy Mayor, passed 37 to 2. NATIONAL will be assisting with setting up meetings with Ministerial offices to continue to advance federal support for the project.

### Release of the Village Study

The Village Study has been released, generated a small amount of media coverage.

<b>MOVED BY</b>	Scott Bomhof
<b>SECONDED BY</b>	Luc Levasseur
<b>THAT</b>	The Board acknowledges that the Chair cannot be involved in soliciting funding from financial institutions or managing financial institution donor relationships due to the nature of his employment, and confirms that this arrangement has been in place since the time he became Chair.
<b>DECISION</b>	Carried

<b>7. Executive Director's Report</b>
No formal report.
<b>8. Strategic and Program Planning Committee</b>
No formal report.
<b>9. Resource Development Committee</b>
No formal report.
<b>10. Finance Committee</b>
No formal report.
<b>11. Human Resources and Governance Committee</b>
<p><b>Board Term Limits</b>  Reviewed information report as distributed containing background information prepared by staff as well as the Committee's recommendation to the Board. Tom Lewis provided background on research completed by Paul Bent and provided context for this report.</p> <p>Maura Lawless reviewed highlights of the information report including key issues for consideration such as the amount of time spent on orientation of new board members, continuity with strategic action items over next three (3) years, as well as the commitment to board diversity and associated challenges through the existing electoral process.</p> <p>Tom confirmed that changes, recommended by the Human Resource and Governance Committee, do not require any by-law changes and that the Board has authority to approve. Tom recommended that should the Board of Management approve the recommendations that a communications strategy be developed as part of the implementation plan.</p> <p><b>Employment of Relatives Policy</b>  Reviewed draft policy as circulated. Intent of proposal to ensure that individuals not acting in supervisory role where a relative is involved.</p> <p>Given large number of volunteers, policy has also been extended to include volunteer positions. This draft policy is consistent with that of the City of Toronto.</p>

<b>MOVED BY</b>	Tom Lewis
<b>SECONDED BY</b>	Stephen Menon
<b>THAT</b>	That the Board of Management adopt the recommendations for changes to Board term limits as brought forward by the Human Resources and Governance committee.
<b>DECISION</b>	<b>Carried</b>

<b>MOVED BY</b>	Tom Lewis
<b>SECONDED BY</b>	Paul Bent
<b>THAT</b>	The Employment of Relatives Policy be approved as circulated.
<b>DECISION</b>	<b>Carried</b>

- 12. Correspondence**  
No correspondence received.
- 13. Emerging Issues**  
No emerging issues identified.
- 14. Other Business**  
None.

<b>MOVED BY</b>	Margo Foster
<b>SECONDED BY</b>	Michelle Walker
<b>THAT</b>	The meeting of the Board of Management be adjourned.
<b>DECISION</b>	<b>Carried</b>

**Next Board Meeting**  
The next regular Board meeting will take place on August 25, 2014