



BOARD OF MANAGEMENT

of The 519 Church Street Community Centre

MEETING MINUTES

for the meeting held on January 27, 2014
2013-2014 Meeting # 4

Meeting Attendance	
Board Members and Staff	
Attending:	Daniel Boyer, Michelle Walker, Margo Foster, Jacob Porpossian, Paul Bent, Tom Lewis, Scott Bomhof, Tyler Fleming, Luc Levasseur, Stephen Menon
Staff:	Rick McCarty, Maura Lawless, Becky McFarlane, Matthew Cutler, John Farrell
Recording Secretary:	Grant Lehmann
Regrets:	Angeline Ico, Councillor Kristyn Wong-Tam
Guests:	Milé Komlen Director, Human Rights and Equity Services – McMaster University (Presenter: Board Diversity Training)

Meeting Minutes

1. Welcome

Tyler Fleming opened the meeting at 6:30 PM

2. Approval of agenda

MOVED BY Tom Lewis

SECONDED BY Margo Foster

THAT The agenda be approved as circulated, with adjustment that committee reports be moved for discussion prior to the Board Diversity training.

DECISION Carried

3. Approval of minutes

MOVED BY Scott Bomhof

SECONDED BY Paul Bent

THAT The minutes of the Board of Management meeting on December, 16, 2013 be approved as circulated

DECISION Carried

4. Declaration of conflicts of interest

Scott Bomhof declared a conflict with regard to The 519 Sport and Recreation Project.

5. Agency Business

Grant Applications

Becky and Matthew reviewed grant applications for approval as circulated in Agency Business. The following were offered as points of clarification:

The Toronto Urban Health Fund is an amalgamation of previous City of Toronto funding programs; although, the fund has a different delivery model and priorities / criteria. The agency was successful in applications for funding under the previous programs. Funding will continue to support Trans outreach programming.

Violence Prevent Grant has recently changed funding priorities to include Trans women.

The agency has been successful in getting funding recently from AEHR, and from the Violence Prevention program in past years.

Sochi 2014 Activation:

Reviewed briefing note and campaign overview as circulated. Sochi Activation is part of the strategy to leverage large / multi-sport events as lead up the Pan / ParaPan American Games in 2015. Opportunities to draw attention to PrideHouseTO, and also to look at conditions for LGBT people in Russia and broadly in sports communities. Activation will help to identify effective engagement strategies leading up to 2015.

The Board discussed challenges to date working with PrideHouseTO leadership partners. Staff highlighted this was the first time that community collaboration of this type has happened before in relation to a multi-sport games. As the partnership evolves, organizations are looking at ways to leverage / highlight their relationship to PrideHouseTO, i.e. in relation to conditions for LGBT people in Sochi. Team is looking at ways to best use each partners' strengths, e.g. EGALÉ has taken the lead on some of the policy work.

Let's Talk About Sochi! Campaign

PrideHouseTO seeks to curate a discussion which will allow for the sharing of diverse perspectives on the 2014 Olympic Winter Games in Sochi. This campaign, developed with partners, is an alternative to a public statement about the Olympics, in line with direction given to staff by the Board.

MOVED BY Tom Lewis

SECONDED BY Jacob Porpossian

THAT The Board approve pursuing funding through the **Ontario Sport and Recreation Communities Fund: Provincial Grants**

DECISION	Carried
MOVED BY	Daniel Boyer
SECONDED BY	Margo Foster
THAT	The Board approve pursuing funding through the Ontario Sports and Recreation Communities Fund: Regional Grants
DECISION	Carried
MOVED BY	Scott Bomhof
SECONDED BY	Michelle Walker
THAT	The Board approve pursuing funding through the Canada Summer Jobs funding program
DECISION	Carried
MOVED BY	Jacob Porpossian
SECONDED BY	Luc Levasseur
THAT	The Board approve pursuing funding through the City of Toronto: Community Festivals and Special Events Investment Fund
DECISION	Carried
MOVED BY	Margo Foster
SECONDED BY	Tom Lewis
THAT	The Board approve pursuing funding through the Toronto Urban Health Fund
DECISION	Carried
MOVED BY	Paul Bent
SECONDED BY	Margo Foster
THAT	The Board approve pursuing funding through the Access Equity and Human Rights granting program
DECISION	Carried
MOVED BY	Tom Lewis

SECONDED BY	Daniel Boyer
THAT	The Board approve pursuing funding through the Violence Prevention granting program
DECISION	Carried

MOVED BY	Scott Bomhof
SECONDED BY	Luc Levasseur
THAT	The Board approve pursuing funding through the City of Toronto Community Safety Investment Fund
DECISION	Carried

6. Chair Report / Executive Committee

Tyler Fleming provided an overview of the Executive Committee phone meeting. Brief discussion about the sport-recreation project and Sochi activation. YMCA contacted staff requesting meeting to discuss sport-recreation facilities in the West Don Lands area. YMCA is also developing a centre in the neighbourhood. Maura updated that a productive meeting took place with the CEO of the YMCA of Greater Toronto. Both organizations agreed to discuss future messaging as projects develop.

Tyler thanked members of the Board for contributing as part of the end of year fundraising campaign, and staff for invitations to their holiday party.

In the coming weeks, Margo Foster and Tyler Fleming will attend a meeting of United Way for briefing on its new strategic plan.

Tyler reminded members of the Board about the upcoming retirement celebration for Helen Rykens.

Tyler reported that he had received correspondence from a former Board member regarding a matter that was before the previous Board regarding a breach of the Centre's Anti-harassment and Discrimination policy. The matter is being managed by City legal at this time.

7. Executive Director's Report

No report to accommodate presentation / training.

9. Finance Committee

Rick provided overview of the financial report included in Board package. Currently in completing year end reporting, closing 2013 fiscal books for City of Toronto auditor. Anticipating final budget will be very close to projections.

10. Human Resources and Governance Committee

No report

11. Resource Development Committee

Met in early January, discussed year end campaign, Big Bang event, and Green Space 2014 planning. Focused on concept for VIP program for Green Space, still under development. John reviewed five-year fundraising plan, including strengthening relationships with existing donors and looking to grow individual and corporate giving. Board Members are asked to speak to John if they have any prospects. John clarified that goal is to increase levels of corporate philanthropy vs. corporate sponsorship.

Discussed two funds administered through The 519, Will Munroe and Kyle Scanlon funds. Identified the family's need for clarity around the Will Munroe Fund. Maura and John have been working with the Munroe family to further discuss criteria / focus of the fund. The 519 will also move forward with setting the criteria for the Kyle Scanlon Fund.

John presented the Gift Acceptance Policy, recommended by consultants in preparation for the major capital campaign for the sports and recreation project. Provides a broad framework for the types of gifts the organization can accept, and the associated processes. Maura added that the draft is consistent with City of Toronto policies, which were consulted during development of the policy. The 519 will also work on developing a separate donor recognition policy.

MOVED BY	Luc Levasseur
SECONDED BY	Stephen Menon
THAT	The Board of Management approve the Gift Acceptance Policy
DECISION	Carried

8. Strategic and Program Planning Committee

Margo Foster provided overview of the committee work plan. Sub-group helped identify committee priorities for the coming year. At January meeting identified leads for each of the priority items. Bringing forward a draft for approval by the Board, to ensure committee goals align with broader board planning.

Noted, Objective #3 in draft work plan should be the Village Study, #4 PrideHouseTO, correction.

MOVED BY Paul Bent

SECONDED BY Jacob Porpossian

THAT The draft 2013-2015 Strategic and Program Planning Committee work plan be approved for implementation

DECISION Carried

Margo introduced Milé Komlen, scheduled to deliver the Board Diversity training.

12. Correspondence

Not correspondence received

14. Other Business

None

MOVED BY Jacob Porpossian

SECONDED BY Scott Bomhof

THAT the meeting of the Board of Management be adjourned

DECISION Carried

Next Board Meeting

The next regular Board meeting will take place on **February 24, 2014 6:30pm**