

BOARD OF MANAGEMENT of The 519: MEETING MINUTES

September 16th, 2015 Room 204

2014-2015 Meeting #10

Meeting Attendance	
Board Members and Staff	
Attending:	Paul Bent, Margo Foster, Tom Lewis, Luc Levasseur, Nicki Monahan, Jacob Porpossian, Michelle Walker, Wesley Watson, Dan Boyer
Staff:	Maura Lawless (Executive Director), Rick McCarty (Director, Finance), John Farrell (Director, Development), Hussain Haider-Ali (Senior Consultant, Human Resources)
Recording:	Monica Notaro (Senior Consultant, Knowledge Management)
Regrets:	Becky McFarlane (Director, Programs and Community Services), Nadia Bello
Guests:	Andrew Gouveia, Louis-Michel Taillefer, David Morris, Ron Puccini, Tasnim Rehemtula, Nichola Ward, Ian Abinakle
Guest Regrets:	Alwin Kong, Jon Kastikainen
Meeting Minutes	
1. Quorum Confirmed / Visitors Acknowledged	
	Margo Foster opened the meeting at 6:30PM.
2. Approval of the Agenda	
	The agenda was approved including the addition of a section of time for a Board Photo (after item 5) and items 6 and 7 were reversed in order.
MOVED BY	Tom Lewis
SECONDED BY	Wesley Watson
THAT	the agenda was received to include time for a Board Photos (after item 5) and to reverse item 6 and 7.
DECISION	Carried

3. Approval of the Minutes

Margo motioned for the Board to receive and approve both the Minutes of August 24, 2015 and during the In-camera session to receive and approve the In-Camera Minutes of Board of Management Meeting August 24 2015.

MOVED BY	Nicki Monahan
SECONDED BY	Dan Boyer
THAT	the minutes from the August 24 th , 2015 meeting of the Board of Management be approved as circulated
DECISION	Carried

MOVED BY	Jacob Porpossian
SECONDED BY	Tom Lewis
THAT	the Board during item #16, enter an in-camera session to review the In-Camera Minutes from the August 24 th , 2015 meeting of the Board of Management, as circulated
DECISION	Carried

4. Declaration of conflicts of interest

Margo confirmed no declaration of conflicts of interest.

5. Welcome Board Nominees

Margo welcomed Board nominees. Board introduced themselves and candidates.

6. Board Photo

The Board took 5 minutes for a Board photo for the Annual Report.

7. Board Candidates Present

Margo invited new candidates to present themselves for up to 2 minutes each: David Morris, Andrew Gouveia, Ron Puccini, Nichola Ward and Louis-Michel Taillefer.

8. Board Nomination Process

Luc Levasseur presented the Nomination Committee Report and outlined next steps:

- candidate interviews to be completed the week of September 14, 2015
- a short list of candidates to be developed prior to the Annual General Meeting
- there are 7 Board positions (3 for catchment: 2 positions for 2 year terms and 1 position for a 1 year term) and, 4 positions for non-catchment (2 year terms)
- votes will be ranked and the 1 year catchment term goes to last ranked
- the committee will connect with candidates starting Friday September 18, 2015
- at election, candidates present themselves and the vote count is not shared

Margo motioned for the Board to receive the Nominations Committee Report

MOVED BY	Wesley Watson
SECONDED BY	Jacob Porpossian
THAT	the Board of Management received the Nominations Committee Report as circulated
DECISION	Carried

9. Agency Business

Margo and Maura highlighted dates from the **Board Calendar**, as circulated in advance.

Maura presented **Grant Applications** as circulated in advance of the meeting: Grant application to the Ministry of Citizenship, Immigration and International Trade for the Newcomer Settlement Program, seeking expansion of the existing case management program for LGBTQ identified refugees and the facilitation of Among Friends drop in by at least 100%. The proposed request is up to \$150K funding of new costs. The current funding is augmented with donations.

Margo moved the grant to motion for approval by the Board.

Steven Little presented on Education and Training work, as circulated at the meeting.

MOVED BY	Jacob Porpossian
SECONDED BY	Nicki Monahan
THAT	the Board of Management approved the Grant Application to the Ministry of Citizenship, Immigration and International Trade for funds up to \$150K to extend the LGBTQ identified refugees and Among Friends programs as circulated
DECISION	Carried

10. Chair Report / Executive Committee

Margo noted that this was the last meeting of the 2014-2015 Board of Management. She thanked the Board, Board Committees, exiting members and the 519 for all their work and leadership. Jacob specifically thanked Margo and the Board joined in acknowledging Margo's leadership and contributions.

11. Executive Director Report

Maura presented the Moss Park Briefing Note and timeline as circulated at the meeting.

Maura highlighted collaboration with the philanthropic partner and City of Toronto under the direction of the Executive Committee (City of Toronto) to conduct a feasibility study to inform planning. The proposed project aims to offer a transformational multi-dimensional facility that will create recreational space and programs responsive to the needs of local communities and also advance LGBTQ inclusion.

The timeline includes key steps: feasibility study, public consultation, schematic design, costing, financial analysis, governance, legal reviews, shared use parameters and capital campaign feasibility analysis; findings analysis and a report back to council next fall.

Maura committed to continuous status reports and engagement in coordination with the Board. This Briefing Note is on The 519 website and the Executive Committee Report link would be published by the (City of Toronto, Executive Committee), September 21, 2015.

Annual General Meeting

Maura highlighted guest speakers, Lisa Gore-Duplessis discussing The 519 New Comer and Refugee programs and services and, Fiona Crean, City of Toronto Ombudsman.

12. Strategic and Program Planning Committee

Dan Boyer presented the **Strategic and Program Planning Committee Report** as circulated at the meeting. Dan highlighted that: 1) the committee will review how the community could be engaged in future Annual General Meeting agenda through an event such as the previously integrated community day; 2) the PrideHouseTO Report is forthcoming, possibly early October; and, 3) the Board evaluation work has moved to the Human Resource and Governance Committee.

13. Resource Development Committee

As circulated at the meeting, Luc Levasseur presented the Resource Development Committee Report and the Pride 2016 Proposal Report.

Luc highlighted next steps in the fundraising strategy with a members email planned for Thursday September 17, 2015. Luc requested that the Board support the strategy by connecting with their respective network. The Committee will continue to review the progress and move forward with additional promotion.

The Committee is looking at leveraging Halloween as an opportunity to raise funds.

John Farrell announced that a generous donation has been offered toward the Philanthropic Stretch Goal Strategy campaign. John noted that continued communication support will accompany the Board and staff because the strategy strengthens and builds connections with the community. The strategy continues to respect the United Way fall campaign.

2016 PrideHouse Partnership Briefing Note

Margo introduced Ian Abinacle, event producer for GreenSpace festival.

Maura presented the Briefing Note on 2016 Pride Partnership, as circulated at the meeting. The subject matter is for consideration for the Board. The note highlights discussion and negotiations with Toronto Pride with a focus on The 519 focus on fiscal management of the partnership and strategy.

Highlights include a shared VIP event, agreed upon naming conventions, brand strategy, promotions, timelines and non-competing events. Artistic development would be

managed by The 519 including the theme and Club 519 would retain its regular venue status. Also, City approval has been granted to extend the event onto Church Street.

Agreement on Tree House event (Ryerson Quad) is under discussion with a proposal that Tree House would be promoted in Pride promotions with the same stipulations as the VIP event. The 519 would receive beverage sales and incur the set up costs while ticket revenue would go to PrideToronto. Financial analysis will continue throughout planning.

Considerations include impact on costs, revenues, sponsorship, brand value, reputation and not exceeding business values as a community centre. However this strategy focuses on mutual benefits through collaboration and non-competing events. This could be a one year pilot partnership. The partnership will be supported with a management framework including legal agreement for dispute resolution and identifying risks, capacity, issue management and liabilities.

The Board discussed values, risks and acknowledged the retention of core business values and continued advocacy and awareness work that is central to The 519. All of which will continue to inform planning and negotiations.

Maura requested Board input and decision to move forward with this partnership. Margo motioned the Board to take the recommendation as circulated.

MOVED BY Luc Levasseur

SECONDED BY Wesley Watson

THAT the Board of Management in order to reduce the overall financial risk and venue management obligations to The 519 for 2016 Pride, agree to partner with Toronto Pride on Starry Night and Treehouse assuming mutual legal agreement is reached no later than October 15, 2015.

DECISION Carried

14. Finance Committee

Tom Lewis confirmed no committee report in absence of a committee meeting.

15. Human Resources and Governance Committee

Tom confirmed no committee report in absence of a committee meeting.

16. In-Camera Session

Margo motioned the Board to open in-camera session; to approve In-Camera Meeting Minutes of August 24, 2015; and, to exit the in-camera session.

MOVED BY Jacob Porpossian

SECONDED BY Tom Lewis

THAT the Board move to enter in-camera session to approve In-Camera Board of Management Meeting Minutes of August 24, 2015

DECISION Carried

MOVED BY Dan Boyer

SECONDED BY Tom Lewis

THAT the Board received In-Camera Board of Management Meeting Minutes of August 24, 2015, with the removal of a typing error in item 3 Resource Development Committee Report "*and, look to next generation support*", - and to reflect that Dan Boyer was present at the In-Camera session

DECISION Carried

MOVED BY Dan Boyer

SECONDED BY Luc Levasseur

THAT the Board move to exit in-camera session to approve In-Camera Board of Management Meeting Minutes of August 24, 2015

DECISION Carried

17. Emerging Issues

Margo confirmed no emerging issues were identified.

18. Other Business

Margo confirmed no other business was identified.

19. Meeting Adjournment

Margo motioned the Board to adjourn the meeting.

MOVED BY Tom Lewis

SECONDED BY Wesley Watson

THAT the meeting of the Board of Management for Wednesday September 16th, 2015 be adjourned

DECISION Carried

20. Next Board Meeting

The next Board meeting will take place on Thursday September 24, 2015 the Annual General Meeting (2015-2016).