

BOARD OF MANAGEMENT of The 519 MEETING MINUTES

for the meeting held on June 15th, 2015
2014-2015 Meeting #8

Meeting Attendance	
Board Members and Staff	
Attending:	Jacob Porpossian, Tom Lewis, Paul Bent, Margo Foster, Michelle Walker, Nicki Monahan, Tyler Fleming, Luc Levasseur, Nadia Bello, Wesley Watson
Staff:	Maura Lawless (Executive Director), Becky McFarlane (Director, Programs and Community Services), John Farrell (Director, Development), Matthew Cutler (Director, Strategic Partnership Initiatives), Rick McCarty (Director, Finance)
Recording Secretary:	Kristina Flynn (Senior Consultant, Project Administration)
Regrets:	Dan Boyer
Guests:	Ian Abinakle
Meeting Minutes	
1. Quorum Confirmed / Visitors	
Margo Foster opened the meeting at 6:30PM.	
2. Approval of agenda	
MOVED BY	Nadia Bello
SECONDED BY	Tom Lewis
THAT	the agenda be approved as circulated in advance of the meeting with the addition of three grant applications in section #6.
DECISION	Carried

3. Approval of minutes

MOVED BY Michelle Walker

SECONDED BY Tom Lewis

THAT the minutes from the May 25th, 2015 meeting of the Board of Management be approved as circulated.

DECISION Carried.

4. Declaration of conflicts of interest

No conflicts of interest.

5. Green Space Festival Update – Special Guest (Ian Abinakle)

John introduced Ian, who has been with the GreenSpace festival since '06 – as the Artist Director.

Ian reviewed the GreenSpace Briefing Note that was circulated in advance of the meeting – reviewing Thursday to Sunday events.

Other points of interest:

- This year's expanded promotion strategy included a number of producers (and that 95% of musical guests are producers over DJ's)
- Closing time will be revised to midnight at the request of the Councillor
- Sunday promotion will include more on-line advertising efforts given competing events
- On-site donations and social media activations are being supported "in-kind" this year through Fleishman-Hillard
- There are event changes including the line bypass wristbands and new entrance for Starry Night on Thursday evening, off Cawthra Lane
- John will be circulating key messages to assist Board members in conversations with guests/attendees. BOM lanyards and ambassador t-shirts will be provided
- Board members are able to identify up to 10 people to receive wristbands for all GreenSpace events
- Board members were asked to circulate the events through their social networks
- Still time to volunteer – please contact John should Board members be interested in assisting in this capacity.
- This year we met the \$200K sponsorship target which is \$50K above last year – thanks to TD, Mill St., OLG, Delta et. al.
- Club 519 passes sold out very quickly and we're also selling advanced tickets to the TreeHouse party (450 have been sold to date). It won't be sold to capacity, allowing people to join at the door.

- Made improvements in the token sales system – Square, POS system. It will be managed by staff team leads. People who only have credit card will also be able to purchase via this system. The new system will allow us to better track data on what people are spending and what their spending behaviour is like at GreenSpace.
- Ryerson and noise exemption time: last year we were allowed to run to 1 a.m., and while there was a lot of work with the Councillors office put in to getting that again this year, the permits only allow us to 12 a.m. It was agreed that the Board would reach out to the Councillor’s office to discuss the impact of the closing time
- Starry Night is being co-hosted with Pride Toronto. While there was a request for an expense-share, especially related to the VIP food costs, at this time they don’t have revenue to split the costs.
- GreenSpace recommends that the Chairs/Co-Chairs go up at 8:15 PM to welcome the crowd, followed by the Premiere, Mayor and then Jacob as Chair of GreenSpace.

6. Agency Business

Becky reviewed the Grant Applications report that was circulated at the meeting:

- CIC Grant Application
- New Horizons for Seniors Application
- Youth Catalyst Fund Application

MOVED BY Wesley Watson

SECONDED BY Tom Lewis

THAT the CIC Grant Application be approved (up to \$300K) as circulated.

DECISION Carried.

MOVED BY Tom Lewis

SECONDED BY Jacob Porpossian

THAT the New Horizons for Seniors Application be approved (up to \$750K) as circulated.

DECISION Carried.

MOVED BY Nadia Bello

SECONDED BY Wesley Watson

THAT the Youth Catalyst Fund Application be approved (max of up to \$80K/year) over two years as circulated.

June-July Board Notables Calendar

Aids Vigil in Barbara Hall Park needs to be included.

The Recreation Centre Briefing Note

Kristina presented The Recreation Centre briefing note that was circulated in advance of the meeting.

PHTO Media & Protocol Briefing Note

Matt distributed the PHTO promo brochure that will go out this week to the public.

7. Chair Report / Executive Committee

Margo reported that the Nadia, Nikki and Luc have confirmed their participation on this year's nominations committee.

Tyler clarified that he's willing to stay on the nominations committee moving forward after his resignation from the Board. It was agreed to review this offer and get back to Tyler to determine if that was appropriate.

Margo congratulated Maura on her successful presentation at the Q Centre in Vancouver and staff and volunteers for the work on the May 31st rally for sex-education; she also thanked the Board members who were able to attend.

Becky reported that the workshops had a great turnout, but numbers weren't as expected for the rally. The right people were there to start the right conversations – there is a great meeting planned with some of the faith leaders that want to continue to move this forward. In September these conversations will move forward.

Thank you to staff and Board members for coming in on June 6th for the Board on Trans 101 and Allyship training. Lisa will be working with the Board throughout the year to deliver other training sessions. Thank you to the PrideHouse Ambassadors team for providing the abridged ambassador training as well.

MOVED BY Wesley Watson

SECONDED BY Paul Bent

THAT Luc be appointed to the nominations committee for 2015.

DECISION Carried.

8. Executive Director's Report

Maura reviewed the amended Association of Community Centres (AOCC) Anti-Harassment & Discrimination Policy that was circulated in advance of the meeting. Major sections/amendments have been highlighted. No amendments can be made given it is a City policy however it is important that the Board review and adopt the policy.

Nadia draws attention to pg. 4 – she raised a concern that “union membership” is explicitly covered in the Human Rights Code this implies otherwise. Maura will check with the City on that for clarity.

MOVED BY Wesley Watson

SECONDED BY Michelle Walker

THAT the City of Toronto AOCC Anti- Harassment & Discrimination adopted

DECISION Carried.

8. Strategic and Program Planning Committee

No report

9. Resource Development Committee

Luc reported on the RDC meeting including the RDC workplan and where the committee can have the most value between now and the end of 2015 – key highlights include:

- Doing a Board-led fundraising event in the Fall – perhaps in November
- Implementing the corporate membership campaign

John reported on this year's Annual Gala. Salah is already hard at work and K.D. Lang is returning (October 18th) - 14 of 20 tables have already been sold. John noted that the tickets have gone up (\$1000 → \$1500, and \$10K → \$15K).

MOVED BY Wesley Watson

SECONDED BY Tom Lewis

THAT the RDC minutes be received as circulated

DECISION Carried.

10. Finance Committee

MOVED BY Jacob Porpossian

SECONDED BY Tom Lewis

THAT The Board go in-camera to review the proposed Core Budget (Labour relations implications).

DECISION Carried.

The City of Toronto Core budget direction this year included a proposed -1% reduction which would have labour relations implications.

The Finance Committee Chair Tom Lewis and Maura Lawless presented The 519's 2016-2018 draft operating budget submission to the City of Toronto. The submission included a number of business cases that met the City requirements and also requested increased funding for positions that would support our administration/finance department and project management costs associated with the development of The Recreation Centre.

The Board is required to approve the annual submission to the City. They reviewed the information presented and came out of camera and passed their approval of The 519's 2016-2018 Annual Core Budget Submission to the City of Toronto.

MOVED BY Tom Lewis

SECONDED BY Jacob Porpossian

THAT the Board come out of camera.

DECISION Carried.

MOVED BY Jacob Porpossian

SECONDED BY Wesley Watson

THAT the draft Core Operating Budget be approved as circulated in advance of the meeting.

11. Human Resources and Governance Committee

Tom reported on the proposed Committee realignment of Board Governance responsibilities – (summary chart provided in advance of the meeting). Tom reported that both committees seemed comfortable (SPP and HRGC) with the realignment and clarity. Tom also reported that it is important to approve the realignment to provide the nominations committee direction for this year's recruitment.

The Board also reviewed the draft recruitment targets for 2015 and approved those targets – specifically (not in any weighted order):

Diversity Priorities include increasing the representation of:

- Women and trans people
- Individuals from a cross-section of age groups
- Members of diverse racial and ethno-cultural communities

Skill and Experience Priorities include:

- Fundraising and Resource Development
- Diversity Planning / Development
- Government Relations and Public Affairs (building relationships with other orders of Government)
- Expertise with Refugee and Newcomer Services
- Sport and Recreation Management and Inclusion
- Community and Neighbourhood Development

MOVED BY **Tom Lewis**

SECONDED BY **Paul Bent**

THAT The revised framework for SPP and HRDC be adopted as circulated.

DECISION **Carried.**

MOVED BY **Jacob Porpossian**

SECONDED BY **Michelle Walker**

THAT the Skills and Experience recruitment priorities as circulated during the meeting be approved, with the understanding that a second review that focuses on prioritizing will be completed by the nominations committee.

DECISION **Carried.**

Hussain Haider Ali (Senior Consultant, Human Resources presented three documents circulated in advance of the meeting regarding the recommended Special Circumstance overtime policy.

Documents:

City Manager Pan Am Memo – Overtime Special Circumstance

Briefing Note: Overtime Special Circumstance

Policy: Human Resources Draft Over Time Special Circumstance Policy

The Board reviewed the documents and approved the draft Overtime Special Circumstance policy.

MOVED BY	Nadia Bello
SECONDED BY	Wesley Watson
THAT	the Special Circumstance – Overtime Policy be approved as circulated in advance of the meeting.
DECISION	Carried.

12. Correspondence

Margo thanked Tyler for his contribution to the Board over the last four years and offered the Board's congratulations on his new job.

Tyler thanked everyone.

MOVED BY	Tom Lewis
SECONDED BY	Jacob Porpossian
THAT	the Tyler Fleming's resignation be accepted by the Board of Management effective July 6 th , 2015.
DECISION	Carried.

13. Emerging Issues

N/A

14. Other Business

N/A

MOVED BY **Jacob Porpossian**

SECONDED BY

Nadia Bello

THAT

the meeting of the Board of Management for Monday June 15th, 2015 be adjourned.

DECISION

Carried.

Next Board Meeting

The next regular Board meeting will take place on Monday August 24th, 2015.

DR