



BOARD OF MANAGEMENT

of The 519 Church Street Community Centre

MEETING MINUTES

for the meeting held on March 23rd, 2015
2014-2015 Meeting #6

Meeting Attendance	
Board Members and Staff	
Attending:	Nadio Bello, Tom Lewis, Paul Bent, Margo Foster, Michelle Walker, Jacob Porpossian, Dan Boyer, Wesley Watson, Nicki Monahan, Luc Levasseur
Staff:	Maura Lawless (Executive Director), Becky McFarlane (Director, Programs and Community Services), John Farrell (Director, Development), Matthew Cutler (Director, Strategic Partnership Initiatives), Rick McCarty (Director, Finance)
Recording Secretary:	Kristina Flynn (Senior Consultant, Project Administration)
Regrets:	Tyler Fleming
Meeting Minutes	
1. Quorum Confirmed / Visitors	
	Margo Foster opened the meeting at 6:32PM.
2. Approval of agenda	
MOVED BY	Tom Lewis
SECONDED BY	Paul Bent
THAT	the agenda be approved with the addition of other business including Orientation for new Board Committee members.
DECISION	Carried.

3. Approval of minutes

MOVED BY Jacob Porposian
SECONDED BY Michelle Walker
THAT the minutes from the February 23rd, 2015 meeting of the Board of Management be approved as circulated.
DECISION Carried.

4. Declaration of conflicts of interest

No conflicts of interest.

5. Agency Business

March Agency Business Report

Becky reviewed the Let's Talk Community Fund grant application circulated in advance of the meeting. Becky confirmed that we have not applied for this funding previously and that the request is for \$50k per year for 5 years.

MOVED BY Tom Lewis
SECONDED BY Wesley Watson
THAT The application for the Let's Talk Community Fund be approved.
DECISION Carried.

Board Notables

John briefed the Board on the CrushTO Spring Fling event being hosted at The 519 (third party fundraiser). The organizers are being mindful of being inclusive and are reaching out to Queer people with disabilities. April 11th @ 8 p.m. with the proceeds going to The 519.

Maura said that we will try and populate the 2015-2016 full year calendar with all meetings and key dates as soon as possible.

Briefing: PrideHouse Interim Update & Co-Chair Request Letter

Matthew reviewed the briefing materials on the PrideHouse Interim Update and Co-Chair Request letter as circulated in advance of the meeting.

He explained that there will be three leadership meetings in April – the note reflects the new meeting dates and the areas of discussion on those dates. He also provided a related Briefing Note confirming the Leadership Team's request to attend the April board meeting versus the March meeting.

Matt provided an update on the training for Senior PanAm team and Ambassador program. We want Board members to be effective champions of the project and represent it more broadly when Games times come. We will be providing training dates in the future.

Matt also agreed to schedule the Ad Hoc Committee meeting.

Briefing: GreenSpace High Level Planning Update

John reviewed the GreenSpace Interim Briefing Note as circulated in advance of the meeting.

John thanked all Board members who have been ambassadors for the GreenSpace festival. He mentioned that creative/design for the festival will be on display throughout The 519. He asked for Board assistance in promoting these events throughout their circles.

There was a brief discussion about passes and ticket sale projections. John also explained how excited the Ambassadors are because of the confirmed artists.

Briefing: Corporate Membership Program

John reviewed the Corporate Membership Briefing Note as circulated in advance of the meeting.

He mentioned the great opportunity for members of the Board and RDC committee to be part of the identification and solicitation process. Relationships are important in the process.

John explained that we're working together to have an integrated approach and tracking prospects appropriately.

Margo asks about the precedent at other organizations of similar programs. John explains that yes, organization like the AGO have used this – recognizing that their programs all present different benefits – but there are many organizations that have taken this concept and have been successful with it.

Luc states the importance of Board members making connections and leveraging relationships – RDC would like as much input and support from members as possible.

John explains that there is a timelessness to the campaign.

6. Chair Report / Executive Committee

No formal report.

7. Executive Director's Report

Executive Director’s Annual Report

Maura reviewed the Executive Director’s Annual Report as was circulated in advance of the meeting.

The Board requested that the specific stats related to refugees #s be included in the final version of the report. Maura also confirmed that the report is public and that the HR statistics are available publicly.

The Board acknowledgement the tremendous work of Centre under Maura's leadership and thanked her for her work. A copy of the report is available to the public upon request.

Nadia asked whether there is a timeline for the launch of the brand? Matt explained that this is in the works for mid-May.

Tom asked how the PrideHouseTO initiative will continue to live after the event? Matt mentioned that we are already thinking about how to secure a legacy from the project including working with the Brazil committee. Matt acknowledged that given Canada's relatively progressive perspective on LGBTQ inclusion it is a risk of becoming Canadian-centric and that the goal is to try to create and maintain relationships to support/build the movement across all future multi-sport games.

The work has allowed our organizations to work together moving forward (training/engaging volunteers, large-event organization, capacity etc.) and the hope would be to move leverage this experience into something more like putting in a bid for the Toronto 2022 Gay Games. There are a number of local, international opportunities.

Maura also confirmed that our work through Pride House TO also directly supports our long-term vision of the Sport & Recreation Centre (i.e. relationships, barriers to inclusion in Sport) and we'll intentionally build on those relationships to consult through the design stages of the project and to foster project support. Additionally the Training & Education team will continue to advance sport inclusion work.

MOVED BY Jacob Porpossian

SECONDED BY Tom Lewis

THAT To congratulate the team on all of their work over the last year.

DECISION	Carried.
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Maura reviewed the Information and Privacy Policy statement as was circulated in advance of the meeting.

Jacob leaves the meeting at 7:50 p.m.

MOVED BY	Wesley Watson
SECONDED BY	Nadia Bello
THAT	the Information and Privacy Policy be approved as circulated in advance of the meeting.
DECISION	Carried.

8. Strategic and Program Planning Committee

Dan Boyer reviewed the SPP Report that was circulated in advance of the meeting, mentioning that Tom was at the last SPP meeting.

Tom asked that the minutes be amended to show that he attended the meeting.

MOVED BY	Nicki Monahan
SECONDED BY	Michelle Walker
THAT	The revised Mission and Brand Framework for The 519 be approved
DECISION	Carried.

9. Resource Development Committee

Luc Levasseur reviews the RDC Report that was circulated in advance of the meeting.

10. Finance Committee

Tom Lewis reviews the Finance Committee Report that was circulated in advance of the meeting.

MOVED BY	Tom Lewis
SECONDED BY	Dan Boyer
THAT	the revised Finance Committee Terms of Reference be approved.
DECISION	Carried.

11. Human Resources and Governance Committee
No formal report.
12. Correspondence
No formal report.
13. Emerging Issues
No emerging issues.
14. Other Business
Margo mentioned a request for 1 or 2 members to support with Board orientation (Keaton, Ybia, Louis-Michel and Nicholas).
Maura mentioned the orientation dates March 26 th @ 6:30 p.m. (Dan) and April 1 st (TBD); Margo will follow up via email.
MOVED BY Luc Levasseur
SECONDED BY Tom Lewis
THAT the meeting of the Board of Management for Monday March 23 rd , 2015 be adjourned.
DECISION Carried.
Next Board Meeting
The next regular Board meeting will take place on Monday April 27 th , 2015.